

Parkston School District #33-3
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ELEMENTARY PRINCIPAL: ROBERT L. MONSON
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July School Board Follow-up report
Parkston School Board Meeting
July 11, 2011 6:30 P.M. Elementary Conference Room

1. Call to Order
2. Establish a quorum - A quorum was present.
3. Approve agenda/changes to agenda – The agenda was amended with items 15-b, 15-g, 15-j, and 15-o of the consent agenda being moved below the line to be discussed. Also, 20-f, was added, Consider Audit Quote.
4. Accept financial reports - Were accepted
5. Approve minutes - Were accepted
6. Approve claims-Were accepted
7. Correspondence/visitors - The Parkston School Board wants to foster community feedback and input. Thus, anyone who wishes to talk to the board about any topic is encouraged to do so. A place on the agenda is reserved for such conversations, “visitor and correspondence”. We ask that you simply contact the Superintendent in advance so that we can make necessary arrangements if required.
8. Superintendent report – I reported on the following matters. 1) Capital Projects: The phone system has been installed and is working properly. Training will be needed, which was part of the bid. The football field lights have been removed and the new lights should be installed over the course of the next week or so. The boiler replacement project is on schedule. We also will have some roof repair completed later this summer. 2) I have spent much of the past two weeks working on our Federal Grant Applications for Title monies. Here, the Feds and State DOE highly encourage public feedback and input. We have been most active in seeking this feedback. We have televised spots, emailed, and also placed requests on our Facebook page asking for input. A meeting is scheduled July 18 at 715 am to discuss our options for next year. 3) I also reported that I have been most active in trying my best to keep the public and staff informed. Not only have we used the television media, Facebook and email, I am posting more and more information to the web. Not only can you find the board packets and follow-up reports, but now we have also posted all of the negotiated contracts. 4) Lastly I reported on a preliminary look we had at our DSTEP scores.
9. Principals’ reports - Mr. Kollmann had no report, Mr. Monson was not at the meeting. Mr. Vanlaecken informed the board of the latest action taken by the SDHSAA in reducing the number of allowable contests for the 2013-2014 school year.
10. Old Business
 - a. Adopt Student Athlete Health Policy –The board adopted the Student Athlete Health Policy, which is designed to provide our staff with guidelines and rules of when they may or may not allow a student to participate after injury.
11. Adjournment –The board adjourned to close the 2010-2011 school year.
12. Call to order for Organizational Meeting and New Business – Mr. Bruening will called the meeting to order.

13. Establish a quorum – A quorum was present.
14. Oath of Office New Members - Mr. Bruening gave the oath of office to Mr. Proehl and Mr. Heisinger.
15. Elect Chairperson –Vice Chairperson – Mr. Hora was elected as Chairperson, Mr. Semmler was elected as Vice Chairperson.
16. Consider/Approve Consent Agenda Items
 - a. Designate Legal Depository and Official Newspaper - Farmers State Bank as legal depository and The Parkston Advance as the official newspaper.
 - b. Establish Board Pay, Per Diem, Mileage Rate - The per diem rate will remain at \$75 and after discussion, the board has changed the mileage reimbursement to 55 cents per mile
 - c. Establish Board Meeting Dates and Times – The board adopted the second Monday of the month with a starting time of 6:30, with the exception of November, when the meeting will be held November 15 at 630.
 - d. Appoint Manager of Local Funds – Business Manager was appointed
 - e. Appoint Manager of Federal Funds –Superintendent was appointed
 - f. Designate Legal Counsel for the Parkston School District -Braley Law was named as legal counsel.
 - g. Set Bond for Business Manager -It is required by law that school district carry a bond on the business manager. The purpose of the bond is to protect public monies against improprieties. We have a bond on the business manager for 50K and it is purchased through Braley Law. Our last bond was purchased in 2009 for a three year period. Thus, the bond is good thru 2012.
 - h. Designate Business Manager Authority to invest funds - The business manager was given authority to invest funds.
 - i. Authorize Certain Fund Allowance and Expenditures- The board identified certain allowances and expenditures
 - j. Set Activity Prices- There was much discussion regarding this item. With the addition of our television coverage, there has been much talk and speculation regarding the impact it will have upon our gate receipts. As of the meeting, we do not know what that impact may or may not be. Once we sell activity passes this year we will know if we will have a negative impact. Thus, the board talked about possible solutions to limit this loss. First, we could sell commercials to replace the lost revenue. Secondly, we could stop televising the events live and rather run them on a tape delay. As a result, the board believes we have options to limit any loss the television coverage might create and they left activity prices the same as last year.
 - k. Set Price for Annual – No change from last year (\$30)
 - l. Set Price for Pre-school – No change from last year (\$50)
 - m. Set Election Date – June 5, 2012
 - n. List All Employees and Salaries to be in Compliance With S.D.C.L. 6-1-10 – Required per SDCL
 - o. Approve Reimbursement Rates - Spreadsheet is attached. First, we would like to thank the community members who reviewed this spreadsheet and found the numbers that were inverted for PK-6 and 7-12 lunch. That has been corrected. Secondly most everything stayed the same with the exception of the following. Mileage, substitute cook pay, substitute principal, and all meal costs.

- p. Authorize Use of Signature Stamps – The business manager, the Chairman and Vice Chairman were authorized to use signature stamps.
- q. Approve Aver Pace Membership - Approved
17. Committee appointments – 1) Delegate Assembly – Mr. Hora, Mr. Hoffman will act as the alternate 2) Calendar Committee – Mr. Heisinger 3) JVEC - Mr. Semmler 4) Board of Equalization – Mr. Proehl
18. Set School Hot Lunch Prices – Much discussion was held on this matter. Lunch and breakfast prices were increased by a dime. The school has experienced a loss over the last year and there will be increased labor costs and we believe we will see increased product costs.
19. Set Drivers Education fee- Drivers Education was kept at \$175 for the year.
20. Authorize Superintendent to Approve Open Enrollment Applications – The Superintendent was authorized to approve open enrollment forms. The board asks however that I be sure to report to them on this activity.
21. New Business
- a. Budget Hearing (Scheduled for 7:00 p.m.) - The budget hearing had to be delayed due to a technicality in the publishing of the budget. As a result, the budget hearing will be held on July 25th at 7:00 PM. Two board members and the administration will be present to walk thru the proposed budget. We highly encourage the public to come and take part.
- b. Consider SDHSAA candidates for Board of Control –A ballot was cast for Mike Ruth of Miller.
- c. Consider Handbook changes – Handbook changes were adopted for the High School.
- d. Designate Pick-up Points for Open Enrolled Students in municipality- The board approved my recommendation and we will be sending letters to the Tripp Delmont and Ethan School Boards, respectfully requesting approval of Agland Coop as pick-up points in Delmont and Ethan.
- e. Approve Contract with NAESP – This is the contract with NAESP for Mr. Monson salary as he is serving as the organization’s president. We are requesting his full salary of \$61,850, it was approved.
- f. **Consider Audit Quote - The board approved the audit quote from Schoenfish.**
22. Adjourn