

Financial Report: February 15th, 2011

	(10) General Fund	(21) Capital Outlay	(22) Special Education	(24) Pension Fund	(31) Bond Redemption	(51) School Lunch	(71) Trust & Agency	Scholarship (76) Lonnie Hoffmann (77) Alvin Schelske (78) Tom Maxwell
Reg. Monthly Balance	1,721,641.07	318,290.12	273,568.64	213,450.66	188,760.73	16,349.38	68,284.81	1,703.00
Receipts								
Taxes	2,610.25	536.25	367.91	91.97	334.89			
Tuition - Other LEA	4,688.72							
Tuition - Preschool	1,000.00							
Preschool Snacks	650.00	629.27	37.21	411.71	95.50	8.27	22.90	
Headstart	681.56							
Interest								
Activity Passes	13,510.05							
Admissions	1,291.92							
Miscellaneous	400.00							
Receipts	440.00							
Donations	167,140.00							
Yearbook Ads/Annual Sales	8,094.81							
State Aid								
Tuition Our Home								
IDEA ARRA	11,633.00							
IDEA Preschool ARRA	7,309.00							
IDEA Part B	4,485.00							
Title I								
Title II								
IDEA Preschool Title ARRA								
TOTAL RECEIPTS	223,934.31	1,165.52	37,897.12	503.68	430.39	23,016.02	21,309.86	0.00
Total Cash Available	1,945,575.38	319,455.64	311,465.76	213,954.34	189,191.12	39,365.40	89,594.67	1,703.00
Disbursements	321,420.81	2,429.69	60,929.09			20,416.99	16,456.84	
Ending Balance	1,624,154.57	317,025.95	250,536.67	213,954.34	189,191.12	18,948.41	73,137.83	1,703.00
Cash	124,154.57	117,025.95	50,536.67	63,954.34	189,191.12	18,948.41	63,137.83	1,703.00
Invested	1,500,000.00	200,000.00	200,000.00	150,000.00	0.00	10,000.00	10,000.00	0.00
	22.02%	20.76%	8.96%	11.34%	33.56%	3.36%	2.42%	0.01%
								0.07%
								0.05%

Prior Years Data

	2010	2009	2008	2007	2006
January 2010	1,324,669.79	574,040.82	194,743.46	245,867.59	220,733.22
January 2009	1,437,350.84	454,958.23	181,225.09	179,097.92	183,542.17
January 2008	1,551,071.03	302,428.62	211,989.04	103,598.81	202,233.87
January 2007	1,412,177.95	30,039.82	167,505.68	67,334.48	209,056.26
January 2006	1,288,320.01	214,515.20	213,299.40	55,159.12	199,542.35
					6,476.53
					19,294.70
					(6,522.35)
					64,536.97
					68,510.08
					67,499.78
					60,075.46
					1,658.43
					0.00
					2,203.00
					2,703.00
					2,757.19
					2,710.54
					0.00
					1,377.12
					1,517.71
					1,685.77
					1,852.24
					2,024.24

Investments

Transfer from Cash to Passbook	Transfer to Cash from Passbook	Trust & Agency
General Fund	General Fund	10,000.00
Capital Outlay Fund	Capital Outlay Fund	
Special Ed. Fund	Special Ed. Fund	
Pension Fund	Pension Fund	
Bond Redemption Fund	Bond Redemption Fund	
		CD

Parkston School District #33-3

102C South Chapman Drive
Parkston, South Dakota 57366-2017
TELEPHONE: (605) 928-3368
FAX: (605) 928-7284

SUPERINTENDENT: SHAYNE MCINTOSH
Shayne.McIntosh@k12.sd.us
BUSINESS MANAGER: CRAIG BRUENING
Craig.Bruening@k12.sd.us

SECONDARY PRINCIPAL: JOE KOLLMANN
Joe.Kollmann@k12.sd.us
ELEMENTARY PRINCIPAL: ROBERT L. MONSON
Rob.Monson@k12.sd.us

Agenda

Parkston September School Board Meeting
Elementary Conference Room
Regular Meeting February 15, 2011 6:30 pm

1. Call to Order
2. Establish a quorum
3. Pledge of Allegiance
4. Approve agenda
5. Approve minutes
6. Accept financial reports
7. Approve claims
8. Visitors and Correspondence
9. Superintendent report
10. Principal Report/Technology Report
11. Old Business
 - a. School Credit Card Policy – Second reading
12. New Business
 - a. Consider letting bids/quotes-
 - b. Consider resignations and early retirement request
 - c. Consider Make-up days-
 - d. Accept donation
 - e. Budget Planning Presentation
 - f. Executive Session
 - i. Personnel – Supt Evaluation
 - ii. Negotiations
13. Reconsider PEA Secretarial Staff Negotiated Agreement
14. Authorize publication of certain salaries
15. Adjourn

Parkston School District #33-3

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Shayne.McIntosh@k12.sd.us
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Agenda

Parkston September School Board Meeting
Elementary Conference Room
Regular Meeting February 15, 2011 6:30 pm

1. Call to Order
2. Establish a quorum
3. Pledge of Allegiance
4. Approve agenda

Comments:

Action: Motion _____ Second _____ Vote Y __, N __

5. Approve minutes

Comments:

Action: Motion _____ Second _____ Vote Y __, N __

6. Accept financial reports

Comments:

Action: Motion _____ Second _____ Vote Y __, N __

7. Approve claims

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

8. Visitors and Correspondence

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

9. Superintendent report

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

10. Principal Report/Technology Report – The Principal’s will report as will Mr. Kinneberg on the technology side. He will also be bringing forward a donation for you consider. In discussing the donation, we were asked if it would be possible to get exclusive advertising for a portion of time. We will investigate this at this time.

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

11. Old Business

a. School Credit Card Policy – Second reading – Enclosed.

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

12. New Business

- a. Consider letting bids/quotes- We have a quote from Associated Consulting Engineering Inc, for their service to provide the necessary expertise to draw up plans and specs to go out for bids to replace the boilers in the armory. (Enclosed) As part of this proposal, they have also agreed to review the specs, load, and capacity of the electrical structure at the FB Field and then ascertain if the quote provided by Parkston Electric will meet the needs and if the infrastructure is adequate. As for the FB Field lighting, we have a quote from Parkston Electric that comes in under the bid laws. Furthermore, we will also ask to go out for quotes for a new phone system. It is estimated that this cost will be around \$30,000. However, a portion of this will be covered by E-Rate and also, under bidding laws, we are not required to bid this project. (Enclose email)

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

- b. Consider resignations and early retirement request – We have a resignation and a request for early retirement payment for the board to consider. We also have a resignation for cheer coach.

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

- c. Consider Make-up days- We have identified the following days for the board to consider to be make-up days for the snow days missed. March 18, May 18, 19, 20 We wanted to add all days to the end of the calendar; however by doing so, we would come back for the last day of school on a Monday, which we felt would not be productive. As a result, we looked at the scheduled vacation days in the current calendar to identify which day would be the best day to take. Knowing that people will have conflicts with each of those days, we evaluated from a perspective of looking for a date where we thought it would influence the fewest people. We came up with March 18th, the boy's basketball weekend.

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

- d. Accept donation – We have a donation of \$1000 from Jon Proehl for the band program.

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

- e. Budget Planning Presentation – I have a short budget presentation to show the board.

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

- f. Executive Session
 - i. Personnel – Supt Evaluation
 - ii. Negotiations

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

- 13. Reconsider PEA Secretarial Staff Negotiated Agreement – The board will reconsider it's previous motion to approve the negotiated agreement with the secretarial staff.

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

14. Authorize publication of certain salaries – Pursuant to codified law, we need authorization to publish classified salaries.

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

15. Adjourn

Comments:

Action: Motion _____ Second _____ Vote Y ____, N ____

CREDIT CARD USE POLICY

The business manager, with approval of the Superintendent/CEO, is authorized to issue credit cards on an as-needed basis to teachers, administrators, and school board members. Each credit card so issued shall be for a specific reason and a limited period of time. A written record of all cards issued, to whom, for what purpose, and a return date shall be recorded. The available credit line for any card issued under this policy, shall not exceed \$2,000. School credit cards may be used for the following purposes:

1. On travel status for:
 - a. Fuel, oil, and repairs for school vehicles;
 - b. Emergency items related to the purpose of the travel

2. Other usage:
 - a. For the purchase of materials, supplies, or equipment when authorized by the Business Manager
 - b. Where online purchases are the only option or advantageous.

Each person issued a credit card under this policy shall sign an agreement providing that charges made on the credit card may be deducted from the person's salary unless:

- a. The purchase is for school-related purpose authorized under this policy; and;
- b. The person has submitted signed receipts and such other documentation as the Business Manager may require prior to the credit card bill being presented to the Business Manager for payment.

The person reconciling the credit card statement will not be the same individual whose statement is being reconciled.

Any credits earned such as frequent flyer miles or other things of value as a result of the use of the District's credit card will be solely for the benefit of the school district.



Associated Consulting Engineering

340 South Phillips Avenue - Sioux Falls, SD 57104-6319 - Tel: 605.335.3720 - FAX

PROJECT FEE PROPOSAL

To: Shayne McIntosh
Company: Parkston School District
Project Name: Parkston School Boiler Replacement
Location: Parkston, SD
Proposal Number: P111-07

Date: January 21, 2011

Project Description: The Owner plans to replace the existing boilers.

Consultant's Proposed Responsibilities:

Mechanical Systems:
 Plumbing
 Heating (Boiler Replacement)
 Automatic Temperature Control/ Building
 Automation System

Electrical Systems:
 Electrical Power
 Lighting REview

Proposed Fee:

Mechanical Electrical Total: \$7,600.00

Conceptual Budgets:

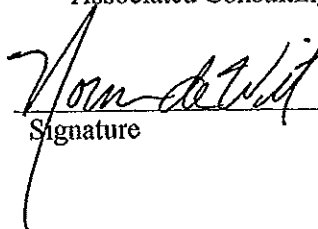
Mechanical: \$65,000.00
 Electrical: 2,000.00
 Contingency: \$6,000.00
 Total: \$73,000.00

Basis for Proposal: Proposed fee is for basic mechanical and electrical design services in construction administration.

If all terms are mutually acceptable by both parties, acknowledge by signing below. An Architect/Eng Agreement will be prepared based upon the provisions of this proposal.

Associated Consulting Engineering, Inc.

Parkston School District



 Signature Date 1-21-11

 Signature

PARKSTON ELECTRIC

Your Total Electrical Service

P.O. Box 427
505 West Apple
Parkston, SD 57366
Phone/Fax: 605-928-3255

Parkston School District 33-3
Attn. Shayne McIntosh
102C S. Chapman Drive
Parkston, SD 57366

3 November 2010

Ref: Football Field Lighting

Shayne;

I have a price of \$24,177.00 to upgrade the football field lights per our conversation.

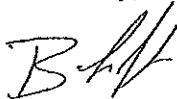
Price Includes:

41	1500 watt sports lighter fixtures
1	new cross arms
1	new wire to pole breaker boxes from fixtures

Enclose is the projected fixture layout using existing poles and the projected foot-candles per field position. Current foot-candles at mid field as tested were between 3-4.

If you have any questions on the above please feel free to call me anytime.

Sincerely,



Brian Jackson
Owner

7 FIXTURES 6 FIXTURES 7 FIXTURES

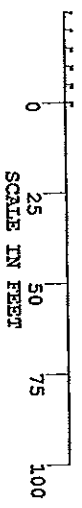
+28	+28	+28	+28	+26	+32	+32	+26	+28	+28	+28	+28	+28
+23	+34	+35	+32	+31	+38	+38	+31	+32	+35	+34	+23	
+22	+26	+27	+27	+32	+29	+29	+32	+27	+27	+26	+22	
+22	+25	+27	+27	+30	+27	+27	+30	+27	+27	+25	+22	
+23	+34	+35	+32	+27	+31	+31	+27	+32	+35	+34	+23	
+28	+28	+28	+27	+23	+34	+34	+23	+27	+28	+28	+28	

7 FIXTURES

7 FIXTURES

7 FIXTURES

PHOTOMETRIC LIGHTING PLAN



Simulux Summary Project: Project_1 Description: PARKSTON H.S. FOOTBALL FIELD File Name: PARKSTON.AGI		Simulux Summary Project: Project_1 Description: PARKSTON H.S. FOOTBALL FIELD File Name: PARKSTON.AGI	
Area	155000	Area	155000
Perimeter	155000	Perimeter	155000
Height	8.50	Height	8.50
Beam Angle	30	Beam Angle	30
Beam Diameter	8.50	Beam Diameter	8.50
Beam Area	0.80	Beam Area	0.80
Beam Perimeter	0.80	Beam Perimeter	0.80

NOTES: THIS LIGHTING DESIGN IS AN ILLUSTRATION ONLY. IT IS NOT A CONTRACT DOCUMENT. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.

SIMKAR
CORPORATION
700 Ramona Ave
Philadelphia, PA 19120
www.simkar.com
www.cerlighting.com

Project:
**PARKSTON H.S.
FOOTBALL FIELD**

Scale: AS SHOWN
Date: 10-19-10
Project: PARKSTON H.S. FOOTBALL FIELD
Drawn By: D.A.O.
Email: doree@simkar.com
Sheet Size: C

SIMKAR
LIGHTING APPLICATIONS
872-692-6654

Instructions to Bidders
Avaya IP Office Equipment and Installation

- A. Work Site: Parkston School District, Parkston, SD
- B. Contact Person: Shayne McIntosh, Superintendent
- C. Address Bids to: Craig Bruening, Business Manager
Parkston School District
102c South Chapman Drive
Parkston, South Dakota 57366

Attn:

Mail or deliver the bids to Craig Bruening, Business Manager in a sealed envelope with a notation: "Phone System". Please note the time and date submitted. Full responsibility for the delivery of all bids prior to the deadline for receiving bids, rests with the bidder. No bidder shall withdraw a bid until thirty days after the bid opening.

- D. Firm Prices:
Bid prices awarded shall remain firm. Any changes from the original bid deemed necessary during the project will need to be presented to the Parkston School Board for approval prior to proceeding.
- E. Scope Of Work To Be Done:
System technology and to install said equipment. All PBX equipment shall be specified as **Avaya IP Office Revision 6 or greater** branded equipment.
- F. General Specifications:
Phone System
To include equipment and installation
- Avaya IP Office Revision 6 or greater control unit
 - 112 digital extension ports
 - 6 analog extension ports
 - 8 CO telephone line ports
 - 2 (96) Button Digital display speakerphone wall mount capable of being desktop
 - 100 – 8 button digital display speaker phones

- 6 port voicemail/auto attendant system
- Miscellaneous materials, labor, programming and end user training
- 1 APC UPS BR1500LCD Battery Backup/Surge Protection
- 2 PC Attendant
- 6 – Phone Messenger
- Intercom – Zoned
- Zone Paging
- Call forward to cell phone
- Includes Initial Set up/programming of system
- Provide minimum of 3 locations where system can be observed

Other Features

Voicemail to email (May require additional programming and installation costs) send an email alert of new voicemail, send a copy or forward all voicemails to an email account

Auto attendant can be used to answer all incoming calls or be used as a delayed answering system or can be used in a night mode configuration. Actions include dial by name, dial by extension number, or a normal transfer to an extension or group extensions. Remote mailbox access can be either by assigning a certain line to be answered or by an auto attendant configuration. 6 ports can be accessed by individual users and auto attendant calls simultaneously (2 ports standard, can be upgraded to 6 ports)

Voice mail has a user friendly and easily assessable feature to access your voice mails and has storage for up to 15 hours of messages and greetings.

Ringling modes of operation can be set manually or by a time profile setup to switch ringling modes automatically.

Conference calling between internal extensions and external phone lines.

Caller ID and Caller ID log missed, answered and outgoing calls.

Station Detail Record will give you a detailed record of a call made via HyperTerminal or other emulation program.

External Page Port is available to connect paging speakers via this port and the ability to page from your phone.

Extension Restriction dial plans can restrict certain telephones from making unauthorized outbound calls.

Redial Feature will list the last 10 numbers that were dialed out on your telephone set.

Volume Adjustment for ringer, handset, headset and speaker phone.

Transferring Calls can be accomplished by screening call or sending calls directly to an extension or voice mail.

Headset Operation pressing the headset key will answer calls or to end calls. This operation is determined by the type of headset used.

Call Forwarding can send an unanswered call to an internal extension or hunt group to be answered or it can be sent directly to voicemail or to an external telephone number, including a cell phone.

Internal Extension Twinning feature lets your entire calls ring at two different phone extensions at once; for example; you could have a cordless phone ring the same time your extension rings making it easier to be mobile and still be able to answer your calls.

Message Waiting Lamp is used to indicate new voicemail messages or can be used if another extension sends a message waiting indication.

Do Not Disturb is available to send all calls to voicemail or to a busy condition. Can program button for do not disturb or can use menu to display to turn off or on do not disturb condition.

Remote Programming and support is a feature that allows technicians to program system functions and troubleshoot conditions that may be interfering with the normal operation of the telephone system.

Music on Hold System

Other Requirements:

- 3 Year Manufacturer warranty on system control unit hardware
- 1 Year manufacturer warranty on telephone sets
- 1 Year of programming changes on site or remote support
- Minimal down-time to existing PBX system during installation
- Remote maintenance and programming capabilities
- Connect new telephone system to existing paging system
- Connect new system to satellite school at Our Home Inc.

G. Award or Rejection of Bids:

The contract, if awarded, will be awarded to the responsible bidder, subject to the owner's right to accept or reject any and all bids and waive any informality or irregularity with the bids or bidding process.

Mcintosh, Shayne

From: Dayton, Deene
Sent: Thursday, December 02, 2010 2:46 PM
To: Mcintosh, Shayne
Subject: RE: Bid law for New Phone System

Follow Up Flag: Follow up
Flag Status: Flagged

If in your judgment the phone system is very technological.....it is "communication technologies", it may have connectivity.....so most complex phone systems would quite possibly be exempt from the bid laws.

However, even though phone systems do not need to be bid, we do encourage that entities secure quotes, retain the quotes and be competitive in their approach to finalizing the purchase.

Good luck.

-----Original Message-----

From: Mcintosh, Shayne
Sent: Thursday, December 02, 2010 1:38 PM
To: Dayton, Deene
Cc: Bruening, Craig; Kinneberg, Tony
Subject: Bid law for New Phone System

Deene,

If I am reading bid law correctly, a school district is not required to bid a new phone system?

Exemptions

s. The contracts of any school district, municipality or county for the purchase or lease of communications technologies, computers, peripheral equipment and related connectivity. (SDCL 5-18-18)

January 26, 2011

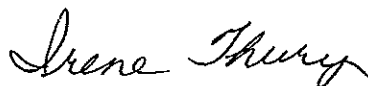
Mr. Shayne McIntosh and Parkston School Board Members
Parkston School District
102 C South Chapman Drive
Parkston, South Dakota 57366

Dear Mr. McIntosh and Parkston School Board Members,
Please accept this letter as my notice of resignation, effective the end of this school year.

Also at this time I wish to take advantage of the early retirement benefits.

I am thankful for the many years of rewarding employment I've had with the Parkston School District and appreciate the countless opportunities for growth both professionally and personally. It has been my pleasure working with the students and staff of this district.

Sincerely,

A handwritten signature in cursive script that reads "Irene Thury".

Irene Thury

Mr. McIntosh,

I hereby request to resign from my position as
cheer coach.

Thank you,

Jessie Wankle

Parkston School District 33-3

2010 - 2011

Parkston School District

08/19/2010 - 05/19/2011

Total School Days: 175
School Day: 8:15 a.m. to 3:15 p.m.

Preschool Days:
Morning Session 8:15 a.m. to 11:15 a.m.
Afternoon Session 12:15 p.m. to 3:15 p.m.

Lunch: Elementary:
K-2 10:50 - 11:20 a.m.
3-6 11:50 - 12:20 p.m.
MS/HS 30 minutes

School Days in Session
First/Last Day of School
Professional Development Day
End of Nine Weeks
Parent/Teacher Conferences
End of First Semester
Registration Days
No School Day - Vacation/Holidays
Early Dismissal

August 9 - 10	Registration
August 17 - 18	Inservice
August 19	1st Day of School
September 6	Labor Day
October 19	End of 1 st Quarter
October 28	Parent Teacher Conf.
October 29	Vacation Day
November 11	Vacation Day
November 24	Early Dismissal
November 25-26	Thanksgiving Break
December 21	End of 2 nd Quarter
December 21	Early Dismissal
December 22-31	Winter Break
January 3	School Resumes
January 17	Vacation Day
February 8	Parent Teacher Conf.
February 11	Vacation Day
February 25	Vacation Day
March 9	End of 3 rd Quarter
March 11	Vacation Day
March 18	Vacation Day
April 11	Vacation Day
April 22	Vacation Day
April 25	Vacation Day
May 17	Last Day of School

First Quarter	-	43 days
Second Quarter	-	42 days
First Semester		85 Days
Third Quarter	-	46 days
Fourth Quarter	-	44 days
Second Semester		90 Days
		175 Days

Snow days will be added at the end of the school year.

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8				11	12	13
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				9 days

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					20 days

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		21 days

FEBRUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					19 days

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						21 days

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		21 days

NOVEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				19 days

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						18 days

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	15 days

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				12 days

Parkston School District #33-3

Board of Education

And

Parkston Educational Secretaries Association

Negotiated Agreement

2010-11

Recognition

This contract is entered into, by and between the Parkston Educational Secretaries Association (PESA), an affiliate of the South Dakota Education Association (SDEA) and the National Education Association (NEA), hereinafter called the "Association," as the sole and exclusive representative of all administrative assistants/secretaries in the Parkston School District and the Board of Education of the Parkston School District, hereinafter called the "Board", and its successor boards. The Board has a statutory obligation pursuant to SDCL 3-18 to negotiate with the Association as the sole and exclusive representative of its administrative assistants/secretaries. This agreement shall be effective from July 1, 2010 to June 30, 2011, unless otherwise specified. The parties, having reached certain understandings which they desire to confirm in this contract agree on the following:

Negotiated Agreement

The purpose of this document is to present items relative to the terms of employment between the classified staff and the Board of Education in the Parkston School District for the current contract year. Included are rates of pay, wages, hours of employment or other conditions of employment as they relate to members of the bargaining unit represented by the Parkston Education Association.

Board & Organization Rights

Whenever notice is required to be given by either of the parties to any Board-employee agreement, pursuant to any provision(s) of the agreement, either party may do so by registered letter at the following places:

1. If by an employee organization, to the President of the Board at the District Main Office.
2. If by the Board, to the President of the respective organization at his/her appropriate address as filed with the Board

Organization Rights

PESA recognized by the Board may have the right to:

1. Use of school buildings for meetings outside of the school day. Permission of the Principal or his/her designee shall be required.
2. Use school equipment, including typewriters, duplicating equipment, calculating machines and audio-visual equipment at reasonable times when such equipment is not in use. No equipment shall be removed from school property without approval by the Principal. PESA will pay for material used and any damage, loss, or theft of borrowed property.
3. Use inter-school mail facilities. Permission of the Principal or his/her designee shall be required.

4. Use space on a bulletin board in employee lounges and work area. The location of such bulletin boards shall be agreed upon mutually by each organization and the Principal. Materials to be posted shall be in good taste.

Employment at Will

All support staff shall be deemed employees at will and may be terminated at any time with or without cause.

Personnel Records

Each employee shall have the right, upon written request, to review the contents of his/her own personnel file in the presence of a witness, except that all confidential materials supplied by the outside agencies concerning an original employment may be removed from the file and shall not be subject to review by the employee. The employee may request a third party to accompany him/her in such review.

Salary Checks and Deductions

Employees may request that the school district business office withhold deductions from their checks for organizational dues, annuities, etc. All deductions requests must be in the business office before the opening dates, which are either September 1 or January 1. (No new companies will be started in the district unless, a minimum of 10% of the district's employees join the new company.)

Payment of Wages:

The salary of all employees shall begin at the time they report for duty.

Pay date -Direct Deposit

Payroll will be issued once monthly on the 15th of each month. Employees will have the option to be on electronic direct deposit or issued a check.

Grievance Procedure Policy

Definitions:

- A. The term "grievance" means a complaint by an employee or a group of employees based on an alleged violation, misinterpretation, or inequitable application of any existing agreements, contracts, ordinances, policies or rules of the state of South Dakota or the board, as they apply to the conditions of employment. Negotiations for, or a disagreement over, a non existing agreement, contract, ordinance, policy or rule is not a "grievance" and is not subject to this policy.

- B. The term "employee" except, where otherwise indicated, is considered to apply to any employee covered by this master agreement. The term "employee" may include a group of employees who are similarly affected by a grievance.
- C. An "Aggrieved person" is the person or persons making the claim.
- D. A "party in interest" is the person or persons making the claim and any person or persons who might be required to take action or against whom action might be taken in order to resolve the problem.
- E. The term "days" when in this policy shall, except where otherwise indicated, means calendar days.
- F. "Association" shall mean the Parkston Educational Secretaries Association
- G. "The Board" shall mean the Board of Education of the School District.

Principles:

- A. The purpose of this procedure is to secure, at the lowest possible administrative level, equitable solutions to the problem which may arise affecting the welfare or working conditions of employees.
- B. All parties agree that these proceedings shall be kept as informal and confidential as may be appropriate at any level of the procedure.
- C. Nothing herein contained shall be construed as limiting the right of any employee having a problem to discuss the matter informally with any member of the administration or with any representative of the Association at any time.
- D. Any employee or group of employees has the right at any time to present a grievance through this grievance policy.
- E. Forms for filing a grievance shall be included in the negotiated agreement so as to facilitate the grievance procedure.

Time Limits:

- A. Since it is important that grievances be processed as rapidly as possible, the number of days indicated at each level should be considered as maximum, and every effort should be made to expedite the process. The time limit specified may, however, be extended by mutual agreement in writing.
- B. In the event a grievance is filed at such time that it cannot be processed by the end of the school year, the time limits set forth herein may be reduced so that the grievance procedure may be completed prior to the end of the school year or as soon thereafter as it is practicable.

- C. The grievant(s) shall begin informal grievance procedures within 30 days after the grievant knew, or should have known, of the alleged action giving rise to the grievance.

Informal Procedures:

- A. If an employee has a grievance, he/she should first discuss the matter with his/her principal, administrator, or supervisor to whom he/she is directly responsible in an effort to resolve the problem informally. The employee may pursue the matter with other administrators or supervisors if dissatisfied with the immediate supervisor's disposition. Association representatives may assist in his/her efforts to resolve the problem at all levels of the grievance procedure.

Formal Procedures:

1. **IMMEDIATE SUPERVISOR.** If an aggrieved person is not satisfied with the disposition of his/her problem through informal procedures, he/she may submit his/her claim as a formal written grievance to his/her immediate supervisor within 15 days of initiating informal procedures. The principal shall within five (5) days render his/her decision and its rationale in writing to the aggrieved person.
2. **SUPERINTENDENT OF SCHOOLS.** If the grievance is not resolved by the immediate supervisor, the grievant(s) or association may refer the grievance to the Superintendent within five (5) days of the immediate supervisor's written disposition of the grievance. The Superintendent shall arrange with the grievant for a meeting to take place as soon as possible, but not later than five (5) days after receipt of said disposition. Within five (5) days after the meeting, the grievant/association shall be provided with the Superintendent's written response, including reasons for the decision.
3. **SCHOOL BOARD.** Within five (5) days after receipt of the above disposition, the grievant may, if the grievance remains unsolved, appeal to the School Board. The Board shall hold a formal hearing with the grievant/association within ten (10) days or at the next Board meeting, at the discretion of the Board. It is the responsibility of the School Board president to notify the grievant/association of the hearing date and time. The Board shall serve a written disposition of the matter on the party or parties and the association within five (5) days after the hearing.
4. If the grievant(s) or association is not satisfied with the disposition of his/her grievance at level 3, the aggrieved person may within thirty (30) days of receiving the decision at Level 3, appeal to the Dept. of Labor.

Rights of Participation:

When an employee is not represented by the Association, the Association shall have the right to be present and to state its views at all stages of the procedure.

Class Grievance:

If a grievance affects a group of employees, the grievant(s) and/or the association may begin the grievance process at level 2.

Waiver of Steps:

In the event that the grievance remedy is beyond the power of the immediate supervisor to grant, the grievance may be initially filed at level 2 or 3, whichever is the lowest level with the power to make the grievant whole.

Grievance withdrawal:

A grievance may be withdrawn at any level without establishing precedent.

REQUEST FOR SETTLEMENT OF GRIEVANCE (LEVEL ONE)

DATE OF PRESENTATION TO IMMEDIATE SUPERVISOR: _____

NAME OF AGGRIEVED PERSON: _____

HOME ADDRESS: _____

SCHOOL: _____

STATE REASONS FOR SUBMISSION OF GRIEVANCE TO LEVEL ONE:

SETTLEMENT REQUESTED:

SIGNED: _____
(Aggrieved Person)

REPLY TO LEVEL ONE GRIEVANCE

Date of reply sent to aggrieved person: _____

NAME OF AGGRIEVED PERSON: _____

HOME ADDRESS: _____

SCHOOL: _____

DATE OF PRESENTATION OF GRIEVANCE TO IMMEDIATE SUPERVISOR:

DECISION OF IMMEDIATE SUPERVISOR:

SIGNED: _____

(Aggrieved Person)

REQUEST FOR SETTLEMENT OF GRIEVANCE (LEVEL TWO)

(copies of request for settlement of grievance Level One and reply must be attached)

DATE OF PRESENTATION TO SUPERINTENDENT: _____

NAME OF AGGRIEVED PERSON: _____

HOME ADDRESS: _____

SCHOOL: _____

DATE OF REPLY TO LEVEL ONE GRIEVANCE: _____

STATE REASONS FOR SUBMISSION OF GRIEVANCE TO LEVEL TWO:

SETTLEMENT REQUESTED:

SIGNED: _____
(Aggrieved Person)

REQUEST FOR SETTLEMENT OF GRIEVANCE (LEVEL THREE)

(copies of request for settlement of grievance Level One and reply must be attached)

DATE OF SUBMISSION TO BUSINESS MANAGER: _____

NAME OF AGGRIEVED PERSON: _____

HOME ADDRESS: _____

SCHOOL: _____

DATE OF REPLY OF SUPERINTENDENT TO LEVEL TWO GRIEVANCE:

STATE REASONS FOR SUBMISSION OF GRIEVANCE TO LEVEL THREE:

SETTLEMENT REQUESTED:

SIGNED: _____
(Aggrieved Person)

REPLY TO LEVEL THREE GRIEVANCE

DATE OF REPLY SENT TO AGGRIEVED PERSON: _____

NAME OF AGGRIEVED PERSON: _____

HOME ADDRESS: _____

SCHOOL: _____

DATE OF SUBMISSION OF GRIEVANCE TO BUSINESS MANAGER (LEVEL THREE): _____

DATE OF HEARING WITH SCHOOL BOARD: _____

DECISION OF SCHOOL BOARD:

SIGNED: _____
(PRESIDENT OF SCHOOL BOARD)

Complaint Procedure

A. Purpose

This procedure is designed to provide a process for handling such problems that cannot be solved in an informal manner. Efforts will be made to solve problems informally.

1. Complaints that cannot be solved informally, regarding the performance of any employee shall be handled according to the following policy. Anyone approached with a complaint shall inform the person(s) making the complaint of the proper method for registering the complaint. After informal efforts have been exhausted, complaints not filed following the policy will not be acted upon nor shall they be recorded or given any other official recognition.
2. Complaints shall be in writing and signed by the party making the complaint. The complaint shall specify the person(s) involved, details of the alleged misconduct or reason for the complaint and supply any supportive evidence.

B. Procedure

1. Formal complaints against school personnel shall be made by completing "Complaint Form A" and filing it with the building Principal or Superintendent.
2. Upon receipt of a signed complaint against any school employee, the principal or superintendent shall meet privately with the employee and shall provide the employee with a copy of the complaint and discuss the complaint. The employee may respond to the complaint by completing "Complaint Form B" which shall be attached to the complaint.
3. If the administration feels the complaint is grounds for further action or if the complaint is to be made part of the employee's record, the employee must be informed of this in writing. An employee so notified shall have the right to request a meeting with the administration and the complaining party or the right to attach a written rebuttal to the complaint or both. The complaining party shall have the right to a copy of the employee's rebuttal. If the employee requests a meeting with the administrator and complaining party, the employee shall have the right to be accompanied by a representative of the local association or other person of their choice. The complaining party has equal right.
4. Any record or recommendation for further action resulting from such a meeting shall be supplied the employee. Before an employee may be, disciplined or reprimanded by the board or its agents, the employee shall be entitled to a hearing to be confronted by the person bringing the complaint(s); he shall have the right to cross examine and rebut and shall have the right to have a representative present. The complaining party has equal rights.
5. Decisions of the school board may be appealed to the proper authorities.

Complaint Form "A"

Date _____

Name and Address of Person Making Complaint: _____

Date of Action Causing Complaint: _____

Name of Person(s) Being Complained Against: _____

Complaint: _____

(attached another sheet if necessary)

Supportive Evidence or Witnesses: _____

(attached another sheet if necessary)

(Signature of Person Making Complaint)

Complaint Form "B"

Date _____

Date Contacted About the Complain _____

Response to Complaint: _____

(Attach another sheet if necessary)

Supportive Evidence or Witnesses: _____

(Attach copies of materials if necessary)

Recommendation

I recommend no record or further action be taken.

I recommend a record be kept but no further action be taken regarding this complaint.

I recommend the following action be taken: _____

(Signature of Principal or Superintendent)

I have been informed of the complaint, have been given an opportunity to respond and have been informed of the above recommendation.

Signature Date

OASI & Employee Retirement

Employees must be members of the Social Security Program and all employees must become members of the S.D. Retirement System. They may voluntarily choose to be members of the health and accident insurance program.

Insurance:

Single policyholders will be allowed the amounts (on chart below) per month per choice of their deductible. Married couples that are both employed by the district will have their entire family policy premiums paid up to twice the agreed upon amount.

The Board will notify the association of rate increases as soon as possible after notification by the insurance carrier.

**Insurance Premiums
Thru June 30, 2011**

	COST	DISTRICT COST	EMPLOYEE COST
\$500.00 Deductible – 80/20 OF NEXT \$5,000.00			
SINGLE.....	\$507.34	\$500.00	\$7.34
TWO PARTY.....	\$1130.56	\$500.00	\$630.56
EMPLOYEE + CHILDREN.....	\$1130.56	\$500.00	\$630.56
FAMILY.....	\$1244.73	\$500.00	\$744.73
\$1,000.00 Deductible – 80/20 OF NEXT \$5,000.00			
SINGLE.....	\$476.83	\$476.83	-0-
TWO PARTY.....	\$1062.65	\$545.00	\$517.65
EMPLOYEE + CHILDREN.....	\$1062.65	\$545.00	\$517.65
FAMILY.....	\$1169.96	\$545.00	\$624.96
\$2,000.00 Deductible – 80/20 OF NEXT \$5,000.00			
SINGLE.....	\$435.89	\$435.89	-0-
FAMILY.....	\$985.44	\$620.00	\$365.44

The \$2,000.00 deductibles both carry a \$25.00 office visit ant \$10/\$25/\$40 drug card.

Insurance Options:

The Board of Education will provide \$100 a month for employees who have shown proof of health insurance through their spouse. Changes may be made on September 1 or January 1 or after a change of family Status. This payment may be used for life insurance or a 403B through a designated company pursuant to policy 412.1. **"No new employee hired by the District**

commencing with the 2007-2008 school fiscal year, or current employee who discontinues health insurance will be permitted to avail themselves of this benefit.”

DENTAL:

EMPLOYEE PAYS 100% OF PREMIUM

SINGLE.....\$29.50
 TWO- PARTY.....\$58.00
 FAMILY.....\$86.90

Allow group policy, will be paid 100% by employee.

Hiring Guide

Step	Level #1	Level #2
1	\$ 8.60	\$ 9.33
2	8.96	9.73
3	9.34	10.19
4	9.76	10.69
5	10.26	11.25
6	10.79	11.87
7	11.38	12.54
8	12.05	13.27
9	12.80	14.07
10	13.58	14.93

Pay Increase

Increase in pay for 2010-2011 school year of 2.25% increase on current wages.

Career Recognition Stipend

Following 20 years of service - \$500
 Following 24 years of service - \$750
 Following 28 years of service - \$1,000
 Following 32 years of service - \$1,250
 Following 36 years of service - \$1,250

In-service Pay (Professional development/workshops/conferences)

Employees attending in-services will be paid at their regular rate of pay.

Non-Contracted Hours

Employees will receive \$15.00 per hour for after school study hall and summer school.

Long Term Disability

Insurance premiums are to be deducted from the pay period ending the 15th of the month. This includes LTD. Those people on a nine-month pay plan will have their insurance prorated on a nine (9) month schedule for the twelve (12) month coverage. If an increase in premium should occur, those on a nine-month pay plan will have the increase (to cover the summer months-majority of the premium will already have been collected) deducted from their May 15th pay period check.

Any other elected deductions will be deducted from the last pay period check. Social security, employee retirement and income tax will be deducted from both checks.

School Closings

For days of early dismissal, employees will have the option of staying at work or leaving work, unless required to stay by the administration. For such days, the employee will be paid for time worked. For early dismissals prior to noon, the employee may work until noon and be paid for such time. For early dismissals after noon, the employees may complete the entire work day and be paid for such time. The administration retains the right to require an employee to stay and work on said days.

Work Hours

The designated workday for each position will be determined by the employee and the supervisor based on the requirements of the position.

Breaks

An eight hour employee will be entitled to a fifteen minute paid break for every four hours worked, fifteen minutes in morning and fifteen minutes in afternoon. An employee working six and half hours would be entitled to one fifteen minute paid break whether morning or afternoon.

Holidays

Single contract employees who work full time for ten or more months will have a day of paid holiday (8 hours) for each of the following with the exception of Independence Day.

- New Years Day
- Good Friday
- Memorial Day
- Labor Day
- Thanksgiving
- Independence Day***
- Veterans Day
- Christmas

*Twelve month employees only

Whenever a holiday occurs on a weekend - if the holiday falls on a Saturday, the paid day will be the Friday preceding; if the holiday falls on a Sunday, the paid day will be the Monday following. In the event the day before or after a holiday on a weekend is a required workday, the employee may select a mutually agreeable alternative day for the holiday. Those days may only be used in full 8 hour segments.

Vacation time assume a regular (8) eight hour day, five days a week, summer hours would be adjusted to reflect a regular work week.

Leave Provisions

VACATION

Paid vacation should be as follows (for full time hourly employees only):

1-3 years	1 week
4-12 years	2 weeks
13- above	3 weeks

BEREAVEMENT

Employees of District #33-3 may obtain ---bereavement leave upon the death of an immediate member of the family. This leave is to consist of one (1) to three (3) teaching days and to be administered by the principal and superintendent. This leave is not subject to sick leave. Attendance at funerals other than immediate family would come under the realm of personal leave. Additional days are to be deducted according to the length of contract. Those on extended contract will be reduced accordingly. Immediate family includes: spouse, children, parents of both, brothers and sisters of both, step-children, grandchildren and grandparents of both.

Under the circumstances that are deemed appropriate by the superintendent, bereavement leave may be granted to attend a funeral of someone other than an immediate family members and reported to the Board of Education either before or after the fact.

PROFESSIONAL

Employees of the District may participate in professional visitations, workshops, or programs that may enhance their educational background or programs that would be an over-all benefit to the District's educational program. This is to be granted upon approval and recommendation of the principal and superintendent. Those days are to be counted as professional leave days.

Any employee who is serving on a professional organization or committee may apply for use of professional leave in order to attend such meetings.

JURY

Any employee called for jury duty during the school hours or is subpoenaed to testify in a hearing during school hours in a matter in which he/she is not a name party, shall be granted leave with pay for the days or parts of days such absence is required. One half of any per diem (not including mileage and food) received for jury duty or the designated subpoena absence shall be paid to the school (through the business manager) by the employee. Such employee shall notify the superintendent of schools of his/her designee of leave forty-eight (48) hours in advance of the necessity for taking jury leave.

SICK

Sick leave shall be defined as leave due to illness of the employee.

Time allowed for sick leave for ten (10) month employees shall be ten (10) days per school year on a pro-rated scale if employed for a period less than one (1) school year or a part-time employment. Unused sick leave days may be allowed to accumulate to a total of sixty (60) days by the end of the school year.

Time allowed for sick leave for twelve (12) month employees shall be thirteen (13) days per school year on a pro-rated scale if employed for a period less than one (1) school year or a part-time employment. Unused sick leave days may be allowed to accumulate to a total of sixty (60) days by the end of the school year.

FAMILY SICK

Sick leave days may be used in the event of illness in the employee's immediate family. Immediate family shall include: spouse, children, parents, brothers, sisters or members of the teacher's household. Sick leave will be allowed under the following conditions:

- a. No more than ten (10) days may be used in a school year for family illness
- b. All such days will be deducted from sick leave
- c. Additional time may be allowed upon presenting the superintendent of schools a written request by the attending physician, certifying the necessity of the presence of the employee at the bedside

Payment of wages, received by an employee from worker's compensation shall be subtracted from sick leave payments. It shall be the duty of the employee to report payments for wages received from worker's compensation to the superintendent and/or business manager. The Board or administration may require a physician's statement certifying an illness.

PERSONAL

Nine (9) month employees have three (3) days per year of personal leave that may be used. Twelve (12) month employees have four (4) days per year of personal leave that may be used. These days will be deducted from the employee's sick leave. Personal leave is not accumulative

If the personal leave policy is abused, the Board may formulate a more definite policy. Excessive use of sick leave or personal leave will result in the deduction according to length of contract

INCENTIVE

After five (5) years of service to the district, days of sick leave and/or personal leave beyond the accumulated sixty (60) days will be bought back by the district on this basis:

- a. bought back by the year
- b. bought back at the rate of \$15 per day for days unused up to ten (10) days

LEAVE OF ABSENCE

Employees who have completed three years of continuous service to the district may request a leave of absence without compensation, including benefits, for up to one year.

SHORT TERM LEAVE OF ABSENCE

If a short-term leave of absence is requested and approved by the Board of Education (more than one (1) week, but less than one (1) school term) in order for the employee to continue to be a member of school district insurance plan, the employee (after seven (7) days of a leave of absence without pay; commencing with the eighth day of leave without pay and continuing each day thereafter until the day of returning to his/her position) will be required to pay the school district the daily rate of the full cost of the health insurance plan/or 403B plan paid by the Parkston School District.

MATERNITY/ADOPTION

In case of a leave of absence due to an adoption or maternity, up to twenty-five days (25) days of accumulated sick leave may be paid commencing on the date that the child is received or delivered.

SICK LEAVE ASSISTANCE PLAN

1. Each school district employee beyond their second successive full term of employment and eligible for sick leave benefits may elect to participate in the District sick leave assistance plan established by this policy. The purpose of the plan is to aide employees who have exhausted all of their accumulated sick leave through extended absence due to prolonged illness or catastrophic accident.
2. The election to participate must be indicated no later than September 1, on a written form provided by the business manager, and each such election is valid only if the electing employee contributes not less than one of the employee's unused sick leave entitlement to the sick leave assistance plan. Upon such election, the employee shall be eligible to participate in the sick leave assistance plan without further contribution except as required in Item 6 below. If an employee does not elect to participate within the time limits specified, the employee is ineligible until the beginning of the next school fiscal year. When contributions to the plan

have accumulated to a total of one hundred eighty (180) or more days, no more days will be added until the plan is depleted to sixty (60) days, except for new participants.

3. Administration of the sick leave assistance plan will be handled by a committee appointed by the School Board consisting of the following members: four (4) faculty members, two (2) classified employees, and one (1) administrator. Record keeping will be done by the business manager and the employee committee shall have the right to periodically examine the records during normal business hours. The committee shall establish guidelines to govern its decision-making process regarding the granting or denial of requests for withdrawals from the plan. The committee guidelines shall provide a basis for insuring that withdrawals from the plan under this policy are made available only to those applicants who have not abused sick leave, and provide that such withdrawal is made for prolonged illness or disability caused by a catastrophic accident.
4. Each participant who has used all of their sick leave (current and accumulated) may petition the sick leave assistance committee for sick leave assistance, only to be allotted in full day increments.
5. The maximum number of sick leave days which the sick leave assistance committee may provide to a participant is twenty (20) days annually. All requests for use of the bank must be submitted in writing to the Superintendent and must be supported by a written statement from the participant's personal physician. The Superintendent will forward the request to the committee for decision. The committee's decision will be forwarded to the Superintendent for distribution to the appropriate personnel.
6. Such additional sick leave days shall not be deducted from the recipient's future accumulated sick leave. However, each participant who has received assistance from the sick leave assistance plan must re-establish participation for the next school fiscal year by following the procedure described in item 2 of this policy.
7. Days in the bank shall be withdrawn on a first-come, first-served basis and, if the total days in the bank are exhausted in any year, use of the bank ends for that year. Unused days in the plan (limited to 180 days) shall be carried over to the next school year.
8. The sick leave assistance committee shall annually make a written report to the Superintendent regarding the operation of the plan during the preceding year.

EXTRA-CURRICULAR ACTIVITIES PASS

At the beginning of each academic school year, every person employed by District #33-3 will be given one (1) pass good for all extracurricular events. In return, all school personnel will be assigned one (1) activity for which they will work. In the event that any slots remain open, they will be filled by drawing by lot. The following schedule will be used regarding working extra events:

1. Only school personnel will be working, unless otherwise approved by the Board. However, school personnel will be given first priority for choice of assignment to include all paid activities. School personnel must choose the assignments by September 15th each year or immediately upon call for volunteers for unscheduled activities.
2. School personnel working a minimum of three (3) extra events will receive one (1) guest pass for school events.
3. School personnel working a minimum of five (5) extra events will receive two (2) guest passes for school events.
4. School personnel working a minimum of seven (7) extra events will receive three (3) guest passes for school events.
5. School personnel working a minimum of nine (9) extra events receive four (4) guest passes for school events.
6. Vacant slots will be filled by the administration from a list of the district's personnel. The assignment will be made by lot.
7. Admission to an event will not be charged to the spouse and children (high school or younger) of an employee who is responsible for coaching or directing the said event.
8. One (1) pass will be issued to each full-time custodian's spouse.
9. The pass will be honored for designated persons only.
10. The exception to this schedule will be timekeeper and bookkeeper for events plus chain handlers. This will not change from past practice.

Evaluation

1. Notification of evaluation process

At the beginning of each school year, the building principal or immediate supervisor shall fully inform each employee under his/her supervision of the evaluation procedures, standards, instruments and job descriptions to be used.

2. Purpose of Evaluations

The primary purpose of employee evaluation shall be the improvement of employment skills and to monitor performance with respect to the skills and duties contained in the job description. All evaluations shall be conducted in good faith to this end and in accordance with the provisions of the Agreement.

3. Evaluation Process

An employee shall be evaluation at least once during the school year.

4. Post-evaluation Conference and Procedure

All evaluations shall be reduced to writing and a copy given to the employee within five days of the evaluation. A conference to discuss the evaluation shall be scheduled within ten days after the employee has received the written evaluation.

5. Employee's Right to Respond

Following the post-evaluation conference, the employee shall sign and be give a copy of the evaluation report prepared by the evaluator. In no case shall the employee's signature be construed to mean that he/she necessarily agrees with the contents of the evaluation, only that they have been discussed. An employee may submit additional comments to the written evaluation if he/she so desires. All written evaluations and the employee's comments are to be places in the employee's personnel file. The immediate supervisor will sign the response acknowledging that he/she read the material. A copy of the response will be proved to the immediate supervisor.

Effect of Agreement

The terms and conditions set forth in this agreement represent the full and complete understanding between the parties. The terms and conditions may be modified only through the written mutual consent of the two (2) parties.

Should any article, section, or clause of this agreement be declared illegal by a court of competent jurisdiction, then that article, section, or clause shall be deleted from this agreement to the extent that it violates the law. The remaining articles, sections, and clauses shall remain in full force and effect.

The provisions of this agreement shall be effective as of the 1st day of July 2010, and shall continue and remain in full force and effect as binding on the parties until the 30th day of June, 2011. If a new and substitute agreement has not been duly entered into prior to June 30, 2011, the terms of this agreement shall continue in full force and effect until such substitute agreement is adopted, which shall then be fully retroactive to June 30, 2010.

It shall be the responsibility of the Association to prepare and print copies of this agreement. The Association shall provide each member of the bargaining unit a copy of this agreement.

This agreement is signed this _____ of _____, _____.

In witness thereof:

For the Parkston Educational
Secretaries Association

For the Parkston School Board,
District #33-3

President

President

Negotiations Chair-person

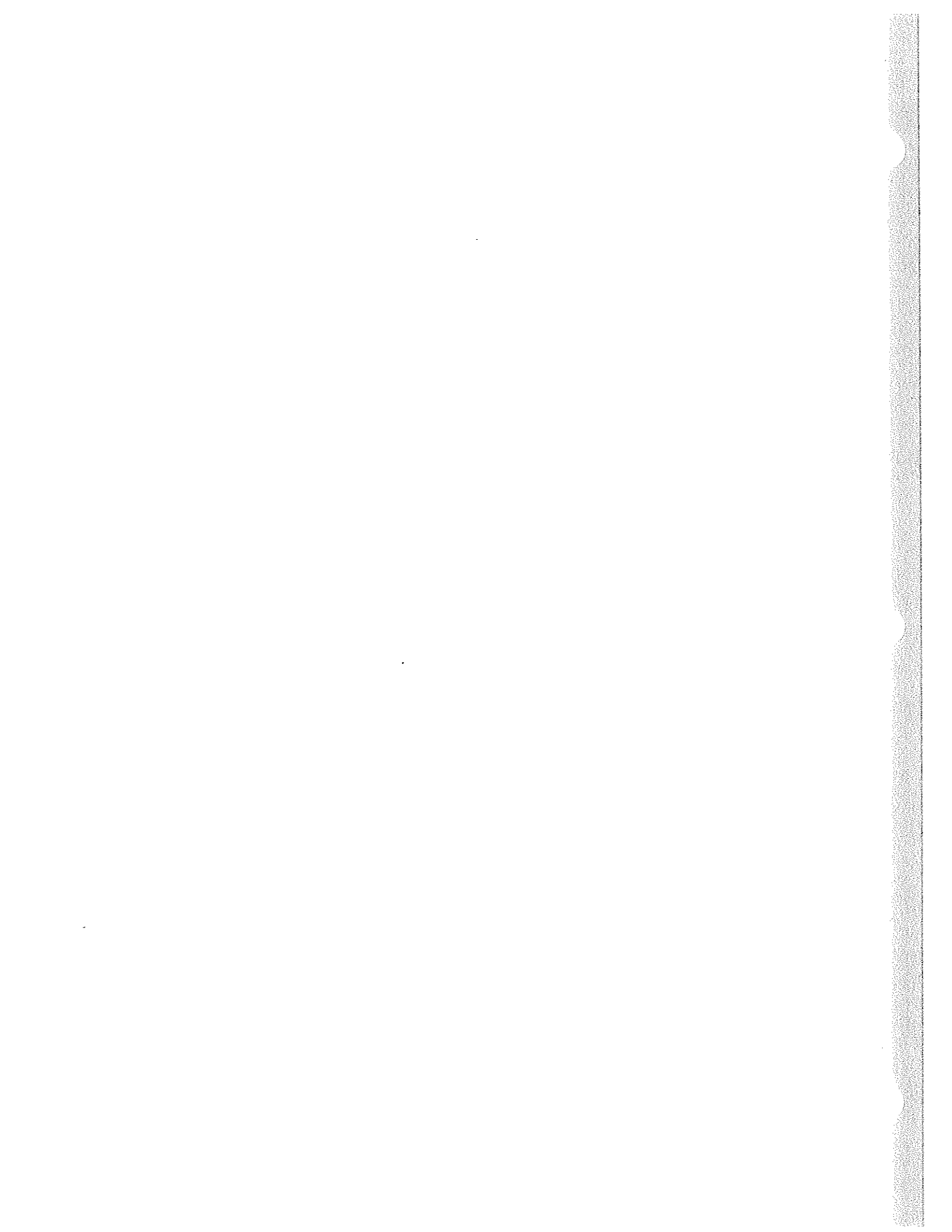
Business Manager

<u>Check Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	
Checking Account: 1				
	Statement Balance	01/31/2011	647,077.48	
<u>Checks</u>				
49622	BROCK, ADAM	09/14/2009	1.95	
50364	HARNISCH, SUSAN	04/12/2010	30.00	
50520	PROEHL, BLAKE	05/11/2009	15.00	
50655	AFLAC	06/30/2010	45.00	
51330	BESTBATT.COM	01/10/2011	19.90	
51359	MIKES BAND INSTRUMENT REPAIR	01/10/2011	40.00	
51378	SOUTH DAKOTA MAGAZINE	01/10/2011	19.00	
51400	ASSURANT EMPLOYEE BENEFITS	01/15/2011	544.62	
51402	S.D. SCHOOL DIST BENEFIT FUND	01/15/2011	56,839.60	
51403	S.D. SUPPLEMENTAL RETIREMENT	01/15/2011	100.00	
51404	ACCOUNTS MANAGEMENT, INC.	01/31/2011	150.00	
51405	AFLAC	01/31/2011	3,397.65	
51406	BENEFITMALL INSURANCE-SOUTH DAKOTA	01/31/2011	665.29	
51407	DELTA DENTAL	01/31/2011	843.90	
51408	ELECTRONIC FEDERAL TAX PAYMENT	01/31/2011	18,681.16	
	<u>Statement Balance</u>			<u>Outstanding Total</u>
	647,077.48			(81,393.07)
				<u>Balance on Books</u>
				565,684.41

<u>Check Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
Checking Account: 3			
	Statement Balance	01/31/2011	72,617.84
<u>Checks</u>			
25104	FCCLA	11/18/2009	150.00
25210	U.S.D. MUSIC	01/15/2010	120.00
25297	SCHOENFELDER, TAYLOR	04/08/2010	20.00
25458	AUGUSTANA MEET OF CHAMPIONS	09/15/2010	15.00
25464	KURTZ, KEVIN	09/15/2010	5.00
25564	GELDERMAN, STEPHANIE	11/22/2010	62.72
25586	ALFRED MUSIC PUBLISHING	12/10/2010	30.00
25594	PLATTE-GEDDES SCHOOL DISTRICT	12/10/2010	25.00
25644	HEINZ, DENNIS	01/14/2011	55.00
25645	HIGHMORE-HARROLD SCHOOL DIST	01/14/2011	226.58
25646	JASTRAM, TERRY	01/14/2011	106.00
25647	JENSEN, RYAN	01/14/2011	55.00
25648	JOHNSON, LEE	01/14/2011	102.60
25649	JOHNSTON, JIM	01/14/2011	72.00
25656	LAGGE, JASON	01/14/2011	55.00
25663	POOLEY, MIKE	01/14/2011	55.00
25668	WAGNER SCHOOL	01/14/2011	226.58
25669	WALTMAN, ROGER	01/14/2011	60.00
25676	Hill, Crystal	01/21/2011	7.15
25677	LOGAN, MARK	01/21/2011	75.00
25679	PARKER BASKETBALL FUND	01/21/2011	100.00
25681	REGION V MUSIC CONTEST	01/21/2011	262.00
25683	THURY, IRENE	01/21/2011	35.00
25684	U.S.D. MUSIC	01/21/2011	108.00
25686	BLINDERT, JOSH	01/24/2011	240.80
25687	EIMERS, JERAMIE	01/24/2011	119.20
25688	HURON HIGH SCHOOL	01/24/2011	30.00
25690	MITCHELL SCHOOL DISTRICT #17-2	01/24/2011	50.00
25691	PEPSI COLA CO - WP BEVERAGES	01/24/2011	412.87
25692	SDHSAA	01/24/2011	1,602.00
25693	SLYKHUIS, CLARK	01/24/2011	329.90
25694	STUMPS	01/24/2011	159.98
25696	FREELAND, PATRICIA	01/28/2011	470.00
25697	HASKAMP, JIM	01/28/2011	150.00
25698	JENSEN, RYAN	01/28/2011	92.00
25699	JORGENSEN, MIKE	01/28/2011	141.60
25700	LaCroit, Bret	01/28/2011	102.20
25701	OLSON, JAY	01/28/2011	123.16
25702	PARKSTON FOOD CENTER	01/28/2011	982.94
25703	PEPSI COLA CO - WP BEVERAGES	01/28/2011	325.95
25704	PONYCREEK STEAKHOUSE	01/28/2011	110.60
25705	SPURRELL, SHAWN	01/28/2011	620.96
25706	WAGNER SCHOOL	01/28/2011	25.00

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<u>Check Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>		
25707	WHOLESALE SUPPLY CO. INC	01/28/2011	23.11		
	<u>Statement Balance</u>			Outstanding Total	Balance on Books
	72,617.84			(8,140.90)	64,476.94
Petty Cash					50.00
Change Fund					500.00
Total					<u>\$65,026.94</u>



71 TRUST & AGENCY

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
71 415 501	MEDICAL - FREELAND	96.36	530.00	125.00	0.00	(308.64)
71 415 502	MEDICAL - BADER, P	0.00	0.00	40.00	0.00	40.00
71 415 504	MEDICAL - KROEGER	0.00	0.00	125.00	0.00	125.00
71 415 507	MEDICAL - BRANUM, D	(311.10)	0.00	0.00	0.00	(311.10)
71 415 511	MEDICAL - MILLER, J	200.00	0.00	0.00	0.00	200.00
71 415 514	MEDICAL - TIEDE, C	0.00	0.00	83.34	0.00	83.34
71 415 515	MEDICAL - VANLAECKEN	26.00	0.00	83.34	0.00	109.34
71 415 517	MEDICAL - SCHNABEL	0.00	0.00	125.00	0.00	125.00
71 415 518	MEDICAL - LARSON, J	278.36	0.00	0.00	0.00	278.36
71 415 519	MEDICAL - WOLF	0.00	234.96	83.34	0.00	(151.62)
71 415 520	MEDICAL - JODOZI	0.00	0.00	41.67	0.00	41.67
71 415 524	MEDICAL - HEISINGER T.	0.00	480.00	40.00	0.00	(440.00)
71 415 525	MEDICAL - HEISINGER L.	0.00	0.00	100.00	0.00	100.00
71 415 530	MEDICAL - KOLLMANN	(75.00)	0.00	125.00	0.00	50.00
71 415 534	MEDICAL - WANGOLD	389.65	0.00	66.67	0.00	456.32
71 415 540	MEDICAL - THURY	0.00	35.00	50.00	0.00	15.00
71 415 541	MEDICAL - GLOBKE	(333.28)	0.00	0.00	0.00	(333.28)
71 415 582	MEDICAL - MILLER, T	67.94	0.00	0.00	0.00	67.94
71 415 598	MEDICAL - MONSON	0.00	0.00	125.00	0.00	125.00
71 415 603	BAND CLUB	20,199.76	1,303.80	1,669.15	0.00	20,565.11
71 415 612	FCCLA	6,057.94	856.63	3,967.35	0.00	9,168.66
71 415 614	GRADES	2,999.64	0.00	75.60	0.00	3,075.24
71 415 616	LIBRARY CLUB	(378.54)	70.50	259.31	0.00	(189.73)
71 415 617	RE-SALE	(2,488.06)	1,602.00	1,602.00	0.00	(2,488.06)
71 415 619	STUDENT COUNCIL	9,376.48	0.00	128.80	0.00	9,505.28
71 415 620	SUPER NOW - INTEREST	2,371.64	0.00	22.90	0.00	2,394.54
71 415 621	VOCAL CLUB	1,923.39	0.00	0.00	0.00	1,923.39
71 415 624	FUTURE BUSINESS LEADERS	1,253.84	0.00	274.00	0.00	1,527.84
71 415 626	TORCH	968.49	0.00	2,000.00	0.00	2,968.49
71 415 628	NATIONAL HONOR SOCIETY	1,846.06	0.00	0.00	0.00	1,846.06
71 415 630	CLASS OF 2010	1,152.86	0.00	0.00	0.00	1,152.86
71 415 631	CLASS OF 2011	4,179.66	0.00	100.00	0.00	4,279.66
71 415 632	CLASS OF 2012	7,318.60	656.83	0.00	0.00	6,661.77
71 415 633	CLASS OF 2013	1,501.80	0.00	0.00	0.00	1,501.80
71 415 634	CLASS OF 2014	800.68	0.00	0.00	0.00	800.68
71 415 635	CLASS OF 2015	545.00	0.00	0.00	0.00	545.00
71 415 636	CLASS OF 2016	218.00	0.00	0.00	0.00	218.00
71 415 639	CLASS OF 2009	81.66	0.00	0.00	0.00	81.66
71 415 640	GATE RECEIPTS	3,921.66	0.00	0.00	0.00	3,921.66

71 TRUST & AGENCY

Account Number	Account Name	Beginning Balance	Expenses	Revenues	Balance Change	Balance
71 415 641	FELLOW CHRISTIAN ATHLETES	349.11	0.00	10.00	0.00	359.11
71 415 642	WRESTLING CLUB	36.20	0.00	0.00	0.00	36.20
71 415 643	SKILLS CLASS	(15.78)	149.42	112.46	0.00	(52.74)
71 415 646	MEDIA CLUB	48.72	33.31	600.00	0.00	615.41
71 415 701	DEPENDENT CARE - OAKLEY	622.05	416.63	283.34	0.00	488.76
71 415 705	DEPENDENT CARE - KLEINDL	0.00	0.00	333.34	0.00	333.34
71 415 718	DEPENDENT CARE - LARSON, J	317.37	0.00	0.00	0.00	317.37
71 415 722	DEPENDENT CARE - SPURRELL	620.96	620.96	208.34	0.00	208.34
71 430 601	IMPREST ACCOUNT	2,016.69	9,466.80	8,449.91	0.00	999.80
	71 Total:	68,184.81	16,456.84	21,309.86	0.00	73,037.83

76 SCHOLARSHIP - TOM MAXWELL

Account Number 76 SCHOLARSHIP - TOM MAXWELL
76 415 175 76

<u>Beginning</u> <u>Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance</u> <u>Change</u>	<u>Balance</u>
1,092.85	0.00	0.00	0.00	1,092.85
1,092.85	0.00	0.00	0.00	1,092.85

77 SCHOLARSHIP - LONNY HOFFMAN		Beginning	Expenses	Revenues	Balance
Account Number	Account Name	Balance			Change
77 415 176	SCHOLARSHIP - LONNY HOFFMAN	44.86	0.00	0.00	0.00
77 415 177	SCHOLARSHIP - COCA COLA	141.25	0.00	0.00	0.00
77 Total:		186.11	0.00	0.00	0.00
					186.11

78 SCHOLARSHIP - ALVIN SCHELSKE

Account Number Account Name
 78 415 178 SCHOLARSHIP - SCHELSKE

Beginning Balance	Expenses	Revenues	Balance Change	Balance
1,703.00	0.00	0.00	0.00	1,703.00
1,703.00	0.00	0.00	0.00	1,703.00

78 Total:

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Vendor Name	Description	Agency Account	Invoice	Amount
AADLAND, CORY	GBB & BBB OFFICIAL - DBL HEADER	IMPREST ACCOUNT - EXPENSE	121710	95.00
			Vendor Total:	<u>95.00</u>
DEINERT, ANDY	GBB & BBB OFFICIAL - DBL HEADER	IMPREST ACCOUNT - EXPENSE	121710	95.00
			Vendor Total:	<u>95.00</u>
DOLLAR GENERAL - CHARGED SALES	PROM SUPPLIES	CLASS OF 2012	999999	27.00
			Vendor Total:	<u>27.00</u>
HASKAMP, JIM	GBB & BBB OFFICIAL - DBL HEADER	IMPREST ACCOUNT - EXPENSE	121710	118.80
			Vendor Total:	<u>118.80</u>
KEMP, JOSH	GBB OFFICAL	IMPREST ACCOUNT - EXPENSE	122010	75.00
			Vendor Total:	<u>75.00</u>
KRIETLOW, ROBERT	GBB OFFICAL	IMPREST ACCOUNT - EXPENSE	122010	100.50
			Vendor Total:	<u>100.50</u>
LINCOLN HIGH SCHOOL	WR TOURNEY ENTRY FEE	IMPREST ACCOUNT - EXPENSE	122710WR	100.00
			Vendor Total:	<u>100.00</u>
METTE, COLLEEN	PROM SUPPLIES	CLASS OF 2012	SA10388	92.99
			Vendor Total:	<u>92.99</u>
OKLEY, CARRIE	DEPENDENT CARE - OAKLEY	DEPENDENT CARE - OAKLEY	703640053	416.63
			Vendor Total:	<u>416.63</u>
PEPSI COLA CO - WP BEVERAGES	POP FOR MACHINES	BAND CLUB - EXPENSE	71250694	499.79
			Vendor Total:	<u>499.79</u>
PFEIFER, KELLY	BBB OFFICIAL	IMPREST ACCOUNT - EXPENSE	122110	92.00
			Vendor Total:	<u>92.00</u>
REGION MUSIC CONTEST	SOLO & ENSEMBLE CONTEST/VOCAL	IMPREST ACCOUNT - EXPENSE	010411	32.00
			Vendor Total:	<u>32.00</u>
Schultz, John	BBB OFFICIAL	IMPREST ACCOUNT - EXPENSE	122110	75.00
			Vendor Total:	<u>75.00</u>
SBSU - MUSIC DEPT.	REG. SD MUSIC CONF - LE MASTER	IMPREST ACCOUNT - EXPENSE	010611	42.00
SBSU - MUSIC DEPT.	REG. SD MUSIC CONF - KLEINDL	IMPREST ACCOUNT - EXPENSE	010611	42.00
			Vendor Total:	<u>84.00</u>
AADLAND, CORY	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	72.00
			Vendor Total:	<u>72.00</u>
AGARIBLUNT-ONIDA SCHOOL DISTRICT	GBB CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
MPRIDE	HOSPITALITY ROOM	IMPREST ACCOUNT - EXPENSE	06657	45.48
			Vendor Total:	<u>45.48</u>
AVON HIGH SCHOOL	GBB CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58

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<u>Vendor Name</u>	<u>Description</u>	<u>Agency Account</u>	<u>Invoice</u>	<u>Amount</u>
			Vendor Total:	<u>226.58</u>
BERESFORD SCHOOL DISTRICT	G8B CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
BROWN, DAVE	G8B OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
CENTERVILLE SCHOOL DISTRICT	G8B CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
CLARK SCHOOL DISTRICT 12-2	G8B CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
DEGEEST, RON	G8B CLASSIC TIMER	IMPREST ACCOUNT - EXPENSE	122810	80.00
			Vendor Total:	<u>80.00</u>
DEINERT, ANDY	G8B/BBB DBL WAGNER	IMPREST ACCOUNT - EXPENSE	010611	95.00
DEINERT, ANDY	G8B OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>150.00</u>
DELL RAPIDS SCHOOL DIST	G8B CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
DIST. #33-3	PROGRAMS & MISC. - DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	818.46
			Vendor Total:	<u>818.46</u>
EGGERS, TOM	G8B OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
FREIDEL, RACHEL	G8B CLASSIC SCOREBOARD	IMPREST ACCOUNT - EXPENSE	122810	40.00
			Vendor Total:	<u>40.00</u>
GRAMM, NATHAN	G8B CLASSIC SCOREBOARD	IMPREST ACCOUNT - EXPENSE	122810	35.00
			Vendor Total:	<u>35.00</u>
HANSON SCHOOL DISTRICT	G8B CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
HANSSSEN, GENE	G8B OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
HASKAMP, JIM	G8B OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	78.80
			Vendor Total:	<u>78.80</u>
HEINZ, DENNIS	G8B OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
HIGHMORE-HARROLD SCHOOL DIST	G8B CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
JASTRAM, TERRY	G8B OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	106.00
			Vendor Total:	<u>106.00</u>

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<u>Vendor Name</u>	<u>Description</u>	<u>Agency Account</u>	<u>Invoice</u>	<u>Amount</u>
JENSEN, RYAN	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
JOHNSON, LEE	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	102.60
			Vendor Total:	<u>102.60</u>
JOHNSTON, JIM	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	72.00
			Vendor Total:	<u>72.00</u>
KAYSER, DONNIE	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
KEMP, JOSH	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
KINNEBERG, STERLING	GBB CLASSIC SCOREBOARD	IMPREST ACCOUNT - EXPENSE	122810	30.00
			Vendor Total:	<u>30.00</u>
KINNEBERG, TY	GRAPHIC SCOREBOARD	IMPREST ACCOUNT - EXPENSE	122810	35.00
			Vendor Total:	<u>35.00</u>
KRIETLOW, ROBERT	GBB/BBB DBL WAGNER	IMPREST ACCOUNT - EXPENSE	010611	120.50
KRIETLOW, ROBERT	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	80.50
			Vendor Total:	<u>201.00</u>
KUMMER, LYLE E	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
LAGGE, JASON	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
LENNOX SCHOOL	GBB CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
LOGAN, MARK	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
MALLOY, ROBERT	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
PARKSTON CHEERLEADERS	GBB CLASSICS TICKET TAKERS	IMPREST ACCOUNT - EXPENSE	122810	250.00
			Vendor Total:	<u>250.00</u>
PARKSTON FOOD CENTER	GBB CLASSICS	IMPREST ACCOUNT - EXPENSE	108689	40.14
PARKSTON FOOD CENTER	GBB CLASSICS	IMPREST ACCOUNT - EXPENSE	5323	23.75
PARKSTON FOOD CENTER	GBB CLASSICS	IMPREST ACCOUNT - EXPENSE	5359-	10.56
PARKSTON FOOD CENTER	GBB CLASSICS	IMPREST ACCOUNT - EXPENSE	61313	61.07
PARKSTON FOOD CENTER	GBB CLASSICS	IMPREST ACCOUNT - EXPENSE	62265	(51.11)
			Vendor Total:	<u>84.41</u>

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<u>Vendor Name</u>	<u>Description</u>	<u>Agency Account</u>	<u>Invoice</u>	<u>Amount</u>
PONYCREEK STEAKHOUSE	HOSPITALITY ROOM - TAVERN MEAT	IMPREST ACCOUNT - EXPENSE	122810	94.80
			Vendor Total:	<u>94.80</u>
POOLEY, MIKE	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
SUDBECK, DAN	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	55.00
			Vendor Total:	<u>55.00</u>
THURY, JUSTIN	SUPPLIES FOR MEDIA CLUB	MEDIA CLUB EXPENSES	010611	33.31
			Vendor Total:	<u>33.31</u>
TRI-VALLEY HIGH SCHOOL	GBB CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
VIBORG SCHOOL DISTRICT	GBB CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
WAGNER SCHOOL	GBB CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
WALTMAN, ROGER	GBB CLASSIC TIMER	IMPREST ACCOUNT - EXPENSE	122810	60.00
			Vendor Total:	<u>60.00</u>
WEICH, TRAVIS	GBB/BBB DBL WAGNER	IMPREST ACCOUNT - EXPENSE	010611	95.00
			Vendor Total:	<u>95.00</u>
WINNER SCHOOL DIST. 59-2	GBB CLASSICS DIST. SHARE	IMPREST ACCOUNT - EXPENSE	122810	226.58
			Vendor Total:	<u>226.58</u>
WUERTZER, ROYCE	GBB OFFICIAL - CLASSICS	IMPREST ACCOUNT - EXPENSE	122810	89.00
			Vendor Total:	<u>89.00</u>
FREELAND, PATRICIA	MEDICAL - FREELAND	MEDICAL - FREELAND	710200014	60.00
			Vendor Total:	<u>60.00</u>
HANSSSEN, GENE	BBB OFFICIAL	IMPREST ACCOUNT - EXPENSE	012011	102.20
			Vendor Total:	<u>102.20</u>
HEISINGER, THOMAS	MEDICAL - HEISINGER T.	MEDICAL - HEISINGER T.	012111	480.00
			Vendor Total:	<u>480.00</u>
Hill, Crystal	REFUND FOR LUNCH	IMPREST ACCOUNT - EXPENSE	012111	7.15
			Vendor Total:	<u>7.15</u>
LOGAN, MARK	BBB OFFICIAL	IMPREST ACCOUNT - EXPENSE	012011	75.00
			Vendor Total:	<u>75.00</u>
METTE, COLLEEN	PROM SUPPLIES	CLASS OF 2012	012111	76.86
			Vendor Total:	<u>76.86</u>
PARKER BASKETBALL FUND	PARKER JH BBB TOURNEY	IMPREST ACCOUNT - EXPENSE	011911	100.00
			Vendor Total:	<u>100.00</u>

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<u>Vendor Name</u>	<u>Description</u>	<u>Agency Account</u>	<u>Invoice</u>	<u>Amount</u>
PEPSI COLA CO - WP BEVERAGES	POP MACHINES	BAND CLUB - EXPENSE	71338196	65.19
			Vendor Total:	<u>65.19</u>
REGION V/MUSIC CONTEST	ENTRY FEE FOR SOLO/ENSEMBLE	IMPREST ACCOUNT - EXPENSE	012111	262.00
			Vendor Total:	<u>262.00</u>
STOUXLAND PHOTOBOOTH	STOUXLAND PHOTO BOOTH RENTAL	CLASS OF 2012	SA10399	300.00
			Vendor Total:	<u>300.00</u>
THURY, IRENE	MEDICAL - THURY	MEDICAL - THURY	012111	35.00
			Vendor Total:	<u>35.00</u>
U.S.D. MUSIC	REG. FOR QUAD STATE HONOR BAND	IMPREST ACCOUNT - EXPENSE	012011	108.00
			Vendor Total:	<u>108.00</u>
WOLF, JULIE	MEDICAL - WOLF	MEDICAL - WOLF	012111	234.96
			Vendor Total:	<u>234.96</u>
BLINDERT, JOSH	Little *B* WR Official	IMPREST ACCOUNT - EXPENSE	012211	240.80
			Vendor Total:	<u>240.80</u>
EMERS, JERAMIE	WR OFFICIAL	IMPREST ACCOUNT - EXPENSE	011811	119.20
			Vendor Total:	<u>119.20</u>
IRON HIGH SCHOOL	JV WR ENTRY FEE	IMPREST ACCOUNT - EXPENSE	011511	30.00
			Vendor Total:	<u>30.00</u>
JORGENSEN, MIKE	Little *B* WR Official	IMPREST ACCOUNT - EXPENSE	012211	230.60
			Vendor Total:	<u>230.60</u>
MITCHELL SCHOOL DISTRICT #17-2	VARSITY WR ENTRY FEE	IMPREST ACCOUNT - EXPENSE	011511	50.00
			Vendor Total:	<u>50.00</u>
PEPSI COLA CO - WP BEVERAGES	POP FOR MACHINES	BAND CLUB - EXPENSE	71338079	412.87
			Vendor Total:	<u>412.87</u>
SDHSAA	36 ADULT RESERVED - 12 ADULT	RE-SALE - EXPENSE	012411	1,602.00
			Vendor Total:	<u>1,602.00</u>
SLYKHUIS, CLARK	WR OFFICIAL	IMPREST ACCOUNT - EXPENSE	012111	102.20
SLYKHUIS, CLARK	Little *B* WR Official	IMPREST ACCOUNT - EXPENSE	012211	227.70
			Vendor Total:	<u>329.90</u>
STUMPS	VINYL MURAL	CLASS OF 2012	F118256600028	159.98
			Vendor Total:	<u>159.98</u>
DIST. #33-3	CHANGE FOR BOOK FAIR	LIBRARY CLUB - EXPENSE	012711	70.50
			Vendor Total:	<u>70.50</u>
FREELAND, PATRICIA	MEDICAL - FREELAND	MEDICAL - FREELAND	012611	470.00
			Vendor Total:	<u>470.00</u>
HASKAMP, JIM	BBB OFFICIAL	IMPREST ACCOUNT - EXPENSE	012411	75.00

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TRUST & AGENCY

02/06/2011 09:50 AM

<u>Vendor Name</u>	<u>Description</u>	<u>Agency Account</u>	<u>Invoice</u>	<u>Amount</u>
HASKAMP, JIM	BBB OFFICIAL	IMPREST ACCOUNT - EXPENSE	012711	75.00
			Vendor Total:	<u>150.00</u>
JENSEN, RYAN	BBB OFFICIAL	IMPREST ACCOUNT - EXPENSE	012411	92.00
			Vendor Total:	<u>92.00</u>
JORGENSON, MIKE	WR QUAD OFFICIAL	IMPREST ACCOUNT - EXPENSE	012511	141.60
			Vendor Total:	<u>141.60</u>
LaCroit, Bret	BBB OFFICIAL	IMPREST ACCOUNT - EXPENSE	012711	102.20
			Vendor Total:	<u>102.20</u>
OLSON, JAY	WR QUAD OFFICIAL	IMPREST ACCOUNT - EXPENSE	012511	123.16
			Vendor Total:	<u>123.16</u>
PARKSTON FOOD CENTER	CONCESSIONS	FCCLA	107260	7.59
PARKSTON FOOD CENTER	CONCESSIONS	FCCLA	110552	10.07
PARKSTON FOOD CENTER	CONCESSIONS	FCCLA	110594	18.13
PARKSTON FOOD CENTER	CANDY FOR LOUNGE	SKILLS CLASS	5936	149.42
PARKSTON FOOD CENTER	CONCESSIONS STAND SUPPLIES	FCCLA	5941	724.17
PARKSTON FOOD CENTER	CONCESSIONS	FCCLA	67941	47.00
PARKSTON FOOD CENTER	CONCESSIONS	FCCLA	68193	26.56
			Vendor Total:	<u>982.94</u>
PEPSI COLA CO - WP BEVERAGES	POP FOR MACHINES	BAND CLUB - EXPENSE	71338303	325.95
			Vendor Total:	<u>325.95</u>
PONYCREEK STEAKHOUSE	HOSPITALITY ROOM - LITTLE B	IMPREST ACCOUNT - EXPENSE	012411	110.60
			Vendor Total:	<u>110.60</u>
SPURRELL, SHAWN	DEPENDENT CARE - SPURRELL	DEPENDENT CARE - SPURRELL	710250016	620.96
			Vendor Total:	<u>620.96</u>
WAGNER SCHOOL	7TH & 8TH BBB ENTRY FEE	IMPREST ACCOUNT - EXPENSE	012211	25.00
			Vendor Total:	<u>25.00</u>
WHOLESALE SUPPLY CO. INC	CONCESSIONS	FCCLA	300025	23.11
			Vendor Total:	<u>23.11</u>
		Fund Total:		16,456.84

Monthly Hourly Personnel

<u>Name</u>	<u>Description</u>	<u>Amount</u>
JAMES AKRE	LUNCH DUTY	\$60.00
		<u>\$60.00</u>
KIM ALLEN	SUB. PAY-SPEC. ED.	\$274.50
		<u>\$274.50</u>
PEGGY BADER	LUNCH DUTY	\$30.00
		<u>\$30.00</u>
JENNIFER BARTELT	SUB PAY JR/SR HIGH	\$18.00
		<u>\$18.00</u>
ROBERT BERG	LITTLE B - EMPLOYEE	\$60.00
ROBERT BERG	HOURLY	\$2,497.48
ROBERT BERG	OVERTIME	\$25.61
ROBERT BERG	HOLIDAY	\$91.04
		<u>\$2,674.13</u>
RENAE BIGGE	LUNCH DUTY	\$22.50
		<u>\$22.50</u>
CONNIE BOEHMER	HOURLY	\$1,485.72
CONNIE BOEHMER	SICK	\$12.80
CONNIE BOEHMER	FAMILY ILLNESS	\$38.40
		<u>\$1,536.92</u>
KRISTI BOEHMER	HOURLY	\$1,526.71
		<u>\$1,526.71</u>
LORNA DECKER	HOURLY	\$1,173.39
LORNA DECKER	HOURLY - AFTER SCHOOL	\$45.00
		<u>\$1,218.39</u>
LEON EDLUND	LITTLE B - EMPLOYEE	\$60.00
		<u>\$60.00</u>
RACHEL FREIDEL	HOURLY - AFTER SCHOOL	\$60.00
		<u>\$60.00</u>
AMANDA GILMAN	LITTLE B	\$90.00
		<u>\$90.00</u>
REBECCA GRAJKOWSKA	HOURLY	\$1,816.34
REBECCA GRAJKOWSKA	OVERTIME	\$25.46
REBECCA GRAJKOWSKA	SICK	\$176.54
REBECCA GRAJKOWSKA	HOLIDAY PAY	\$108.64
		<u>\$2,126.98</u>
TARA GRIEBEL	HOURLY	\$876.76
		<u>\$876.76</u>

Monthly Hourly Personnel

<u>Name</u>	<u>Description</u>	<u>Amount</u>
SUSAN HARNISCH	HOURLY	\$1,349.67
		<u>\$1,349.67</u>
LINDA HARRIS	HOURLY	\$1,585.64
LINDA HARRIS	SICK	\$20.37
		<u>\$1,606.01</u>
JUDY HEISINGER	HOURLY	\$1,643.38
		<u>\$1,643.38</u>
THOMAS HEISINGER	VACATION	\$223.95
THOMAS HEISINGER	HOURLY	\$3,195.50
THOMAS HEISINGER	OVERTIME	\$509.60
THOMAS HEISINGER	HOLIDAY	\$119.44
		<u>\$4,048.49</u>
ASHLEY HERGES	HOURLY - AFTER SCHOOL	\$45.00
		<u>\$45.00</u>
ABBIE HOBBICK	SUB PAY JR/SR HIGH	\$189.00
ABBIE HOBBICK	SUB. PAY-SPEC. ED. JR/SR	\$27.00
		<u>\$216.00</u>
TYLER HOCKETT	SUB PAY JR/SR HIGH	\$9.00
		<u>\$9.00</u>
SUSAN HOEFFNER	SUB PAY JR/SR HIGH	\$18.00
		<u>\$18.00</u>
ROBERTA HOHN	HOURLY	\$1,245.64
		<u>\$1,245.64</u>
JACK HOLDEN	LITTLE B	\$60.00
		<u>\$60.00</u>
JON HUBER	SUB. PAY ELEMENTARY	\$27.00
		<u>\$27.00</u>
CHAD JODOZI	SUB PAY JR/SR HIGH	\$18.00
		<u>\$18.00</u>
ALICE JOHNSON	SUB. PAY ELEMENTARY	\$216.00
ALICE JOHNSON	SUB. PAY-SPEC. ED.	\$166.50
ALICE JOHNSON	SUB. PAY TITLE I	\$54.00
		<u>\$436.50</u>
KIM JUHNKE	SICK	\$105.53
KIM JUHNKE	FAMILY ILLNESS	\$77.39
KIM JUHNKE	HOURLY	\$1,773.22
		<u>\$1,956.14</u>

Monthly Hourly Personnel

<u>Name</u>	<u>Description</u>	<u>Amount</u>
JANNIE KASIK	MILEAGE	\$788.48
JEANNIE KASIK	HOURLY	\$3,198.08
JEANNIE KASIK	SICK	\$153.36
		<hr/> \$4,139.92
JAYNE KINNEBERG	HOURLY	\$951.30
JAYNE KINNEBERG	FAMILY ILLNESS	\$68.80
		<hr/> \$1,020.10
KEVIN KLEINDL	SUB PAY JR/SR HIGH	\$18.00
		<hr/> \$18.00
PEGGY KUMMER	HOURLY	\$1,780.98
PEGGY KUMMER	OVERTIME	\$8.54
PEGGY KUMMER	HOLIDAY PAY	\$91.04
		<hr/> \$1,880.56
NANCY LARSEN	LUNCH DUTY	\$30.00
		<hr/> \$30.00
ELIZABETH LUEBKE	HOURLY	\$1,124.68
ELIZABETH LUEBKE	HOURLY - AFTER SCHOOL	\$45.00
		<hr/> \$1,169.68
TAMMY MAESCHEN	SUB PAY JR/SR HIGH	\$18.00
		<hr/> \$18.00
ROBERT MALLOY	LUNCH DUTY	\$67.50
		<hr/> \$67.50
JANE MALTSBERGER	HOURLY	\$1,238.99
JANE MALTSBERGER	SICK	\$83.20
JANE MALTSBERGER	PERSONAL	\$83.20
JANE MALTSBERGER	FAMILY ILLNESS	\$83.20
		<hr/> \$1,488.59
PAULETTE MANGOLD	SUB PAY JR/SR HIGH	\$18.00
		<hr/> \$18.00
JULI MOKE	LUNCH DUTY	\$30.00
		<hr/> \$30.00
LINDA MULDER	SUB. PAY ELEMENTARY	\$144.00
LINDA MULDER	SUB. PAY-SPEC. ED.	\$661.50
		<hr/> \$805.50
ERIC NORDEN	SUB PAY JR/SR HIGH	\$36.00
		<hr/> \$36.00
CARRIE OAKLEY	LUNCH DUTY	\$30.00

Monthly Hourly Personnel

<u>Name</u>	<u>Description</u>	<u>Amount</u>
		\$30.00
LINDA OSTER	SUB PAY JR/SR HIGH	\$144.00
		\$144.00
KIM PETERSEN	SUB. PAY ELEMENTARY	\$108.00
KIM PETERSEN	SUB. PAY-SPEC. ED.	\$130.50
		\$238.50
JOYCE RADEL	HOURLY	\$1,738.93
		\$1,738.93
EUNICE SCHMIDT	SUB. PAY ELEMENTARY	\$108.00
EUNICE SCHMIDT	SUB PAY JR/SR HIGH	\$252.00
		\$360.00
MELISSA SCHNABEL	SUB PAY JR/SR HIGH	\$18.00
		\$18.00
TERA SEMMLER	LITTLE B	\$75.00
		\$75.00
KENT SOMMER	LITTLE B	\$60.00
		\$60.00
CHAD STIRLING	HOURLY	\$1,934.19
CHAD STIRLING	OVERTIME	\$290.25
CHAD STIRLING	HOLIDAY	\$68.80
		\$2,293.24
IRENE THURY	HOURLY - AFTER SCHOOL	\$60.00
		\$60.00
JUDY THURY	SICK	\$561.74
JUDY THURY	HOURLY	\$425.46
		\$987.20
WILLIAM TIMMINS III	LITTLE B	\$90.00
		\$90.00
JOANNE VANLAECKEN	HOURLY	\$1,694.83
JOANNE VANLAECKEN	HOURLY - AFTER SCHOOL	\$75.00
JOANNE VANLAECKEN	SICK	\$20.37
		\$1,790.20
ROBBIE VANLAECKEN	LUNCH DUTY	\$67.50
		\$67.50
STEPHANIE VOSS	SUB PAY JR/SR HIGH	\$18.00
		\$18.00
DORIS WAGNER	HOURLY	\$1,771.74

Monthly Hourly Personnel

<u>Name</u>	<u>Description</u>	<u>Amount</u>
		<u>\$1,771.74</u>
LOIS WAGNER	HOURLY	\$1,631.50
LOIS WAGNER	SICK	\$20.37
		<u>\$1,651.87</u>
PAULA WALTMAN	LUNCH DUTY	\$22.50
PAULA WALTMAN	SUB. PAY ELEMENTARY	\$9.00
		<u>\$31.50</u>
ROSE WALZ	HOURLY - PARTTIME - OTHERS	\$541.94
		<u>\$541.94</u>
LESLIE WARNKE	SUB PAY JR/SR HIGH	\$18.00
		<u>\$18.00</u>
DELILIA WEBER	SUB. PAY-SPEC. ED.	\$72.00
		<u>\$72.00</u>
REBECCA WEBER	HOURLY - AFTER SCHOOL	\$15.00
REBECCA WEBER	LUNCH DUTY	\$15.00
REBECCA WEBER	LITTLE B - EMPLOYEE	\$40.00
REBECCA WEBER	TEACHING	\$503.80
		<u>\$573.80</u>
TIM WEIDENBACH	HOURLY	\$1,107.10
		<u>\$1,107.10</u>
JULIE WOLF	HOURLY	\$2,123.20
JULIE WOLF	OVERTIME	\$4.98
JULIE WOLF	VACATION	\$408.05
JULIE WOLF	HOLIDAY PAY	\$106.16
		<u>\$2,642.39</u>
JUDY WOLLMAN	SUB. PAY ELEMENTARY	\$72.00
		<u>\$72.00</u>
CAROL ZANTER	HOURLY	\$1,135.30
CAROL ZANTER	FAMILY ILLNESS	\$11.38
		<u>\$1,146.68</u>
		<u>\$51,575.16</u>

**BILLS TO BE PAID IN FOR THE MONTH
GENERAL FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
Little B Hospitality Room	06935	49.80
- gas	1270	28.19
- gas	1274	28.82
- gas	2312	15.50
VEHICLE REPAIRS & SERVICE	50098	34.45
- gas	972	27.25
000410 AGLAND CO OP		184.01
Little "B" Wall Charts	012211	25.00
007941 Alley, Jessica		25.00
Little "B" Program sales	012211	25.00
007939 Alley, Justine		25.00
Repairs ON CLOCK	11588588	83.95
001927 AMERICAN TIME & SIGNAL CO		83.95
ANNUAL DUES	FY11DUES	70.00
003945 AREA 4 PRINCIPALS		70.00
TRAVEL - GIRLS GOLF	JAN1914-0001	0.00
BOYS GOLF	JAN1914-0001	0.00
TRAVEL - BAND	JAN1914-0001	0.00
TRAVEL - BAND	JAN1914-0001	0.00
TRAVEL - ELEM.	JAN1914-0001	0.00
TRAVEL - FOOTBALL	JAN1914-0001	0.00
TRAVEL - WRESTLING	JAN1914-0001	477.22
TRAVEL - TRACK	JAN1914-0001	0.00
TRAVEL - BOYS BASKETBALL	JAN1914-0001	749.00
TRAVEL - BUS - FCCLA	JAN1914-0001	109.14
GIRLS BASKETBALL - TRAVEL	JAN1914-0001	791.80
TRAVEL-CROSS COUNTRY	JAN1914-0001	0.00
BOARD INSERVICE	JAN1914-0001	0.00
BUS - FBLA	JAN1914-0001	0.00
BUS - VOCAL	JAN1914-0001	0.00
TRAVEL,MEALS,LODGING-VOLLEYBAL	JAN1914-0001	0.00
TRAVEL - JR/SR HI	JAN1914-0001	0.00
CONTRACTED SERVICES	JAN1914-0001	21,198.84
000435 B-J SCHOOL BUS INC		23,326.00
MILEAGE TO WAGNER FOR JH TOURNEY	012211	17.60
CELL PHONE DATA CHARGE	JAN11	25.00
00482 BRUENING, CRAIG		42.60
Little "B" Program Seller	012211	25.00
007943 Buchmann, Danielle		25.00
RED RIBBON WEEK ACTIVITIES	102610	500.00
007951 CARROLL INSTITUTE		500.00
CUSTODIAL - SUPPLIES	15140149878	83.03

BILLS TO BE PAID IN FOR THE MONTH
GENERAL FUND

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
CUSTODIAL - SUPPLIES	151401-50605	35.52
005952 DECKER EQUIPMENT		118.55
classroom supplies	012111	35.92
00399 DECKERT, TERESA		35.92
COBRA - DELAINE BRANUM	012111	39.12
046 DELTA DENTAL		39.12
MED. TERM - DEGEEST - DONAHUE - WALZ -	ILC955	1,300.00
003614 DIAL CORP		1,300.00
BBB CLASSIC - DEPOSITED IN WRONG ACCOUNT	020411	5,856.00
000656 DIST. #33-3		5,856.00
SERVICE JR/SR HI COPIER	99781-JAN-0001	69.40
SERVICE ELEM. COPIER	99781-JAN-0001	69.41
007655 ELITE BUSINESS SYSTEMS		138.81
ACH RULES BOOK	0212011	25.00
000632 FARMERS STATE BANK		25.00
PNEUMATIC TUBING	54510	32.50
Repairs - BOILER PROBLEMS	54573	1,635.41
002940 G & R CONTROLS		1,667.91
MILEAGE	010511	30.80
00017 GILMAN, JOHN		30.80
CUSTODIAL - SUPPLIES	9427583167	775.08
CUSTODIAL - SUPPLIES	9429280952	130.70
CREDIT ON RETURNS	9432437615CR	(685.80)
CUSTODIAL - SUPPLIES	9446267636	180.90
001479 GRAINGER, WW		400.88
Repairs	34715	37.65
Repairs	34889	121.04
Repairs	34995	31.47
Repairs	35097	12.16
Repairs	35105	12.89
000631 HENKE TRACTOR REPAIR SHOP		215.21
CUSTODIAL - SUPPLIES	6597154	152.70
CUSTODIAL - SUPPLIES	6614882	83.84
000170 HILLYARD FLOOR CARE SUPPLY		236.54
HEADPHONES	010311	68.32
SUBSCRIPTION TO SPELLINGCITY.COM	010311	49.99
00206 HUBER, JON		118.31
GBB & BBB Official	JAN11-1	154.40
GBB Official - TDA	JAN11-1	100.50

BILLS TO BE PAID IN FOR THE MONTH
GENERAL FUND

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
BBB Official - Avon	JAN11-1	75.00
BBB Official - Avon	JAN11-1	92.00
Solo + Ensemble Contest	JAN11-1	32.00
SF WR Tourney Entry Fee	JAN11-1	100.00
SD Music Conference	JAN11-1	42.00
GBB Official - TDA	JAN11-1	75.00
SD Music Conference	JAN11-1	42.00
GBB & BBB Official	JAN11-1	154.40
GBB Official - DH Wagner	JAN11-2	155.25
BBB Official - DH Wagner	JAN11-2	155.25
BBB Official - Bon Homme	JAN11-3	75.00
BBB Official - Bon Homme	JAN11-3	102.20
Registration for Quad State Honor Band	JAN11-3	108.00
Entry Fee - Solo Ensemble Contest	JAN11-3	262.00
GBB JH Tourney Parker	JAN11-3	100.00
Little B Official	JAN11-4	230.60
Little B Official	JAN11-4	240.80
WR Official - Webster	JAN11-4	102.20
Little B Official	JAN11-4	227.70
JV WR Entry Fee	JAN11-4	30.00
WR Official - Bon Homme	JAN11-4	119.20
Mitchell Entry Fee	JAN11-4	50.00
BBB Official - Andes	JAN11-5	75.00
WR Official - Quad	JAN11-5	123.16
Wagner JH Tourney Entry Fee	JAN11-5	25.00
WR Official - Quad	JAN11-5	141.60
BBB Official - Andes	JAN11-5	92.00
BBB Official - Lennox	JAN11-5	102.20
BBB Official - Lennox	JAN11-5	75.00
WR Little B Hospitality Room	JAN11-5	110.60
000443 IMPREST FUND		3,570.06
SHIPPING	03276936	19.99
10062272	03276936	15.00
10044258	03276936	15.00
10044260	03276936	15.00
5773528	03276936	25.00
2102820	03276936	10.95
4619680	03276936	17.00
2259356	03276936	55.00
10039842	03276936	25.00
2259380	03276936	50.00
2462406	03276936	65.00
10066104	03276936	65.00
10083702	03276936	30.00
10049728	03276936	48.00
000274 J.W. PEPPER & SON INC.		455.94
SUPPLIES - JR/SR HI	011211	19.40

BILLS TO BE PAID IN FOR THE MONTH
GENERAL FUND

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
005020 JODOZI, CHAD		19.40
SUPPLIES-BAND RESALE	19996	22.46
004878 K & M MUSIC		22.46
CELL PHONE DATA CHARGE	JAN11	25.00
00392 KINNEBERG, ANTHONY		25.00
MEALS	012411	21.00
00558 KLEINDL, KEVIN		21.00
CELL PHONE DATA CHARGE	JAN11	25.00
00230 KOLLMANN, JOSEPH		25.00
ELEM. MEDIA SUPPLIES	012511	12.49
005564 LUEBKE, BETTY		12.49
MISC SUPPLIES-INDUSTRIAL TECH	50022959	9.92
007694 MATHESON LINWELD, INC.		9.92
TELEPHONE	JAN11-0001	0.68
TELEPHONE	JAN11-0001	27.21
INTERNET SERVICES - COLONY	JAN11-0001	54.95
004153 MCCOOK COOPERATIVE - TRIOTEL		82.84
MILEAGE	012811	51.70
BLACKBERRY PHONE DATA PLAN	020111	25.00
00465 MCINTOSH, SHAYNE		76.70
MISC SUPPLIES-INDUSTRIAL TECH	41938	53.00
000518 MDS MANUFACTURING CO		53.00
HAND SANITIZER	6948	11.05
HAND SANITIZER	6948	11.05
005354 MEDICINE SHOPPE		22.10
PROFESSIONAL DEVELOPMENT	200910365	517.02
PROFESSIONAL DEVELOPMENT	200910365	517.02
003583 MID CENTRAL EDUCATIONAL COOP		1,034.04
REPAIRS-INTRUMENTAL	34933	75.00
001348 MIKES BAND INSTRUMENT REPAIR		75.00
Repairs	13280	1,231.64
003438 MITCHELL PLUMBING & HEATING		1,231.64
PROFESSIONAL DEVELOPMENT - BOOKS - DRUM	011311	237.61
SUPPLIES-ELEM. OFFICE	012811	12.70
TELEPHONE - ELEM. OFFICE	JAN11	25.00
00323 MONSON, ROB		275.31
HEAT - NATURAL GAS - DIST.	JAN11-0001	6,201.26

**BILLS TO BE PAID IN FOR THE MONTH
GENERAL FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
NATURAL GAS - NEW ELM SPRINGS	JAN11-0001	191.31
ELECTRICITY - OUR HOME	JAN11-0001	188.26
NATURAL GAS - OUR HOME	JAN11-0001	256.15
ELECTRICITY - JR/SR - ELEM	JAN11-0001	5,324.65
CREDIT ON ACCOUNT	JAN11-0001	0.00
ELECTRICITY - ATHLETIC COMPLEX	JAN11-0001	248.19
000423 NORTHWESTERN ENERGY		12,409.82
CUSTODIAL - SUPPLIES	10978	10.87
006611 NOTEBOOM IMPLEMENT INC.		10.87
PROCEEDINGS	JAN11-0001	147.49
ENVELOPES - HS	JAN11-0001	0.00
	JAN11-0001	0.00
ENVELOPES - ELEM	JAN11-0001	0.00
SUPPLIES - ATHLETIC DIRECTOR	JAN11-0001	57.00
STAMPS	JAN11-0001	21.15
PUBLICATIONS	JAN11-0001	0.00
000445 PARKSTON ADVANCE		225.64
MEMBERSHIP DUES - GOLD	020111	200.00
007952 PARKSTON COMMERCIAL CLUB		200.00
Repairs	3027	259.72
005068 PARKSTON ELECTRIC		259.72
PRESCHOOL SNACKS	109080	3.98
SUPPLIES - CHEERLEADERS	110443	42.18
Little B Hospitality Room	5938	70.21
MISC. SUPPLIES - OCC. FOODS	63897	12.86
SUPPLIES - JR/SR HI	64284	8.20
SUPPLIES - ELEM.	67268	15.67
PRESCHOOL	67774	2.60
SUPPLIES - JR/SR HI - Health & Science C	68192	5.17
PRESCHOOL	70285	3.39
000749 PARKSTON FOOD CENTER		164.26
Repairs	1717	19.62
005496 PARKSTON PRECISION MACHINING		19.62
WATER	JAN11-1499-0001	0.00
WATER	JAN11-1499-0001	373.48
WATER - FOOTBALL FIELD	JAN11-1499-0001	0.00
WATER	JAN11-5101-0001	75.87
WATER - FOOTBALL FIELD	NOV10-5271-0003	0.00
000480 PARKSTON, CITY OF		449.35
CREDIT ON ACCOUNT	120712CR	(5.35)
SUPPLIES-BAND RESALE	18621	6.25
SUPPLIES-BAND RESALE	18624	6.25
SUPPLIES-BAND RESALE	18665	6.25

**BILLS TO BE PAID IN FOR THE MONTH
GENERAL FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
003023 PAULSON'S MUSIC		13.40
POSTAGE - JR/SR HI	010411HS	13.49
POSTAGE - JR/SR HI	010511EL	27.60
POSTAGE - JR/SR HI	010611HS	6.49
POSTAGE - JR/SR HI	010711HS	6.49
POSTAGE - JR/SR HI	011211HS	14.05
POSTAGE - ELEMENTARY	011811EL	3.16
POSTAGE - JR/SR HI	012011HS	6.32
POSTAGE - ELEMENTARY	012111EL	17.85
POSTAGE - ELEMENTARY	012411EL	0.61
POSTAGE - ELEMENTARY	012511EL	44.00
POSTAGE - JR/SR HI	012511EL	44.00
POSTAGE - ELEMENTARY	012511-EL	1.90
POSTAGE - JR/SR HI	012511HS	6.70
POSTAGE - ELEMENTARY	012611EL	2.44
POSTAGE - JR/SR HI	012811HS	18.30
POSTAGE - ELEMENTARY	013111EL	16.92
000712 POSTAGE - TOM GRAJKOWSKE		230.32
DATA PRODUCTS R3027 TWO-SPOOL CALCULATOR	1869481	10.56
QUILL BRAND - INK CARTRIDGE FOR POSTAGE	1869481	51.29
MANILA FILE FOLDERS QUILL BRAND	1869481	10.78
MANILA FILE FOLDERS QUILL BRAND	1869481	10.78
VELCRO FASTENERS - 3/4" X 15' ROLL BLACK	1869481	19.25
QUILL BRAND - INK CARTRIDGE FOR POSTAGE	1869481	51.29
000295 QUILL CORP.		153.95
REPAIRS - RECONDITIONING OF HELMETS	93369639	1,136.62
006699 RIDDELL/ALL AMERICAN SPORTS CORP.		1,136.62
REKEY & MASTER ONE LOCK CYLINDER	32712	150.50
001996 RON'S BICYCLE SHOP		150.50
credit on account	1409295CR	(10.47)
CUSTODIAL - SUPPLIES	1411811	23.96
CUSTODIAL - SUPPLIES	1412224	4.99
CUSTODIAL - SUPPLIES	1412612	7.98
CUSTODIAL - SUPPLIES	1412704	23.07
CUSTODIAL - SUPPLIES	1413000	17.45
CHOP SAW - VAN LAECKEN	1413110	176.99
CUSTODIAL - SUPPLIES	1413941	15.38
CUSTODIAL - SUPPLIES	1414113	12.86
000502 RUNNINGS		272.21
TELEPHONE COLONY	JAN11-0001	32.55
INTERNETS SERVICES - COLONY	JAN11-0001	23.00
INTERNET SERVICES - JR/SR HI	JAN11-0001	0.00
INTERNET ACCESS - COLONY HIGH SCHOOL	JAN11-0001	0.00
INTERNET SERVICES	JAN11-0001	4.00

**BILLS TO BE PAID IN FOR THE MONTH
GENERAL FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
SEC. PRINCIPAL TELEPHONE	JAN11-0001	65.34
TELEPHONE - FISCAL SERVICES	JAN11-0001	65.35
TELEPHONE - ELEM. OFFICE	JAN11-0001	65.34
TELEPHONE	JAN11-0001	65.34
003246 SANCOM INC		320.92
LESS TAX	96570	(0.06)
CUSTODIAL - SUPPLIES	96570	1.56
000833 SCHEETZ IMPLEMENT		1.50
Little "B" Wall Charts	012211	25.00
007940 Schoenfelder, Sadie		25.00
SDAESP STATE CONFERENCE - MONSON	0504-0611	175.00
000804 SDAESP		175.00
SD MIDDLE SCHOOL ALL STATE BAND FEE	012811	7.00
005142 SDMEA		7.00
SUPPLIES-BAND RESALE	2047246	14.00
004579 TAYLOR MUSIC, INC		14.00
CHARGER FOR COLONY CAMERA	011911	5.50
CELL PHONE DATA CHARGE	012711	25.00
JR/SR HI TECHNOLOGY SUPPLIES	012811	47.98
SUPPLIES - COLONY	020311	29.94
00588 THURY, JUSTIN		108.42
Fanny Pak	77524	16.75
SHIPPING	77524	7.06
Skin Lube	77524	16.50
000368 TRAINING ROOM INC.		40.31
SENORS - THERMISTOR	4817310R1	33.70
004568 TRANE COMPANY		33.70
MISC SUPPLIES-INDUSTRIAL TECH	011311	12.00
CELL PHONE DATA CHARGE	JAN11	25.00
00059 VANLAECKEN, ROBBIE		37.00
- Gas	00073313	16.90
- Gas	00073314	26.56
- Gas	00073707	93.92
- Gas	00725926	31.84
- Gas	118	21.79
- Gas	36312021	22.07
- Gas	52-2	27.24
- Gas	59	22.43
- Gas	83-1	21.21
006315 VOYAGER FLEET SYSTEMS INC		283.96

BILLS TO BE PAID IN FOR THE MONTH
GENERAL FUND

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
GARBAGE - OUR HOME	JAN11-0001	0.00
GARBAGE	JAN11-0001	655.20
000417 WEBER SANITATION SERVICE		655.20
SNOW REMOVAL	7411	550.00
SNOW REMOVAL	7437	93.75
SNOW REMOVAL	7461	462.50
SNOW REMOVAL	7484	175.00
SNOW REMOVAL	7535	225.00
SNOW REMOVAL	7561	105.00
SNOW REMOVAL	7574	468.75
SNOW REMOVAL	7597	128.75
000418 WEIDENBACH CONSTRUCTION CO		2,208.75
YANKTON PRESS & DAKOTAN - 3 months	FY11	52.77
000917 YANKTON DAILY PRESS & DAKOTAN		52.77
	Fund Total:	\$61,136.32

BILLS TO BE PAID IN FOR THE MONTH
CAPITOL OUTLAY

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
COPIER LEASE	99711-JAN-0001	482.60
COPIER LEASE	99711-JAN-0001	482.60
007655 ELITE BUSINESS SYSTEMS		965.20
TN360 BROTHERS TONER CARTRIDGE	1573466	171.96
000295 QUILL CORP.		171.96
	Fund Total:	\$1,137.16

**BILLS TO BE PAID IN FOR THE MONTH
SPECIAL EDUCATION FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
- gas	3251	56.50
000410 AGLAND CO OP		56.50
SPEECH THERAPY SERVICES	JAN11	3,773.52
001262 AVERA ST BENEDICT HEALTH CENTER		3,773.52
ELEM. L/D SUPPLIES	67061	3.29
000749 PARKSTON FOOD CENTER		3.29
TELEPHONE - ADMINISTRATIVE	JAN11-0001	65.35
003246 SANCOM INC		65.35
SPECIAL ED AUDIT SUPPLIES	13111	15.05
006579 SUBWAY		15.05
WORKSHOP SF	011311	42.00
00266 THURY, IRENE		42.00
- Gas	00066232	43.87
- Gas	00066401	44.56
- Gas	00073791	30.86
- Gas	00074711	29.38
- Gas	00074839	41.86
- Gas	02112048	27.14
- Gas	2	18.95
- Gas	430022-19	38.36
- Gas	430022-20	38.39
006315 VOYAGER FLEET SYSTEMS INC		313.37
	Fund Total:	\$4,269.08

**BILLS TO BE PAID IN FOR THE MONTH
ENTERPRISE FUND - FOOD SERVICE**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
FOOD PURCHASES-LUNCH	477	2,073.19
003632 CHILD & ADULT NUTRITION SERVICE		2,073.19
FOOD PURCHASES-LUNCH	7591163	873.90
FOOD SERVICE SUPPLIES	7603630	66.12
FOOD PURCHASES-LUNCH	7603630	347.97
VENDING MACHINE	7603630	219.81
VENDING MACHINE	7606936	244.76
FOOD PURCHASES-LUNCH	7622262	151.56
FOOD PURCHASES - BREAKFAST	7622262	52.02
VENDING MACHINE	7622262	255.85
FOOD SERVICE SUPPLIES	7622262	96.07
FOOD PURCHASES-LUNCH	7629528	47.99
FOOD SERVICE SUPPLIES	7629528	49.15
REPAIRS	7629796	353.47
FOOD PURCHASES - BREAKFAST	7632186	134.25
FOOD PURCHASES-LUNCH	7632186	269.84
VENDING MACHINE	7632186	452.49
000008 CWD		3,615.25
MILK	5215981	450.12
FOOD PURCHASES-LUNCH	5216009	293.80
FOOD PURCHASES-LUNCH	5216036	87.93
FOOD PURCHASES-LUNCH	5216065	108.80
FOOD PURCHASES-LUNCH	5216095	413.97
FOOD PURCHASES-LUNCH	5216127	301.60
FOOD PURCHASES-LUNCH	5216156	197.70
FOOD PURCHASES-LUNCH	5216185	293.50
006125 DEAN FOODS - NORTH CENTRAL		2,147.42
FOOD PURCHASES-LUNCH	31703140323	326.76
FOOD PURCHASES-LUNCH	31703141024	121.20
FOOD PURCHASES-LUNCH	31703141807	62.00
FOOD PURCHASES-LUNCH	31703142424-	250.45
FOOD PURCHASES-LUNCH	31703143125	182.24
006113 EARTHGRAINS BAKING CO. INC.		942.65
SOLENOID VALVE 110	EC555128	167.80
002611 HOBART		167.80
Refund Money for Crystal Hill	JAN11-3	7.15
000443 IMPREST FUND		7.15
FOOD PURCHASES-LUNCH	109080	5.85
FOOD PURCHASES-LUNCH	109354	12.24
FOOD PURCHASES-LUNCH	109447	8.94
FOOD PURCHASES-LUNCH	5618	33.16
FOOD PURCHASES-LUNCH	5940	38.96
FOOD PURCHASES-LUNCH	6093	101.33
FOOD PURCHASES-LUNCH	64194	24.08

BILLS TO BE PAID IN FOR THE MONTH
ENTERPRISE FUND - FOOD SERVICE

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
FOOD PURCHASES-LUNCH	65747	12.01
FOOD SERVICE SUPPLIES	65987	23.63
FOOD PURCHASES-LUNCH	67523	20.04
FOOD PURCHASES-LUNCH	68520	4.42
FOOD PURCHASES-LUNCH	68978	11.04
FOOD PURCHASES-LUNCH	69236	12.98
000749 PARKSTON FOOD CENTER		308.68
FOOD PURCHASES-LUNCH	814089	470.00
FOOD SERVICE SUPPLIES	814089	193.08
FOOD PURCHASES - BREAKFAST	814089	613.80
FOOD PURCHASES-LUNCH	818560	198.32
FOOD PURCHASES - BREAKFAST	823528	142.20
FOOD SERVICE SUPPLIES	823528	44.76
FOOD PURCHASES-LUNCH	823528	814.19
VENDING MACHINE	823528	18.73
003622 REINHART		2,495.08
FOOD SERVICE SUPPLIES	1412044	32.70
000502 RUNNINGS		32.70
FOOD PURCHASES-LUNCH	906641	653.09
FOOD PURCHASES - BREAKFAST	906641	224.72
FOOD SERVICE SUPPLIES	906641	43.96
FOOD PURCHASES-LUNCH	907541	383.18
FOOD PURCHASES - BREAKFAST	907541	606.57
FOOD SERVICE SUPPLIES	907541	42.30
FOOD PURCHASES-LUNCH	908372	171.90
FOOD PURCHASES - BREAKFAST	909896	207.31
FOOD PURCHASES-LUNCH	909896	425.41
007911 VARIETY FOODS LLC		2,758.44
Fund Total:		\$14,548.36

BILLS TO BE PAID IN FOR THE MONTH
ENTERPRISE FUND - FOOD SERVICE

Description

Invoice

Amount

Checking Account Total:

81,090.92

Unapproved Minutes, January 11th, 2011

President J. Hora called the regular meeting of the Board of Education of Parkston School District #33-3 to order at 6:30 p.m. Present were: J. Semmler, W. Hoffman, J. Hora, M. Helsing, J. Proehl, Supt. S. McIntosh, J. Wolf, Prin. R. Monson, J. Kollmann, S. Ehler, C. Tiede, T. Kinneberg, R. Laecken

Moved by Semmler and seconded by Proehl to approve the agenda with addition of bill for Unemployment and void check. All members present voted aye

Moved by Hoffman and seconded by Semmler to approve the minutes of the last regular board meeting as printed. All members present voted aye

Moved by Proehl and seconded by Hoffman approve the financial statement as presented:

	GEN. FUND	C.O.L.	SPEC. ED.	PENSION FUND	BOND REDEMPTION	SCHOOL LUNCH	TRUST & AGENCY	LONNY HOFFMAN	ALVIN SCHELSKE	TOM MAXWELL
Beg. Monthly Balance	1,682,445.26	259,055.41	284,458.32	202,650.90	171,178.49	15,169.68	76,986.46	186.11	1,703.00	1,342.85
Receipts										
Taxes	125,456.78	62,787.98	43,079.00	10,770.13	39,200.88					
Tuition - Other LEA	7,251.16									
Tuition - Preschool	500.00									
Donations	2,441.31									
Headstart										
Interest	1,612.23	1,514.62	47.54	29.63	96.36	8.55	22.94			
Activity Passes	360.00									
Admissions	11,404.00									
Miscellaneous	1,054.30									
Receipts										
Annual Sales										
Donations										
Yearbook Ads										
State Aid	170,624.00		17,827.00							
Tuition Our Home	8,094.81									
Medicaid	6,398.00		1,320.10							
IDEA Part B			19,356.00							
Title I	16,353.00									
Title II	3,760.00									
IDEA Preschool			1,335.00							
AV										
TOTAL RECEIPTS	355,309.59	64,302.60	82,964.64	10,799.76	39,297.24	25,850.04	9,197.68	0.00	0.00	0.00
Total Cash Available	2,037,754.85	323,358.01	367,422.96	213,450.66	210,475.73	41,019.72	86,184.14	186.11	1,703.00	1,342.85
Disbursements	316,113.78	5,067.89	93,854.32	213,450.66	21,715.00	24,670.34	17,899.33	186.11	1,703.00	1,342.85
Ending Balance	1,721,641.07	318,290.12	273,568.64	213,450.66	188,760.73	16,349.38	68,284.81	186.11	1,703.00	1,342.85

All members voted aye

Moved by Semmler and seconded by Proehl to approve the following bills with the addition of bill to South Dakota Department of Labor for Unemployment in the amount of \$3,449.14.

ELEMENTARY - \$80,116.28; JUNIOR HIGH - \$15,670.96; JR/SR HI - \$41,500.48; TITLE I - \$13,167.25; GUIDANCE - \$3,308.34; EDUCATIONAL MEDIA - \$3,998.45; TECHNOLOGY - \$6,044.17; EXECUTIVE ADMINISTRATION - \$8,350.55; PRINCIPAL SERVICES - \$14,314.49; FISCAL SERVICES - \$4,817.23; OPERATION AND MAINTENANCE - \$6,037.41; BUSING - \$72.00; MALE ACTIVITIES - \$2,358.72; FEMALE ACTIVITIES - \$1,808.36; COMBINED ACTIVITIES - \$3,260.46; MILD TO MODERATE - \$35,592.78; EARLY CHILDHOOD PROGRAMS - \$2,042.29; FOOD SERVICE - \$7,528.47; OASI - \$17,833.39; RETIREMENT - \$14,774.13; HEALTH INSURANCE - \$44,825.97; DENTAL - DISTRICT SHARE - \$86.90; WORKMEN'S COMPENSATION - \$1,713.84; LTD - DISTRICT SHARE - \$104.80; ANNUITY - DISTRICT SHARE - \$1,035.01

GENERAL FUND; AGLAND CO OP - gas - 301.30; AKRE, JAMES - Expenses - 14.08; AMERICAN TIME & SIGNAL CO - Repairs - 93.95; BESTBATT.COM - supplies - 19.90; B-J SCHOOL BUS -bussing - 19,788.30; BOOKLIST MAGAZINE - Subscription - 109.95; BRUENING, CRAIG - Expenses - 25.00; DAKOTA SUPPLY GROUP - Custodial Supplies - 75.60; DIST. #33-3 - GBB Classic - 5,890.00; DOLLAR GENERAL - Supplies - 10.00; ELITE BUSINESS SYSTEMS - Copies - 40.95; G & R CONTROLS - Repairs - 767.86; GILMAN, JOHN - Expenses - 51.00; HAUFF MID-AMERICA SPORTS INC. - Supplies - 728.93; HEISINGER, HANNA - Expenses - 28.00; HERTZ RECLAMATION, INC - Irrigation - 598.31; HIGHSMITH COMPANY - Supplies - 95.55; IMPREST FUND - December Imprest - 2,559.91; JAYMAR BUSINESS FORMS, INC. - Supplies - 95.09; JOSTENS - Supplies - 520.24; K & M MUSIC - Music - 111.95; KINNEBERG, ANTHONY - Expenses - 25.00; KOLLMANN, JOSEPH - Expenses - 75.00; MATHESON LINWELD - Supplies - 9.92; MCCOOK COOPERATIVE - TRIOFEL - Phone & Internet - 83.58; MCINTOSH, SHAYNE - Expenses - 25.00; MIKES BAND INSTRUMENT REPAIR - instrument repairs - 40.00; MITCHELL PLUMBING & HEATING - Repairs - 475.82; MONOPRICE, INC - Supplies - 9.67; MONSON, ROB - Expenses - 25.00; NORTHWESTERN ENERGY - utilities - 9,244.44; PARKSTON ADVANCE - publications - 182.86; PARKSTON ELECTRIC - Repairs - 1,256.84; PARKSTON FOOD CENTER - food - 43.85; PARKSTON, CITY OF - sewer & water - 661.03; PAULSON'S MUSIC - Music - 34.67; POSTAGE - TOM GRAJKOWSKA -POSTAGE - 60.06; READER'S DEN - Books - 176.82; RUNNINGS - Supplies - 266.66; SANCOM INC - phone & internet service - 374.78; SCHMIDT, AMELIA - Expenses - 42.00; SIOUX FALLS TWO WAY RADIO - Supplies - 44.84; SOUTH DAKOTA MAGAZINE - Subscriptions - 19.00; STIRLING, TANNER - Expenses - 42.00; SUN GOLD TROPHIES - supplies - 50.00; TAYLOR MUSIC, INC - instruments - 140.00; THURY, JUSTIN - Expenses - 25.00; TRANE COMPANY - Maintenance - 941.22; UNTEREINERS INC - supplies - 125.68; VANLAECKEN, ROBBIE - Expenses - 25.00; VOYAGER FLEET SYSTEMS - Gas - 105.58; WEBER - SANITATION SERVICE - Garbage Service - 655.20; WEIDENBACH CONSTRUCTION - Cement Work - 362.50; YOUNGS - Supplies - 55.67; CAPITOL OUTLAY; ELITE BUSINESS SYSTEMS - Copier Lease - 965.20; HERTZ RECLAMATION, INC - Irrigation - 663.21; SANTEL COMMUNICATIONS - INTERNET ACCESS - 801.28; SPECIAL EDUCATION FUND; AGLAND CO OP - gas - 99.24; GOVERNOR'S INN - Lodging - 70.00; INTEGRATED THERAPY SERVICES - Speech Therapy - 8,355.00;

SANCOM INC - phone & internet service - 78.87; SCHOLASTIC MAGAZINES - Subscriptions - 78.38; VOYAGER FLEET SYSTEMS INC - Gas - 542.51; ENTERPRISE FUND - FOOD SERVICE; ARTIC REFRIGERATION, INC - Repairs - 127.45; CHILD & ADULT NUTRITION SERVICE - Food - 1,033.43; CWD - food supplies - 3,249.44; DEAN FOODS - Milk - 2,053.11; EARTHGRAINS BAKING CO. INC. - BREAD - 558.38; PARKSTON FOOD CENTER - food - 601.08; RBINHART - food supplies - 181.37; RUNNINGS - Supplies - 19.99; VARIETY FOODS LLC - Supplies - 1,083.83

All members voted aye

Correspondence/Visitors: Community Members asking for the ability to serve alcohol at the all School Reunion

Moved by Semmler and seconded by Hoffman to allow the Parkston Alumni Association to serve alcohol at the 125th Alumni gathering. Motion failed 2-3. Hoffman -- Yes, Semmler -- Yes, Hora -- No, Proehl -- No, and Heisinger -- No.

Superintendent McIntosh reported on Audit Meeting, Budget, Safe Routes to School's Grant, School Funding Lawsuit, Capital Outlay Projects

Principal & Athletic Directors Report

Monson -- NAEP Testing

Kollmann -- Nothing

VanLaecken -- Rescheduling of Athletic Activities

Discussion was held on Delinquent School Lunch Bills.

First Reading of the Credit Card Use Policy

Moved by Heisinger and seconded by Hoffman to declare 15 football helmets surplus and to be destroyed. All members voted aye.

Moved by Proehl and seconded by Heisinger to accept the donation from the Parkston Athletic Booster Club in the amount of \$400.00 for a Television, and \$500.00 donation to the Media Club from the PTO. All members voted aye.

Moved by Semmler and seconded by Hoffman to approve home school application AI2011.06. All members voted aye

Moved by Proehl and seconded by Semmler to void check number 25210 in the amount of \$120.0 to USD Music. All members voted aye.

President J. Hora called a recess at 7:12 pm

President J. Hora called the meeting back into session at 7:14 pm

Moved by Proehl and seconded by Semmler to go into Executive Session at 7:15 pm for Personnel, Negotiations, and Legal Matters. All member present voted aye.

President J. Hora called the meeting back into session at 7:39 pm.

Moved by Semmler and seconded by Proehl to adjourn at 7:40 pm. All members present voted aye

Submitted by

Craig Bruening
Bus. Mgr.

James Hora
Chairperson

Published once at the total approximate cost of \$_____.