

	ABERDEEN SCHOOL DISTRICT	NEPN Code: JK
	POLICIES AND REGULATIONS	

RULES OF STUDENT CONDUCT AND DISCIPLINE

ELEMENTARY SCHOOLS

Students attending our schools are required to conduct themselves with respect for self and others through their actions, their language, and their dress. Student behavior will reflect favorably on the individual and on the school, will show consideration for others, and will create a harmonious learning atmosphere. Students must recognize their individual responsibilities and obligations and discharge them in accordance with school regulations. When a school employee acts to assist a student in proper conduct, the emphasis shall be toward student growth in self discipline.

APPLYING THE DISTRICT-WIDE RULES

1. The consequences for misbehavior described in this regulation are for misbehavior resulting in a referral to the principal's office. Consequences are designed to be fair, firm, and consistent for all students in the Aberdeen School District 6-1. They apply to all students in any school or other District building, on District property, in District vehicles or school buses, and at school or District events. Consequences listed are minimums. The building administrator has the latitude to enforce other reasonable disciplinary action found to be warranted by the situation.
2. Because it is not possible to list every misbehavior that occurs, the administration and staff reserves the right to respond to misbehaviors not included in this regulation. This regulation is based on the assumption that misbehaviors are dealt with by bus drivers, chaperones, classroom teachers, counselors, administrators and other appropriate District staff.
3. Progressive discipline will be used in conjunction with existing District policy. Complete copies of the District suspension and expulsion policy (JKD and JKD-R) are available from all principals' offices. Rights and responsibilities of the District personnel, parents or guardians, and students are described in this policy.
4. Actions which may be used by District staff to discipline students and/or encourage them to modify their behavior include but are not limited to: student conference, parent or guardian notification, parent or guardian conference, fine, restitution, detention, removal from class, in-school suspension, dismissal from school, out-of-school suspension, exclusion, expulsion, referral to law enforcement authorities, conflict resolution training and recommendations to alternative community services.
5. Each building may develop a discipline handbook with rules and regulations specific to their unique needs. A copy of school rules will be provided to the parent/guardian and student.

Due Process: Students shall be afforded the rights of fair procedure or due process. This includes the right to (1) be informed of conduct which would result in disciplinary action against the student; (2) notice of any rule violation; (3) explanation of the evidence supporting the charge; (4) an opportunity to present the student's side of the story; (5) a penalty that is proportionate to the violation.

K-5 PROGRESSIVE DISCIPLINE PLAN

INAPPROPRIATE BEHAVIORS	CONSEQUENCES			
OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	HABITUAL DISOBEDIENCE
CLASS ONE (per quarter)				
<ol style="list-style-type: none"> 1. Breaking building rules 2. Playground violation 3. Physical aggression 4. Inappropriate dress 5. Bullying 	Warning or Infraction slip, parent contact, consequence	Infraction slip, student-written incident report, parent contact, consequence	Infraction slip, detention, parent contact	Referral to SAT, parent conference, behavior plan
CLASS TWO (per semester)				
<ol style="list-style-type: none"> 1. Insubordination/ disobedience 2. Inappropriate technology use 3. Disrespectful/obscene language or actions 4. Deliberate physical aggression 5. Minor vandalism/major vandalism 6. Tobacco 7. Petty Theft 	Infraction slip, student-written incident report, parent contact, consequence, restitution of value	ISS/detention (1-3 days), student conference, parent conference, referral to counselor, referral to SAT, restitution of value	ISS/detention or OSS (1-3 days), referral to SAT, parent conference, behavior plan, referral to counselor, restitution of value	Parent conference, placement in district detention room (gr. 4-5), revise behavior plan
CLASS THREE (per year)				
<ol style="list-style-type: none"> 1. Violence 2. Assault (physical or verbal) 3. Intimidation 4. Theft 5. Physical injury 6. Destruction of property 7. Harassment/hazing 8. Retaliation 9. Major vandalism 	Parent conference with police referral when appropriate, ISS or OSS (1-3 days), referral to counselor and/or appropriate agency, restitution of value, referral to SAT, student plan will be written	Parent conference with police referral when appropriate, ISS or OSS (1-5 days), referral to counselor and/or appropriate agency, restitution of value, referral to SAT, student plan will be written	Parent conference with police referral when appropriate, ISS or OSS (1-10 days), referral to counselor and/or appropriate agency, restitution of value, referral to SAT, student plan will be written	Long-term suspension, expulsion, legal action, referral to special needs team for emotional/ behavioral assessment
CLASS FOUR (per year)				
Possession/ use of drugs/alcohol	OSS (10 days), parent conference, SAT referral, counselor referral, police referral. Suspension may be reduced to 5 days if student and parent(s) participate in drug/evaluation/ counseling	Long-term suspension, police referral, parent and student must attend drug/alcohol evaluation and counseling before student may return to school	OSS (10 days) and recommendation for expulsion	
CLASS FIVE (per year)				
<ol style="list-style-type: none"> 1. Sale/distribution of controlled substances 2. Weapons 3. Bomb threat 4. Arson 5. Endangering or threatening the life of others 6. False fire alarm 	Long-term suspension, expulsion, parental conference, referral to authorities, completion of support group sessions, mandatory 12-month expulsion for firearm possession		<p style="text-align: center;">****</p> <p style="text-align: center;"><u>Consequences listed are minimums.</u> The building administrator has the latitude to enforce other reasonable disciplinary action found to be warranted</p>	

K-5 DEFINITIONS

ACTIVITY (PARTICIPATION) RULES: Any student who violates Classes Four or Five above, and who is involved in co- and extracurricular activities, shall be removed from the activity(ies) as specified in the activity rules that student and parent sign for each activity. See JICG.

ARSON: Damage to school or personal property by burning.

ASSAULT: A physical blow to another or conduct that threatens the immediate harm of another.

BUS BEHAVIOR: While on district-provided buses, students shall adhere to the same behavior expectations, standards and consequences as at school. See EE.

COMPUTER VIOLATION: Consequences for computer violations will be applied according to the nature of the offense on the Discipline Plan (i.e., copying files = theft; destroying files = destruction of property; not following computer rules = insubordination). Violations may result in restriction and/or loss of computer privileges. See policy.

CONFLICT RESOLUTION: Programs designed to teach students to deal with conflict in a constructive manner.

DELIBERATE PHYSICAL AGGRESSION: Non-accidental/intentional conduct which threatens another.

DESTRUCTION OR STEALING OF PROPERTY: willfully causing or attempting to cause damage to private or school property, stealing or attempting to steal private or school property, or repeated damage or theft involving private or school property. Includes alteration of student/school computer programs/systems.

DISRESPECTFUL/OBSCENE LANGUAGE: Use of obscene or disrespectful language or communication, either verbal, written, or graphic.

ELECTRONIC DEVICES: Electronic devices including items such as pagers, cellular phones, and laser lights are not allowed at school. Electronic devices will be confiscated and returned only to the students' parents. See IJNDC.

ENGAGING IN ILLEGAL ACTIVITIES: Breaking any law, the consequences of which pose a threat to the student or others and are not in the best interests of the school.

EXHIBITION/RECKLESS DRIVING: City and state traffic laws apply to the parking lots and streets immediately surrounding the school. Because violations of these laws pose a threat to the safety of students and staff, violators will be reported to the authorities.

EXPULSION: Denial of a student's membership in school for a period of time. See JKD.

FALSE REPORTING OF FIRES AND BOMBS: Intentionally causing disruption to the educational process by reporting a fire or a bomb that does not exist.

FORGERY: Falsifying a signature on a document with the intent to deceive.

HARASSMENT: Harassment is a form of discrimination that consists of physical or verbal conduct related to a person's race, color, religion, creed, ancestry, disability, age, gender, national origin, or other basis prohibited by law. The School District specifically prohibits any form of harassment that is sexual in nature. See GBAA. Harassment may include, but is not limited to, verbal harassment or abuse, implied or overt threats, physical acts of aggression, and intimidating behavior, which have the effect of substantially or unreasonably interfering with an individual's employment, education, use of District services, or participation in District activities.

HAZING: Committing an act against a student or coercing a student to commit an act that creates risk of harm to a person, in order to be initiated into a student organization or class, or for any other purpose. See JICFA.

IN-SCHOOL SUSPENSION (ISS): Temporary denial to a student by a principal of participation in a class. Suspension will be served in school and credit will be earned for completed class work.

INSUBORDINATION/HABITUAL DISOBEDIENCE: Student conduct deemed as unwillingness to submit to authority, refusal to respond to a reasonable request or situations in which the student is shown to be habitually disobedient.

INTIMIDATION/THREAT TO OTHERS: Use of coercion, force, threats, violence, intimidation, or similar conduct that constitutes a threat to a person's safety or interferes with school purposes.

LONG-TERM SUSPENSION: Temporary denial to a student by the superintendent or school board of participation in school for more than ten days and not more than ninety days. See JKD.

MOOD-ALTERING CHEMICALS, SUBSTANCES, and TOBACCO: Using, possessing, selling, dispensing, or being under the influence of any mood-altering chemicals, substances, or tobacco; or possessing drug paraphernalia at school, on school property, or at a school-sponsored activity; or when the conduct poses a threat to the student or others and is not in the best interest of the school. Tobacco-related items such as lighters and matches are not allowed. Police will be notified as specified by Policy JICG, and all drug paraphernalia will be turned over to the police.

OUT-OF-SCHOOL SUSPENSION (OSS): Temporary denial to a student by the principal, superintendent, or School Board of participation in class or classes. Suspension will be served out-of-school.

PARENT: Parent or legal guardian.

PHYSICAL INJURY: Causing or attempting to cause physical injury to a school employee or to any student. Cases in which physical injury caused by accident or other action undertaken on the reasonable belief that it was necessary to protect another person or self, shall not constitute a violation of this rule.

PLAYGROUND BEHAVIOR:

1. Students are expected to treat students and school personnel with respect.
2. Students are expected to use appropriate language at all times. Profanity will not be permitted.
3. Students are to respect school property and personal property of others.
4. Students are to leave personal property such as roller blades, skateboards, audio equipment, and other such items at home.
5. Students are not to bring to school illegal substances or harmful objects such as knives, guns, matches, cigarette lighters, and/or drugs.

REASSIGNMENT: The Superintendent or designee may reassign students to a different classroom or to a school other than their home attendance center because of student misbehavior. When a student is reassigned for misbehaving, transportation becomes the responsibility of the parent(s) at no expense to the District.

RETALIATION: Reprisal as a result of action taken against an individual.

SECRET CLUBS OR SOCIETIES/ACTIVITIES NOT IN THE BEST INTEREST OF THE SCHOOL: Student participation in non-school activities in which the student's conduct presents a threat to him/herself or others and is not in the best interest of the school.

SKIPPING: Unapproved absence from class within the school day. See JH.

STUDENT ASSISTANCE TEAM (SAT): A team of staff members who work together to help students become and remain successful in school.

STUDENT DRESS: Students are expected to dress with standards that enhance a safe learning environment. Attire that creates a health or safety hazard, invades the rights of others, detracts from the decency and decorum in school, or disrupts the educational environment will not be permitted. Profanity and suggestive themes, such as alcohol, drugs, sex, death, suicide, or violence will not be permitted on school attire. See JICA.

SUSPENSION AFTER SCHOOL (SAS): An option for principals to use in place of ISS that requires students to serve suspension time after school.

THEFT: Stealing or attempting to steal private or school property. This includes illegal confiscation of the school's or another student's computer files and documents. Appropriating another's property in excess of \$200 is grand theft.

VANDALISM: Damage to, or defacing of, property.

WEAPONS: Knowingly possessing, handling, or transmitting any object or material that ordinarily or generally is considered or appears to be a weapon. Mace and pepper sprays are included as items considered as being weapons. Intentional possession of a firearm will result in a mandatory 12-month expulsion. See JICI

