

Parkston School District #33-3
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Board Meeting Follow-up Report
Parkston September School Board Meeting
Elementary Conference Room
Regular Meeting March 14, 2011 6:30 pm

1. Call to Order
2. Establish a quorum
3. Pledge of Allegiance
4. Approve agenda
5. Approve minutes
6. Accept financial reports
7. Approve claims
8. Visitors and Correspondence -Rick Meyer of BJ Bussing was present to discuss with the board a number of items regarding bussing, including safety concerns and caution lights, 2) the importance of minimum miles for next year, 3) Showing up at the school a bit earlier for dismissal, 4) Activity vs. route conflicts. The major concern was with child safety and Mr. Meyer informed the board that his drivers were addressing this concern, however, the general public also needs to be educated as to the rules regarding what to do when following and meeting a school bus.
9. Superintendent report - I reported on a recent quote we have and the leaking roof in the lunch room, the board gave approval to move forward with the repair. I also reported on the EMC Insurance dividend refund check of \$4,500 that we received. Lastly, I gave the board a copy of highlights from the recent legislative session, attached.
10. Principal Report/ Principal/AD - The principals gave reports on matters including teacher evaluations, a Billy Dean concert and student wellness. Mr. Vanlaecken reported on a heart screening program, realignment and Parkston's efforts regarding a push to get golf coaches to be able to coach at meets and to petition the SDHSAA to reconsider the wrestling region alignment they have recently proposed.
11. Old Business
 - a. School Credit Card Policy – The credit card policy was adopted.

12. New Business

- a. Consider phone system quotes – The board approved for the installation of a new phone system by accepting the low quote from Tech Solutions, a Santel Company. The current system is the original system, dating back to when the high school was constructed and it has become obsolete with our being unable to secure new handsets, retrieve voice mails, get customer support and it has limited capabilities. E-rate will provide nearly a \$10,000 discount from the low quoted price of \$38,000.
- b. Consider Make up days or adding time to day – After discussing the pros and cons of two different methods to make up time for missed snow days, the board elected to add two days to the end of the school calendar, May 23 and 24.
- c. Consider resignation – The resignation of Rachel Friedel was accepted for Head Volleyball assuming we find a suitable replacement.
- d. Accept donation- The board accepted three donations, all for the Media Club. Farmers State Bank in the amount of \$5000, Verna Kay Bormann in the amount of \$1000, and Shirley Althenhofen (Bormann) in the amount of \$1000.
- e. Report from Public Meeting – The board had a nice discussion regarding how they felt the public meeting for the budget was received. They discussed everything from opt outs, to cash reserves, to salary policy to long range planning. When the discussion concluded, I was given the direction to proceed with my proposed plan for meeting the needs of next years budget. As for now, the plan to meet the budget looks like this:

For School Year 2011-12

	8.6% cut	
General Fund	\$ (286,440.05)	
Capital Outlay	\$ 57,000.00	
Less Elementary FTE	\$ 50,880.00	
Less Elementary FTE/add aide	\$ 25,000.00	
Monson Salary	\$ 56,800.00	
Reserves	\$ 25,000.00	
Inservice Eliminate	\$ 17,550.00	
One Time from state	\$ 54,224.46	
Total	\$ 286,454.46	
Remaining Structural deficit	\$ (193,010.05)	

The proposal has two distinctive parts, a permanent move that addresses a structural deficit and moves that are “one time” moves that do not address the structural problem.

Via attrition, the board will look to eliminate two FTE. Depending upon the size of the incoming Kindergarten class, we will look to reduce the number of sections offered from 3 sections to 1, with an aide. Secondly, we will eliminate the two days of preschool inservice. This move will save nearly \$18,000. Inservice will still be provided to start the school year, however, it will occur a bit differently. The inservice date will be the first day of the teacher’s 175 day contract rather than days added above and beyond the contract. Students will only be in class for 174 days rather than the normal 175.

Part two, the one-time moves. As you can see, a majority of the budget fixes are with one time dollars. While it is nice we have this option, it is also a bit dangerous. Thus, the board discussed its need to be cautious and not lose sight of the structural deficit. Many factors will come in to play, including enrollment, increases to state aid, salary policy and the sort.

The administration has already begun work at evaluating the two resignations we have in SPED, and how we might proceed to fill them with existing staff. Though no one likes to reassign staff to different positions, the alternative is a Reduction in Force, something the board and administration sees as a much worse option.

- f. Executive Session – The board then went into executive session to discuss personnel and negotiations. No action was taken upon their coming out.

13. Adjourn