

# Financial Report: January 14, 2013

	(10) General Fund	(21) Capital Outlay	(22) Special Education	(24) Pension Fund	(31) Bond Redemption	(51) School Lunch	(53) Enterprise Fund	(71) Trust & Agency	Scholarship Funds		
Beg. Monthly Balance	1,698,010.55	383,403.88	179,323.99	282,791.01	176,218.11	-13,914.42	9,485.02	53,371.10	(76) Lonnie Hoffman	(77) Alvin Schelske	(78) Tom Maxwell
<b>Receipts</b>											
Taxes	106,336.53	65,289.08	39,346.30	9,835.16	32,391.82						
Tuition - Other LEA	7,187.60										
Preschool							605.00				
Donations	650.00										
Headstart	142.43	125.36			10.81		1.02	1.93			
Interest	140.00		120.07	123.12							
Activity Passes	4,109.00										
Admissions	1,226.80		130.24								
Miscellaneous						28,536.19		5,998.51			
Receipts											
Annual Sales											
Donations	143,885.00		20,877.00								
Yearbook Ads	4,825.18		1,169.00								
State Aid	6,134.00										
Tuition Our Home											
Medicaid											
<b>TOTAL RECEIPTS</b>	274,636.54	65,414.44	61,642.61	9,958.28	32,402.63	28,536.19	606.02	6,000.44	0.00	0.00	0.00
<b>Total Cash Available</b>	1,972,647.09	448,818.32	240,966.60	292,749.29	208,620.74	14,621.77	10,091.04	59,371.54	186.11	703.00	617.10
<b>Disbursements</b>	302,972.12	2,877.41	52,001.53	18,227.50	18,227.50	29,272.14		5,089.08			
<b>Ending Balance</b>	1,669,674.97	445,940.91	188,965.07	292,749.29	190,393.24	-14,650.37	10,091.04	54,282.46	186.11	703.00	617.10
Cash	269,674.97	295,940.91	138,965.07	167,749.29	115,393.24	-14,650.37	10,091.04	44,282.46	186.11	703.00	617.10
Invested	1,400,000.00	150,000.00	50,000.00	125,000.00	75,000.00			10,000.00			
	27.43%	30.10%	14.13%	17.06%	11.74%	-1.49%	1.03%	1.60%	0.01%	0.03%	0.02%
<b>Prior Years Data</b>											
December 2011	1,872,404.83	233,394.04	207,937.92	245,961.90	187,244.89	5,846.90		73,485.28	186.11	1,203.00	857.65
December 2010	1,721,641.07	318,290.12	273,568.64	213,450.66	188,760.73	16,349.38		68,284.81	186.11	1,703.00	1,092.85
December 2009	1,439,644.68	572,244.15	240,720.31	247,201.29	217,567.61	13,789.36		79,023.92	186.11	2,203.00	1,295.18
December 2008	1,527,394.08	474,790.05	179,944.51	180,657.98	180,218.65	(5,121.27)		73,744.09	186.11	2,703.00	1,435.77

## Investments

Transfer from Cash to Passbook		Transfer to Cash from Passbook	
General Fund	200,000.00	General Fund	50,000.00
Capitol Outlay Fund	100,000.00	Capital Outlay Fund	50,000.00
Special Ed. Fund	50,000.00	Special Ed Fund	50,000.00
Pension Fund	50,000.00	Pension Fund	50,000.00
Bond Redemption Fund	0.00	Bond Redemption Fund	0.00
		Trust & Agency	10,000.00
		CD	

Parkston School District #33-3  
102C South Chapman Drive  
Parkston, South Dakota 57366-2017  
TELEPHONE: (605) 928-3368  
FAX: (605) 928-7284

SUPERINTENDENT: SHAYNE MCINTOSH  
[Shayne.McIntosh@k12.sd.us](mailto:Shayne.McIntosh@k12.sd.us)  
BUSINESS MANAGER: CRAIG BRUENING  
[Craig.Bruening@k12.sd.us](mailto:Craig.Bruening@k12.sd.us)

SECONDARY PRINCIPAL: JOE KOLLMANN  
[Joe.Kollmann@k12.sd.us](mailto:Joe.Kollmann@k12.sd.us)  
ELEMENTARY PRINCIPAL: MARCHELL DELANGE  
[Marchell.Delange@k12.sd.us](mailto:Marchell.Delange@k12.sd.us)

Parkston School Board Meeting  
Elementary Conference Room  
Regular Meeting Monday, January 14, 2013 6:30 pm

1. Call to Order
2. Establish a quorum
3. Pledge of Allegiance
4. Approve agenda
5. Approve minutes
6. Accept financial reports
7. Approve claims
8. Visitors and Correspondence
  - a. Executive Session Negotiations
9. Superintendent report - legislation
10. Principal Report/AD Report
11. Old Business
  - a. Consider tabled weight-room discussion
  - b. Final Reading of policies to be reviewed (600 series)
  - c. Second Reading of policies to be reviewed (700 series)
12. New Business
  - a. School Security Discussion
  - b. Bleacher Discussion
  - c. Accept Donation from Parkston Athletic Booster Club
  - d. Introduce 800 Series
  - e. Executive session -
    - i. Personnel
    - ii. Negotiations
13. Adjourn

Parkston School District #33-3  
102C South Chapman Drive  
Parkston, South Dakota 57366-2017  
TELEPHONE: (605) 928-3368  
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SUPERINTENDENT: SHAYNE MCINTOSH  
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SECONDARY PRINCIPAL: JOE KOLLMANN  
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[Marchell.Delange@k12.sd.us](mailto:Marchell.Delange@k12.sd.us)

Parkston School Board Meeting  
Elementary Conference Room  
Regular Meeting Monday, January 14, 2013 6:30 pm

1. Call to Order
2. Establish a quorum
3. Pledge of Allegiance
4. Approve agenda

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

5. Approve minutes

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

6. Accept financial reports

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

7. Approve claims

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

8. Visitors and Correspondence  
a. Executive Session Negotiations

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

9. Superintendent report – I will report on the current legislative session and State of the State Address.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

10. Principal Report/AD Report

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

11. Old Business

- a. Consider tabled weight-room discussion – In March of 2012, the board tabled a request to use the weight room for profit use. A request was made to remove this from the table and take final action.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- b. Final Reading of policies to be reviewed (600 series) – We will have the final reading of the changes to the 600 series.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- c. Second Reading of policies to be reviewed (700 series) – Included in the packet, you will find the proposed changes to the 700 series.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

**12. New Business**

- a. School Security Discussion – I would like the board to engage in a school security discussion. This discussion will include talk regarding a complete lock-down of the school facility, quotes to improve security and other items.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- b. Bleacher Discussion – We have had a number of cracked seats in the armory bleachers. The manufacture has offered to replace all of the 12 inch seats with 10 inch seats at no cost. They believe the extra two inches in depth is the cause for the cracks.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- c. Accept Donation from Parkston Athletic Booster Club – We gave a donation of \$293.02 for the Bigger, Faster, Stronger software to be utilized in the weight room

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- d. Introduce 800 Series – I will introduce the 800 series for its first reading.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- e. Executive session -
  - i. Personnel
  - ii. Negotiations

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

13. Adjourn

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

## 600 Series Changes (For Adoption)

### INSTRUCTION

602.3

#### Lock Down Plan

The Superintendent of Schools will assure that a Lock Down Plan does exist for each attendance center. He/She will ensure that all staff will be aware of the plan for protecting all persons in that particular attendance center.

There will be no practice drills required for the Lock Down Plan unless the administration feels it prudent.

### INSTRUCTION

603

#### Objectives of the Instructional Program

The Board recognizes that it has responsibility for educating all students in the district who are capable of learning, regardless of their abilities, race, color, national origin or creed. It recognizes that the entire person comes to school, and that the school cannot ~~well~~ ignore his/her health, character and total personality development. However, it also recognizes that the school cannot assume complete responsibility for the total development of the student. This responsibility must be shared by the home, the church, and the total community with its various organizations and environmental conditions.

## 700 series (Changes submitted for second reading)

### NEW CONSTRUCTION: 700 SERIES

The policies and regulations in this series are to help you in your building expansion and modernization efforts. From the early estimating of needs to the final acceptance of the completed project, our Index will enable you to keep the needed policies and regulations at your fingertips.

Developing Educational Specifications

To insure that facilities being planned have a design suited to implementing the educational program, the superintendent will provide for the establishment of educational specifications that will apply in the planning and building ~~of~~of school facilities.

The educational specifications will include at least the following:





# Installation Proposal

PH: 800-365-5625  
 FX: 605-271-7001

NUMBER 24434  
 NAME Access  
 DATE 01/02/2013

**Proposal Submitted To:**

**Job Site Information:**

Parkston School 102A S. Chapman Dr. Parkston, SD 57366	Parkston School Access 102A S. Chapman Dr. Parkston, SD 57366
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<u>Qty</u>	<u>Part #</u>	<u>Part Description</u>
1.00	4968	Power Supply; 12/24VCD; 2.5 A; w/Enclosure
1.00	4643	Power Cord w/ Right Angle
1.00	641	Battery; 12V; 7.0AH
2.00	9855	Reader Interface Module; Dual; 12V DC/AC; Mercury
4.00		125kHz Proximity Mini Mullion
1.50	1461	Wire; 18/6; Shielded; Plenum
1.00	26	Job Supply Kit; Alarm, Access, CCTV
1.00	876	Shipping & Handling
		Installation

**Scope of Work: SCOPE OF WORK:**

Dakota Security Systems, Inc. will provide, install and program an Access Control System, which will function as the primary method to control access to your facility. When doors are locked, employees will enter through one of the card access doors by presenting a proximity card to the reader. If the card registers as a "valid read", the electrified locking hardware will be signaled to release the door lock for entrance. The system design will allow for "free exit" upon leaving any secured areas.

**Door Locations**

A total of (4) doors will be secured by the access control system. Each door will be outfitted with a new card reader. Each door will re-use the existing Door Contacts, Electric Locks, and Rex Motions. Door locations shall be as follows:

**Proposed Price: \$5,538.46**

(TAXES NOT INCLUDED)

*50% due prior to work commencing.*

**ACCEPTANCE OF PROPOSAL:** The prices, scope of work, specifications and the attached Installation Terms and Conditions as presented within the scope of this proposal are satisfactory and are hereby agreed to and accepted. Dakota Security Systems, Inc. is authorized to perform the work as specified and payment terms are agreed upon and accepted. Final authorization of the agreement is based on the acceptance and full execution of this proposal by a duly authorized representative, officer of corporation or individual. (as applicable). Prices valid for thirty days from date above.

X

Signature

Date of Acceptance

Check a box below if you are interested in receiving additional information about any of the following "Worry Free" options:

- Service and Maintenance Agreement
  Alarm Monitoring Agreement
  Managed Services Agreement

# Proposal 24434

Continued...

Page Number: 2

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<u>Qty</u>	<u>Part #</u>	<u>Part Description</u>
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	S1	
	E2	
	E12	
	W3	

#### Head End Location

The control panel shall be located in the existing Head End Room.

#### Programming

Dakota Security shall provide all necessary labor to configure and program the system. The customer is responsible for defining access levels, time zones, personnel data, etc., along with the input of any other user-defined data.

#### Training

Dakota Security shall provide a qualified trainer to your job site to train key personnel. Included in our contract price is an initial training session to instruct you on the basic operation of your system. Additional or repeat training sessions are available upon request and shall be invoiced at our standard labor rate.

#### Cabling

Wire, cable and installation of wire and cable shall be completed by Dakota Security. Any conduit that may be required shall be provided and installed by others.



# MONITORING AGREEMENT

PH: 800-365-5625  
FX: 605-271-7001

NUMBER 24436  
NAME Duress  
DATE 01/03/2013

**Subscriber:**

**Monitored Location:**

Parkston School  
102A S. Chapman Dr.  
Parkston SD 57366

Parkston School Duress  
102A S. Chapman Dr.  
Parkston, SD 57366

- Intrusion Alarm Monitoring     Fire Alarm Monitoring

**24 Hour UL Listed Central Station Monitoring**

- Phone Line Account (More than 36 Zones = \$30.00/mo.) \$19.95/mo

-Sending alarm signals over customer provided phone line and/or Dakota Security installed Telgaurd Cellular Backup

- Network Account (Includes 24-Hour/Daily Test Timer) \$30.00/mo

-Sending alarm signals over customer provided internet connection and/or Dakota Security installed SecureCom Cellular Backup

**Options**

- Cellular Backup Service Plan (Requires \$50.00 one-time activation fee) \$25.00/mo

- Cellular Backup Text Message Plan (InTouch Control) \$10.00/mo

- Open/Closed Report (Supervised) \$15.00/mo

- Elevator Emergency Phone Monitoring \$15.00/mo

- 24 Hour Test Timer (Phone Line Daily Test) **\*\*Required for Fire Alarm Monitoring\*\*** \$5.00/mo

*The selected services above will be billed annually. Excess Cellular Backup data charges will be billed at \$.05 perKb*

**ACCEPTANCE OF AGREEMENT:** The prices, services selected and the attached Monitoring Agreement terms and conditions as presented are satisfactory and are hereby agreed to and accepted. Dakota Security Systems, Inc. is authorized to perform the work as specified and payment terms are agreed upon and accepted. Final authorization of the agreement is based on the acceptance and full execution of this agreement by a duly authorized representative, officer of corporation or individual. (as applicable). Proposal prices are valid for thirty days from the date of proposal issuance.

X

Signature

Date of Acceptance



# MONITORING AGREEMENT

PH: 800-365-5625  
FX: 605-271-7001

NUMBER 24436  
NAME Duress  
DATE 01/03/2013

**Subscriber:**

**Monitored Location:**

Parkston School  
102A S. Chapman Dr.  
Parkston SD 57366

Parkston School Duress  
102A S. Chapman Dr.  
Parkston, SD 57366

Intrusion Alarm Monitoring     Fire Alarm Monitoring

**24 Hour UL Listed Central Station Monitoring**

Phone Line Account (More than 36 Zones = \$30.00/mo.)

-Sending alarm signals over customer provided phone line and/or Dakota Security installed Telgaurd Cellular Backup

\$19.95/mo

Network Account (Includes 24-Hour/Daily Test Timer)

\$30.00/mo

-Sending alarm signals over customer provided internet connection and/or Dakota Security installed SecureCom Cellular Backup

*Texting Data  
Pushed - Code made*

*One Dr  
Other*

**Options**

Cellular Backup Service Plan (Requires \$50.00 one-time activation fee) \$25.00/mo

Cellular Backup Text Message Plan (InTouch Control) \$10.00/mo

Open/Closed Report (Supervised) \$15.00/mo

Elevator Emergency Phone Monitoring \$15.00/mo

24 Hour Test Timer (Phone Line Daily Test) **\*\*Required for Fire Alarm Monitoring\*\*** \$5.00/mo

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X

Signature

Date of Acceptance

## **INTERNAL BOARD POLICIES: 800 SERIES**

The Board of Education needs some policies about its own operations. These will be different from By-laws which are in effect, rules.

What goes here are statements of Board purpose, and provisions for matters like induction of Board members, in service development of Board members, code of ethics for the Board as a group and individually, and the Board's attitude toward policy development. The Board's intent makes a great deal of difference in what it ultimately does and how it does it.

## **A FEW WORDS ABOUT POLICIES AND RULES**

In order to operate a school system, it is essential to have policy. It is also essential to have rules and regulations to carry out and administer that policy.

Policy adoption is the function of the Board. Policy development is a cooperative function variously involving the Board, administration, employees, employee organizations, and interested members of the community. A policy is a guide for discretionary action. It expresses the intent of the Board concerning what it expects of those to whom it gives authority. Policy statements guide the Board in making decisions and indicated certain practices the administration will follow.

Rules and regulations are needed to implement, interpret, and carry out the Board's intentions as expressed in policies. Rules and regulations specify a required action or describe administrative arrangements. They tell exactly what is to be done and usually tell who is to do it and when. Formulating rules and regulations is the job of the Superintendent and his/her staff.

By-laws are rules that govern the Board's internal actions. They specify meeting requirements, size of quorum, Board organization and related matters of Board procedure. By-laws appear as a section of the policy book.

The statements in this book do not provide answers for all questions which will arise in the operation of the schools. Policies and regulations will be added as needed. Statements already adopted or approved are subject to continuous revision and updating as conditions, statutes, court decisions, employee agreements change.

If proper attention is given to carrying out our policies, personnel will be given more freedom and less restriction. By the development of adequate policy, operational decisions can be made effectively at the school or department level.

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Organization of District

Purpose:

The Parkston School District #33-3 School Board has a responsibility to the State of South Dakota, the community it represents, and the personnel, which is under its hire. It is the purpose of this book to set forth the procedures by which the Board carries out these responsibilities as well as the specific policies, which have been adopted to provide a continuous and consistent plan of operation.

The School District:

This school district, organized as an independent school district under the laws of the State of South Dakota, is known as Parkston School District #33-3. The communities of Parkston, Dimock, and their respective surrounding rural areas are included in the district.

The School Board:

The School Board is legally responsible for the operation of the school system and is the final authority on any matters of school policy or business. It is organized in accordance with the laws of the State.

Records:

The records of the school and of the School board are kept by the business manager who is hired by the School Board and functions under the direction of the Superintendent of Schools.



Organization

Inasmuch as the organization, management, and control of the school district is vested by law in the Board, the Board hereby establishes and will continue to maintain policies and bylaws, amending them as needed to guide its internal operations.

Those policies and bylaws shall always be drafted, adopted, and amended with full consideration for the Board's wish to provide education of the best obtainable quality for the residents of our school district within the limitations of their ability to support it.

The Board shall consist of five members, to be nominated and elected by the qualified voters of the district, to be elected for a three-year term, each year at the annual election in June. After election, term of office begins on July 1 of the year in which elected.

### Purpose and Role of the Board

The Board of Education, in acknowledging the value and need of developing a written policy, has endeavored to keep in constant focus the following points of view:

#### Reaffirmation of Faith

Believing in America's democratic processes, we, the members of the Board of Education, having been selected by the citizens of this community hereby reaffirm our faith in the public school system, which has come down to us by choice and inheritance through successive generations.

#### Educational Opportunities

Seeking to serve the best interests of the citizens of our community, we declare publicly our aim to provide the highest educational opportunities for all, to that end may they find challenge, inspiration, and success limited only by their own potential and ambition.

#### Best Teachers Available

In providing these opportunities, we shall continue our endeavor to attract, employ and hold the best teaching talent available.

#### Program of Quality

Respecting the administrators selected to supervise and direct the program of education, we shall encourage them by every professional means to maintain an educational program of quality.

#### The Community

Recognizing our legal and moral obligations to the community, we shall strive most diligently to manage the schools in a sound and economical manner, to shun extravagance; and wherever possible, to involve, citizens in an advisory capacity.

The Board of Education as the controlling body of the public schools, is charged with the responsibility of establishing policies for the schools and maintaining the best possible educational conditions for our schools.

#### The Board of Education and Its Work

The members of the Board of Education shall perform their duties as prescribed by law. The function of the Board is to appraise as well as legislate.

### Philosophy of Education

The School Board of Parkston School District #33-3 believes that each individual should be accepted into the educational program as he/she is, that he/she shall be provided with a stimulating environment and opportunities for learning experiences designed to promote changes in behavior that will effect continuing satisfactory adjustments to life.

In the practical application of this philosophy, opportunities shall be provided each individual within the limits of his/her capacity to:

1. Develop physical, mental and emotional health.
2. Develop moral and ethical values.
3. Develop ability to distinguish between right and wrong.
4. Develop a conscious desire to want to do what is right.
5. Develop the habit of conforming to the legal laws and moral standards of society.
6. Develop an appreciation for his/her role in the family and in civic groups.
7. Develop skills for effective participation in the democratic processes.
8. Develop the ability to communicate ideas
9. Develop knowledge and understanding of his/her natural environment.
10. Develop economic competence as a consumer.

## Philosophy of Education

## MISSION STATEMENT - District #33-3

It is the mission of the Parkston School District #33-3 Board of Education to provide the means for each and every child served by the district to develop to their fullest potential in whatever field of endeavor they select, empowering them to become caring, contributing members of society.

## A VISION FOR THE FUTURE

The Parkston School District #33-3 shall become a school district which holds the welfare of the children under its charge to be paramount. This will be a school where students achieve at high levels in a caring, professional environment from a pre-school level through graduation and beyond. An administration and staff focused on student needs will be supported by a community that believes in superior achievement in all aspects of the academic and co-curricular program. Students will learn in an atmosphere charged with the knowledge that all of the national education goals have been achieved.

This school district will employ (1) cutting edge technologies and techniques; (2) curricula which address the various interests in a challenging - yet compassionate - environment; and (3) rewards and recognition for exemplary effort in learning and instruction. All staff will participate in professional development, with an ever increasing emphasis on advanced competencies and degrees. The board of education will be committed to the importance of education, reflecting the desires of the Parkston School District patrons.

Community support shall be manifested by modern, attractive facilities, appropriately equipped so as to enhance learning opportunities and to assist the school district in growth both in population and area. Involvement by the citizens of the school district in the educational program will take the form of, for example, advisory capacities, resource persons, continuing (lifelong) education opportunities.

Temporary Committees

The Board shall always act as a whole.

No individual member and no group comprised of less than the full membership shall be designated as a permanent committee to perform any of the Board's function except those for which state law requires signatories.

A temporary committee may be used for study and fact-finding.

Board members shall not hold membership on any citizens advisory committee formed by the Board. This shall not preclude Board members from acting as ex-officio members.

The School Board has legal status only when assembled in a regular or special session at which a majority of the members are present. An individual member of the School Board has no authority to make decisions or transact school business except authorized by the School Board to do so as its agent.

### Orientation

The magnitude of school board membership calls for knowledge of and orientation to many areas of information and understanding.

Under the guidance of experienced Board members and the superintendent, orientation will be provided to new Board members through activities such as these:

1. Workshop for new Board members conducted by state and area school board associations.
2. Discussions and visits with the superintendent and other members of the school staff.
3. Provisions of printed and audio-visual materials on school board and administrative policies and procedures.

Orientation shall be considered an ongoing process for all school board members, and may include such activities as those indicated above and these that follow:

1. Attendance at school board and administrative conferences and conventions (local, area, state and national).
2. Exchange of ideas through joint meetings with neighboring school boards.

Compensation

Each member of the School Board receives as compensation, determined by the Board, up to a maximum of \$75.00 for each meeting actually attended by such member. School Board members also receive mileage and per diem for authorized meetings.

### Methods of Operation

Board members, individually and collectively, act as representatives of the residents of the school district in maintaining and promoting schools. Through various means for listening, discussing, and weighing education-related issues among themselves, school employees, pupils, parents and other residents, they seek to move toward decisions and actions which will best serve the educational needs of pupils in the light of available resources and the often conflicting needs and demands of all interested individuals and groups.

The only mechanism for official action by Board members is a duly called and legally conducted meeting as defined by law and these policies and bylaws. Consequently, preparation for, conduct of, and action following Board meetings become matters of crucial concern for the welfare of our schools.

The primary focus of Board meetings must be three-fold:

1. Assurance of adequate opportunities for discussion and deliberation among all interested parties to enable the Board to arrive at sound decisions.
2. Decision making, primarily in the light of Board adopted policies, with responsibility for administrative regulations and action delegated to the superintendent and his/her staff.
3. Review of results through the monitoring of process and product reports to enable the Board to exercise its leadership role effectively in guiding the school system.



Delegated Duties

The School Board delegates the detailed and technical duties to the Superintendent of Schools, who is the chief executive officer of the school district. The School Board does not actively operate the school; it provides trained personnel so that the school functions properly.

### Formulation of Policies

The Board, representing the people of the district, is the governing body which determines all questions of general policy to be employed in the conduct of the public schools.

Proposals regarding school district policy may originate in any of several sources: A parent, a taxpayer, an employee, or an employee organization, a student or student organization, a member of the Board, the superintendent, a consultant, a civic group, etc.

In all cases, proposed new or amended policies shall explicitly state their potential contribution, either direct or intermediary, in furthering the stated goals of the schools as adopted by the Board.

The superintendent is authorized and directed to establish and maintain such administrative machinery as will be needed to ensure (1) that full and adequate deliberation by all interested parties or their representatives precedes all the superintendent's recommendations to the Board for action, and (2) that routes of appeal are available for aggrieved parties to seek redress. The superintendent's recommendations shall provide ample opportunity for both majority and minority reports.

Action of all such policy proposals shall be taken finally by the Board in accord with its bylaws.

Formulation of Administrative Regulations

The Board shall delegate to the superintendent the function of specifying required actions and designing the detailed arrangements under which the schools will be operated. Such rules and detailed arrangements shall constitute the administrative regulations governing the schools.

The administrative regulations must be in every respect consistent with the policies adopted by the Board. The Board itself will formulate and adopt administrative regulations only when specific state laws require Board adoption, and may do so when the superintendent recommends Board adoption in light, of strong community attitudes or probable staff reaction.

Special Meetings

In the case of a special meeting, notice is given to each member along with the purpose for which the meeting is called. Unless all members are present and agree, no business can be conducted except for that which the meeting is called.

Meetings

Times and Places

Regular School Board meetings are held monthly as determined by the Board at the organizational meeting held on the second Monday of July. Unless otherwise announced, regular board meetings will be held at the Elementary School Conference Room on the following schedule:

July through June – 7:00 P.M.

The Board retains its right to alter this format by including a statement to that effect in its minutes of the mandated organizational meeting in July.

## Types: Meetings

## 1. Regular Meetings

Regularly scheduled meetings may be of two kinds: Business or educational. The latter type may be held for the purpose of reviewing and evaluating the school program or developing and discussing policy.

## 2. Special Meetings

A special meeting may be called by the president of the Board, or by three members collectively in the event that the president fails to act, upon due notice as specified in the bylaws. Ordinarily no business shall be transacted except that for which the meeting is called.

## 3. Adjourned Meetings

Such meetings shall serve as continuation of a regular meeting and not as a special or called meeting.

## 4. Executive Meetings

Executive meetings or sessions of the Board shall be called at such time and place as is required for free discussion of student, employee, personnel or related matters which are not appropriate for public announcement until fully developed. Any tentative proposals for action taken at such closed sessions shall require confirmation at subsequent open meetings.

## 5. Conference Calls

When deemed necessary, the Board will meet via teleconference as permitted in SDCL 1-25-1 et al.

## 6. Board members serving on duly appointed committees shall meet whenever the committees are convened.

Associated School Boards of South Dakota

The District #33-3 School Board is a member of the Association School Boards of South Dakota and subscribes to the ethical practices and employment practices which have been defined by that body.

Board Records

The approved budget, statistical compilations, reports, notices, bulletins, memoranda, minutes of meetings, and official communications between governmental branches are public records and access thereto during normal hours of business may be granted to any citizens. When access to school records is granted, examination thereof will be made in the presence of the record custodian regularly responsible for maintenance of files.

Not included in the category of records to which the privilege of access is given are the following:

1. Personnel records
2. Pupils records
3. Personal correspondence



Batch Description: Checking #1 2012.12

Processing Month: 12/2012

Checking Account: 1 1

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	12/31/2012	1,067,532.68

Outstanding Automatic Payments

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
14	CPI Common Remitter Services	12/14/2012	726.67
16	CPI Common Remitter Services	12/31/2012	533.34
17	ELECTRONIC FEDERAL TAX PAYMENT	12/31/2012	18,066.91
	Total:		<u>19,326.92</u>

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
52557	MARCIA SMITHEY	01/13/2012	97.65
53350	WASTE RECOVERY SERVICES, INC.	09/10/2012	3,231.73
53441	SDASBO	10/08/2012	50.00
53467	JAMES AKRE	11/12/2012	17.60
53480	BRADEN BRUENING	11/12/2012	42.00
53518	NANCY LARSEN	11/12/2012	9.00
53589	ESTR PUBLICATIONS	12/10/2012	86.00
53602	MIKES BAND INSTRUMENT REPAIR	12/10/2012	192.00
53603	RACHEL NELSON	12/10/2012	162.00
53606	PARKSTON COMMERCIAL CLUB	12/10/2012	200.00
53609	PARKSTON RURAL AMBULANCE DIST	12/10/2012	100.00
53626	KEITH WHITMORE	12/10/2012	114.82
53627	ASSURANT EMPLOYEE BENEFITS	12/14/2012	543.62
53628	S.D. SCHOOL DIST BENEFIT FUND	12/14/2012	55,590.46
53630	AFLAC	12/31/2012	3,239.25
53631	BENEFITMALL INSURANCE-SOUTH DAKOTA	12/31/2012	742.28
53632	DELTA DENTAL	12/31/2012	623.20
	Total:		<u>65,041.61</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>
1,067,532.68	(84,368.53)	983,164.15	983,164.15

Cleared Automatic Payment Total:	48,530.45
Cleared Checks Total:	152,550.99
Cleared Direct Deposit Total:	(204,565.71)
Cleared Void Total:	
Cleared Deposit Total:	473,196.71
Cleared Manual Journal Entries Total:	(200,000.00)
Cleared Sales Journal Total:	

Batch Description: Trust & Agency 2012.12  
Checking Account: 3 3

Processing Month: 12/2012

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	12/31/2012	45,507.60

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
26168	SYDNEY BORMANN	01/06/2012	10.00
26225	KARLIE TIEDE	01/06/2012	10.00
26416	MORGAN VAN ZEE	04/20/2012	20.00
26417	LOGAN WAGNER	04/20/2012	20.00
26424	MARIE - USF MALLOY	04/27/2012	50.00
26628	JIM JOHNSTON	10/10/2012	70.00
26697	SDMEA - KIM BRUGIER	12/07/2012	455.00
26699	WAYNE STATE COLLEGE	12/07/2012	90.00
26703	THE FRAMER	12/14/2012	79.50
26713	CORY AADLAND	12/21/2012	121.45
26714	CARD MEMBER SERVICES	12/21/2012	168.08
26719	JORDAN ODENS	12/21/2012	75.00
26720	STEVE RUDA	12/21/2012	75.00
26721	S.D. FCCLA ASSOC	12/21/2012	42.00
26722	JOE SCHROEDER	12/21/2012	100.00
	Total:		<u>1,386.03</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>
45,507.60	(1,386.03)	44,121.57	44,621.57

Cleared Automatic Payment Total:  
 Cleared Checks Total: 7,438.01  
 Cleared Direct Deposit Total:  
 Cleared Void Total: 225.00  
 Cleared Deposit Total: 6,000.44  
 Cleared Manual Journal Entries Total:  
 Cleared Sales Journal Total:

Activity Fund Balance Report - Summary - Exclude Encumbrances  
01/2013 - 01/2013

Parkston School District 33-3  
01/09/2013 10:44 AM  
Fund: 71 TRUST & AGENCY

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
71 415 501	MEDICAL - FREELAND	36.36	0.00	0.00	0.00	36.36
71 415 502	MEDICAL - BADER, P	0.00	0.00	0.00	0.00	0.00
71 415 507	MEDICAL - BRANUM, D	0.00	0.00	0.00	0.00	0.00
71 415 511	MEDICAL - MILLER, J	0.00	0.00	0.00	0.00	0.00
71 415 514	MEDICAL - TIEDE, C	0.00	0.00	0.00	0.00	0.00
71 415 515	MEDICAL - VANLAECKEN	39.98	0.00	0.00	0.00	39.98
71 415 517	MEDICAL - SCHINABEL	0.00	0.00	0.00	0.00	0.00
71 415 518	MEDICAL - LARSON, J	0.00	0.00	0.00	0.00	0.00
71 415 519	MEDICAL - WOLF	0.00	0.00	0.00	0.00	0.00
71 415 521	MEDICAL - DEINERT, D	0.00	0.00	0.00	0.00	0.00
71 415 522	MEDICAL - RADEL	0.00	0.00	0.00	0.00	0.00
71 415 524	MEDICAL - HEISINGER T.	0.00	0.00	0.00	0.00	0.00
71 415 525	MEDICAL - HEISINGER L.	0.00	0.00	0.00	0.00	0.00
71 415 530	MEDICAL - KOLLMANN	(75.00)	0.00	0.00	0.00	(75.00)
71 415 534	MEDICAL - MANGOLD	834.65	0.00	0.00	0.00	834.65
71 415 538	MEDICAL - DECKER	66.00	0.00	0.00	0.00	66.00
71 415 540	MEDICAL - THURY	0.00	0.00	0.00	0.00	0.00
71 415 541	MEDICAL - GLOBKE	0.00	0.00	0.00	0.00	0.00
71 415 582	MEDICAL - MILLER, T	0.00	0.00	0.00	0.00	0.00
71 415 588	MEDICAL - MONSON	0.00	0.00	0.00	0.00	0.00
71 415 603	BAND CLUB	15,872.61	0.00	0.00	0.00	15,872.61
71 415 612	FCCLA	1,928.85	0.00	0.00	0.00	1,928.85
71 415 614	GRADES	3,094.72	0.00	0.00	0.00	3,094.72
71 415 616	LIBRARY CLUB	(121.49)	0.00	0.00	0.00	(121.49)
71 415 617	RE-SALE	(2,570.61)	0.00	0.00	0.00	(2,570.61)
71 415 619	STUDENT COUNCIL	5,369.87	0.00	0.00	0.00	5,369.87
71 415 620	SUPER NOW - INTEREST	2,632.95	0.00	0.00	0.00	2,632.95
71 415 621	VOCAL CLUB	1,844.99	0.00	0.00	0.00	1,844.99
71 415 624	FUTURE BUSINESS LEADERS	1,401.20	0.00	0.00	0.00	1,401.20
71 415 626	TORCH	63.79	0.00	0.00	0.00	63.79
71 415 627	ART CLUB	1,158.24	0.00	0.00	0.00	1,158.24
71 415 628	NATIONAL HONOR SOCIETY	1,123.01	0.00	0.00	0.00	1,123.01
71 415 630	CLASS OF 2010	0.00	0.00	0.00	0.00	0.00
71 415 631	CLASS OF 2011	0.00	0.00	0.00	0.00	0.00
71 415 632	CLASS OF 2012	0.00	0.00	0.00	0.00	0.00
71 415 633	CLASS OF 2013	3,310.27	0.00	0.00	0.00	3,310.27
71 415 634	CLASS OF 2014	6,306.20	0.00	0.00	0.00	6,306.20
71 415 635	CLASS OF 2015	1,360.45	0.00	0.00	0.00	1,360.45

Fund: 71 TRUST & AGENCY

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
71 415 636	CLASS OF 2016	1,382.20	0.00	0.00	0.00	1,382.20
71 415 637	CLASS OF 2017	608.63	0.00	0.00	0.00	608.63
71 415 638	CLASS OF 2018	292.91	0.00	0.00	0.00	292.91
71 415 639	CLASS OF 2009	0.00	0.00	0.00	0.00	0.00
71 415 640	GATE RECEIPTS	2,933.66	0.00	0.00	0.00	2,933.66
71 415 641	FELLOW CHRISTIAN ATHLETES	713.57	0.00	0.00	0.00	713.57
71 415 642	WRESTLING CLUB	0.00	0.00	0.00	0.00	0.00
71 415 643	SKILLS CLASS	219.13	0.00	0.00	0.00	219.13
71 415 646	MEDIA CLUB	978.69	0.00	0.00	0.00	978.69
71 415 701	DEPENDENT CARE - OAKLEY	0.00	0.00	0.00	0.00	0.00
71 415 718	DEPENDENT CARE - LARSON, J	0.00	0.00	0.00	0.00	0.00
71 415 722	DEPENDENT CARE - SPURRELL	125.00	0.00	0.00	0.00	125.00
71 430 601	IMPREST ACCOUNT	3,351.63	0.00	0.00	0.00	3,351.63
Fund Total: 71		54,282.46	0.00	0.00	0.00	54,282.46

Beginning Balance	Expenses	Revenues	Balance Change	Balance
617.10	0.00	0.00	0.00	617.10
<u>617.10</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>617.10</u>

Fund Total: 76

Fund: 77 SCHOLARSHIP - LONNY HOFFMAN

Chart of Account Number      Chart of Account Description

77 415 176      SCHOLARSHIP - LONNY HOFFMAN  
 77 415 177      SCHOLARSHIP - COCA COLA

Fund Total: 77

	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
	44.86	0.00	0.00	0.00	44.86
	141.25	0.00	0.00	0.00	141.25
	<u>186.11</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>186.11</u>

Beginning Balance	Expenses	Revenues	Balance Change	Balance
703.00	0.00	0.00	0.00	703.00
<u>703.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>703.00</u>
Fund Total: 78				

**BILLS TO BE PAID IN FOR THE MONTH  
TRUST & AGENCY**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
GBB & BBB OFFICIAL	121412	100.00
MILEAGE	121412	21.45
<b>006691 AADLAND, CORY</b>		<b>121.45</b>
GRADES - EXPENSE	120312	92.34
CHILD SANTA BEARDS	121412	74.85
NEWEGG	121712	129.00
MULTIMEDIA ULTRA COMPACT MICROPHONE	121912	39.08
<b>007984 CARD MEMBER SERVICES</b>		<b>335.27</b>
POP FOR CONCESSIONS	113012	26.52
<b>001332 COCA COLA BOTTLING CO</b>		<b>26.52</b>
JV & VARSITY WRESTLING ENTRY FEE	120112	200.00
<b>006160 Creighton School District</b>		<b>200.00</b>
GBB & BBB OFFICIAL	121412	100.00
<b>005130 DEINERT, ANDY</b>		<b>100.00</b>
FROZEN FOOD FUNDRAISER	0020063	1,938.90
<b>005489 DELI INTERNATIONAL</b>		<b>1,938.90</b>
MEMBER AFFILIATION	121712	192.00
<b>005513 FCCLA</b>		<b>192.00</b>
ART GRANT SUPPLIES	002239	79.50
<b>008916 FRAMER, THE</b>		<b>79.50</b>
BBB OFFICIAL	121812	94.50
<b>008028 FREIDEL, DOUG</b>		<b>94.50</b>
SUBS FOR OFFICIALS - JV WR	120412	25.68
<b>GILMJO GILMAN, JOHN</b>		<b>25.68</b>
H		
GBB OFFICIAL	120712	102.00
<b>001817 HASKAMP, JIM</b>		<b>102.00</b>
GBB OFFICIAL	121712	133.50
<b>005105 JASTRAM, TERRY</b>		<b>133.50</b>
GBB OFFICIAL	120712	75.00
<b>002718 KAYSER, DONNIE</b>		<b>75.00</b>
GBB OFFICIAL	120412	75.00
<b>002715 KEMP, JOSH</b>		<b>75.00</b>
GBB OFFICIAL	120412	102.00
<b>000924 KRIETLOW, ROBERT</b>		<b>102.00</b>
Supplies	DEC12	79.05
<b>METTC METTE, COLLEEN</b>		<b>79.05</b>
OL		



**BILLS TO BE PAID IN FOR THE MONTH  
TRUST & AGENCY**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
BBB OFFICIAL	121812	75.00
<b>007955 ODENS, JORDAN</b>		<b>75.00</b>
NAT'L HONOR SOCIETY	164472	108.74
LESS TAX	164472	(6.15)
POPCORN OIL	19364	77.70
FCCLA - concessions	19426	28.42
FAMILY NIGHT	263273	29.25
FCCLA - concessions	269526	2.11
Candy	269614	56.94
<b>000749 PARKSTON FOOD CENTER</b>		<b>297.01</b>
POP FOR MACHINES	71950844	181.79
<b>000667 PEPSI COLA CO - WP BEVERAGES</b>		<b>181.79</b>
HS POSTAGE	121012HS	9.98
HS POSTAGE	121212	7.40
<b>000712 POSTAGE - Jerry Marquardt</b>		<b>17.38</b>
GBB OFFICIAL	121712	75.00
<b>008917 RUDA, STEVE</b>		<b>75.00</b>
DIST. STAR EVENT REG	121712	42.00
<b>002162 S.D. FCCLA ASSOC</b>		<b>42.00</b>
GBB & BBB OFFICIAL	121412	100.00
<b>008803 SCHROEDER, JOE</b>		<b>100.00</b>
4		
ALL STATE BAND REG FEES	121412	56.00
<b>003645 SDHSAA</b>		<b>56.00</b>
SDMEA Festival of Voices - 13 Reg.	DEC12	455.00
<b>005142 SDMEA - KIM BRUGIER</b>		<b>455.00</b>
DEPENDENT CARE - SPURRELL	121412	125.00
<b>SPURSH SPURRELL, SHAWN</b>		<b>125.00</b>
A		
GAVEL	0058898	15.00
<b>000348 SUN GOLD TROPHIES</b>		<b>15.00</b>
AMAZON	121412	98.48
<b>THURJ THURY, JUSTIN</b>		<b>98.48</b>
US		
JR HI AUDITION FEES HONOR BAND	120312	90.00
<b>008914 WAYNE STATE COLLEGE</b>		<b>90.00</b>
Postage State Audit Book	1000200687423	6.05
<b>WOLFJ WOLF, JULIE</b>		<b>6.05</b>
UL		
	<b>Fund Total:</b>	<b>\$5,314.08</b>

Checking Account Total:

**5,314.08**

## Monthly Hourly Personnel

01/09/2013 11:10 AM

<u>Name</u>	<u>Description</u>	<u>Amount</u>
PEGGY BADER	LUNCH DUTY	\$22.50
		<u>\$22.50</u>
JENNIFER BARTELT	SUB PAY JR/SR HIGH	\$9.00
		<u>\$9.00</u>
ROBERT BERG	VACATION	\$78.91
ROBERT BERG	HOURLY	\$1,766.37
ROBERT BERG	OVERTIME	\$9.11
ROBERT BERG	HOLIDAY	\$97.12
		<u>\$1,951.51</u>
RENAE BIGGE	SUB. PAY TITLE I	\$1,118.00
		<u>\$1,118.00</u>
CONNIE BOEHMER	HOURLY	\$1,054.46
CONNIE BOEHMER	SICK	\$266.18
		<u>\$1,320.64</u>
KRISTI BOEHMER	HOURLY	\$1,134.00
		<u>\$1,134.00</u>
MELISSA BYYKKONEN	HOURLY	\$1,032.00
MELISSA BYYKKONEN	OVERTIME	\$167.71
MELISSA BYYKKONEN	SICK	\$68.80
		<u>\$1,268.51</u>
LORNA DECKER	HOURLY	\$1,368.36
		<u>\$1,368.36</u>
DONNA DEINERT	SUB PAY JR/SR HIGH	\$18.00
		<u>\$18.00</u>
LEON EDLUND	SUB. PAY ELEMENTARY	\$72.00
		<u>\$72.00</u>
PATRICIA FREELAND	SUB PAY JR/SR HIGH	\$9.00
		<u>\$9.00</u>
RACHEL FREIDEL	TEACHING	\$385.60
		<u>\$385.60</u>
LORI ANN FUERNISS	SUB. PAY ELEMENTARY	\$45.00
		<u>\$45.00</u>
REBECCA GRAJKOWSKE	HOURLY	\$1,542.12
REBECCA GRAJKOWSKE	SICK	\$195.48
REBECCA GRAJKOWSKE	HOLIDAY PAY	\$115.84
		<u>\$1,853.44</u>
EVA GRAMM	HOURLY - PARTTIME - OTHERS	\$34.40

User ID: CDB

01/09/2013 11:10 AM

<u>Name</u>	<u>Description</u>	<u>Amount</u>
		<u>\$34.40</u>
MELODY GROSS	SUB. PAY ELEMENTARY	\$72.00
		<u>\$72.00</u>
SUSAN HARNISCH	HOURLY	\$1,281.79
		<u>\$1,281.79</u>
LINDA HARRIS	HOURLY	\$1,426.28
		<u>\$1,426.28</u>
JUDY HEISINGER	HOURLY	\$1,274.24
JUDY HEISINGER	SICK	\$94.12
		<u>\$1,368.36</u>
THOMAS HEISINGER	VACATION	\$143.28
THOMAS HEISINGER	HOURLY	\$2,352.18
THOMAS HEISINGER	OVERTIME	\$364.17
THOMAS HEISINGER	HOLIDAY	\$127.36
		<u>\$2,986.99</u>
ROBERTA HOHN	HOURLY	\$1,151.44
		<u>\$1,151.44</u>
KIM JUHNKE	PERSONAL	\$117.98
KIM JUHNKE	FAMILY ILLNESS	\$180.90
KIM JUHNKE	HOURLY	\$1,419.63
		<u>\$1,718.51</u>
KEVIN KLEINDL	SUB PAY JR/SR HIGH	\$18.00
		<u>\$18.00</u>
LEONNA KOEHN	HOURLY	\$998.27
LEONNA KOEHN	SICK	\$28.59
LEONNA KOEHN	FAMILY ILLNESS	\$76.24
		<u>\$1,103.10</u>
PEGGY KUMMER	HOURLY	\$1,408.24
PEGGY KUMMER	SICK	\$66.77
PEGGY KUMMER	HOLIDAY PAY	\$97.12
		<u>\$1,572.13</u>
NANCY LORENZ	LUNCH DUTY	\$52.50
		<u>\$52.50</u>
ELIZABETH LUEBKE	HOURLY	\$933.75
ELIZABETH LUEBKE	PERSONAL	\$64.74
		<u>\$998.49</u>
ROBERT MALLOY	LUNCH DUTY	\$67.50
ROBERT MALLOY	SUB PAY JR/SR HIGH	\$9.00

## Monthly Hourly Personnel

01/09/2013 11:10 AM

<u>Name</u>	<u>Description</u>	<u>Amount</u>
		<u>\$76.50</u>
MICHELLE MATTHIES	SUB PAY JR/SR HIGH	\$9.00
		<u>\$9.00</u>
KIM MCCANN	SUB PAY JR/SR HIGH	\$9.00
		<u>\$9.00</u>
CHARLES MCKEAN	SUB. PAY ELEMENTARY	\$144.00
CHARLES MCKEAN	SUB. PAY-SPEC. ED.	\$58.50
CHARLES MCKEAN	SUB. PAY TITLE I	\$117.00
		<u>\$319.50</u>
CHRISTY MOGCK	HOURLY	\$836.35
		<u>\$836.35</u>
LINDA MULDER	SUB. PAY ELEMENTARY	\$310.00
LINDA MULDER	SUB. PAY-SPEC. ED.	\$130.00
LINDA MULDER	SUB. PAY TITLE I	\$80.00
		<u>\$520.00</u>
ERIC NORDEN	SUB PAY JR/SR HIGH	\$9.00
		<u>\$9.00</u>
CARRIE OAKLEY	LUNCH DUTY	\$22.50
		<u>\$22.50</u>
LINDA OSTER	SUB PAY JR/SR HIGH	\$390.00
		<u>\$390.00</u>
JOYCE RADEL	HOURLY	\$1,278.00
		<u>\$1,278.00</u>
PEGGY RANDS	SUB. PAY ELEMENTARY	\$99.00
		<u>\$99.00</u>
EUNICE SCHMIDT	SUB. PAY ELEMENTARY	\$45.00
EUNICE SCHMIDT	SUB PAY JR/SR HIGH	\$72.00
		<u>\$117.00</u>
ALISHA SPURRELL	SUB PAY JR/SR HIGH	\$9.00
		<u>\$9.00</u>
CHAD STIRLING	HOURLY	\$1,393.84
CHAD STIRLING	OVERTIME	\$65.36
CHAD STIRLING	HOLIDAY	\$73.36
		<u>\$1,532.56</u>
JUDY THURY	HOURLY	\$1,192.80
		<u>\$1,192.80</u>
JOANNE VANLAECKEN	HOURLY	\$1,484.20

## Monthly Hourly Personnel

01/09/2013 11:10 AM

<u>Name</u>	<u>Description</u>	<u>Amount</u>
JOANNE VANLAECKEN	SICK	\$14.48
		<u>\$1,498.68</u>
ROBBIE VANLAECKEN	LUNCH DUTY	\$52.50
		<u>\$52.50</u>
DORIS WAGNER	HOURLY	\$1,502.55
		<u>\$1,502.55</u>
LOIS WAGNER	HOURLY	\$1,397.32
LOIS WAGNER	SICK	\$43.44
		<u>\$1,440.76</u>
PAULA WALTMAN	LUNCH DUTY	\$67.50
		<u>\$67.50</u>
JULIE WOLF	HOURLY	\$1,115.10
JULIE WOLF	VACATION	\$821.28
JULIE WOLF	SICK	\$141.60
JULIE WOLF	HOLIDAY PAY	\$113.28
		<u>\$2,191.26</u>
		<u>\$36,761.81</u>

**BILLS TO BE PAID IN FOR THE MONTH  
GENERAL FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
CUSTODIAL - SUPPLIES	57161	42.00
FORD TAURUS CAR	66464	39.95
VEHICLE REPAIRS & SERVICE	66484	116.00
TIRES FOR HANDICAP VAN	66542	378.00
<b>000410 AGLAND CO OP</b>		<b>575.95</b>
7 & 8th GBB OFFICIAL	122012	170.00
<b>006555 ALLEY, TIM</b>		<b>170.00</b>
Repairs	11637838	91.95
<b>001927 AMERICAN TIME &amp; SIGNAL CO</b>		<b>91.95</b>
APEX LEARNING HS CLASSES	FY13	600.00
<b>006208 APEX LEARNING</b>		<b>600.00</b>
GIRLS BASKETBALL - TRAVEL	JAN13-2177-0001	279.51
CONTRACTED SERVICES	JAN13-2177-0001	17,191.03
TRAVEL - BOYS BASKETBALL	JAN13-2177-0001	251.79
TRAVEL - WRESTLING	JAN13-2177-0001	2,196.80
<b>000435 B-J SCHOOL BUS INC</b>		<b>19,919.13</b>
7 & 8th GBB OFFICIAL	122012	170.00
<b>005574 BORMANN, JD</b>		<b>170.00</b>
SUPPLIES - JR/SR HI	010413	33.37
AD SUPPLIES	121312	54.90
BEAT THE PRO BIGGER FASTER STRONGER	121312--	293.02
WEIGHT PROGRAM	121312--	0.00
AIR PLAY MIRRORING FOR VGA PROJECTOR	121712-	75.67
<b>007984 CARD MEMBER SERVICES</b>		<b>456.96</b>
Blue Hall Pass Holders Only	16105	53.10
Orange Hall Pass Holders Only	16105	53.10
SHIPPING	16105	12.20
<b>006072 Cultural Assistance Products</b>		<b>118.40</b>
PRESCHOOL SNACKS	5225526	15.04
SNACKS - DISCOVER CENTER	5225619	11.28
<b>006125 DEAN FOODS - NORTH CENTRAL</b>		<b>26.32</b>
CUSTODIAL - SUPPLIES	39051A	52.82
<b>005952 DECKER EQUIPMENT</b>		<b>52.82</b>
MILEAGE TO COLONIES	NOV	35.20
<b>DELAM DELANGE, MARCHELL AR</b>		<b>35.20</b>
MILEAGE TO COLONIES	OCT-NOV	35.20
<b>DIGMJ DIGMANN, JARED AR</b>		<b>35.20</b>
SERVICE JR/SR HI COPIER	115929JAN-0001	60.02
SERVICE ELEM. COPIER	115929JAN-0001	60.03

**BILLS TO BE PAID IN FOR THE MONTH  
GENERAL FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
<b>007655 ELITE BUSINESS SYSTEMS</b>		<b>120.05</b>
Ethanol	1610781	26.21
Ester Lab	1610781	59.95
Shipping	1610781	48.41
<b>002680 FLINN SCIENTIFIC INC.</b>		<b>134.57</b>
TOURNAMENT WALL CHARTS	48581	63.00
LATE CHARGE	48581	25.00
SHIPPING	48581	12.00
<b>008023 G SPORTS WRESTLING</b>		<b>100.00</b>
Mens Baden Elite BB	255991	191.80
Gatorade Water Bottles	255991	27.00
Slipnot Refills	255991	39.90
Womens Baden Elite BB	255991	383.60
Gatorade Water Bottles	255991	27.00
Slipnot Refills	255991	39.90
Nets	255991	37.90
SHIPPING	255991-	9.80
PLAQUES FOR LITTLE "B"	256163	53.95
MEDALS FOR PARKSTON INVITE	256164	136.95
<b>000419 HAUFF MID-AMERICA SPORTS INC.</b>		<b>947.80</b>
CUSTODIAL - SUPPLIES	600503205	3,600.28
<b>000170 HILLYARD FLOOR CARE SUPPLY</b>		<b>3,600.28</b>
Wayne State Honor Band	DEC12-1	90.00
SDMEA Festival of Voices	DEC12-1	455.00
All State Band Registration	DEC12-2	56.00
Creighton Entry Fee	DEC12-2	200.00
GBB Official	DEC12-2	75.00
GBB Official	DEC12-2	75.00
GBB Official	DEC12-2	102.00
JV Wrestling Tourney Supplies	DEC12-2	25.68
GBB Official	DEC12-2	102.00
HS Postage	DEC12-2	17.38
Art Grant Supplies	DEC12-2	79.50
Postage	DEC12-3	6.05
BB Official Chamberlain	DEC12-3	160.00
BB Official - TDA	DEC12-3	133.50
BB Official - TDA	DEC12-3	75.00
BB Official - Avon	DEC12-3	94.50
BB Official - Avon	DEC12-3	75.00
BB Official - Chamberlain	DEC12-3	161.45
<b>000443 IMPREST FUND</b>		<b>1,983.06</b>
REPAIRS TO BAND OFFICE DOOR	50169	53.06
<b>003305 INTERSTATE GLASS &amp; DOOR</b>		<b>53.06</b>

**BILLS TO BE PAID IN FOR THE MONTH  
GENERAL FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
SUPPLIES - FISCAL SERVICES	46358	121.16
<b>000187 JAYMAR BUSINESS FORMS, INC.</b>		<b>121.16</b>
7TH & 8TH GR GBB TIME	122012	14.00
<b>006560 KURTZ, DEVIN</b>		<b>14.00</b>
SUPPLIES-BAND RESALE	1574717	176.00
<b>006665 MAKEMUSIC, INC.</b>		<b>176.00</b>
SUPPLIES - INDUSTRIAL TECH.	06043773	118.41
MISC SUPPLIES-INDUSTRIAL TECH	50349462	11.16
<b>007694 MATHESON LINWELD, INC.</b>		<b>129.57</b>
TELEPHONE	JAN13-0001	30.21
INTERNET SERVICES - COLONY	JAN13-0001	54.95
<b>004153 MCCOOK COOPERATIVE - TRIOTEL</b>		<b>85.16</b>
REPAIRS-INTRUMENTAL	36066	114.40
REPAIRS-INTRUMENTAL	36074	110.00
SUPPLIES-BAND RESALE	36079	26.40
<b>001348 MIKES BAND INSTRUMENT REPAIR</b>		<b>250.80</b>
15 ft Triple RCA Stereo Video Dubbing Co	7314469	14.16
Multifunction RJ-45 BNC and Speaker Wire	7314469	60.69
Shipping	7314469	8.48
<b>007754 MONOPRICE, INC.</b>		<b>83.33</b>
ELECTRICITY - OUR HOME	JAN13-0001	182.96
NATURAL GAS - OUR HOME	JAN13-0001	108.43
NATURAL GAS - NEW ELM SPRINGS	JAN13-0001	153.38
ELECTRICITY - JR/SR - ELEM	JAN13-0001	4,854.23
ELECTRICITY - ATHLETIC COMPLEX	JAN13-0001	163.12
HEAT- NATURAL GAS - DIST	JAN13-0001	1,991.42
<b>000423 NORTHWESTERN ENERGY</b>		<b>7,453.54</b>
PROCEEDINGS	JAN13-0001	162.80
PUBLICATIONS	JAN13-0001	20.09
<b>000445 PARKSTON ADVANCE</b>		<b>182.89</b>
Repairs	3826	126.36
Repairs	3834	568.35
Repairs	3850	378.95
<b>005068 PARKSTON ELECTRIC</b>		<b>1,073.66</b>
PRESCHOOL	19365-	21.57
SUPPLIES - JR/SR HI	263750	2.39
PRESCHOOL	269589-	9.95
SNACKS - PRESCHOOL	270131	17.16
SUPPLIES - FAMILY LIVING	272258	32.14
<b>000749 PARKSTON FOOD CENTER</b>		<b>83.21</b>



**BILLS TO BE PAID IN FOR THE MONTH  
GENERAL FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
WATER	JAN13-1499-0001	68.34
WATER	JAN13-5101-0001	149.31
<b>000480 PARKSTON, CITY OF</b>		<b>217.65</b>
HS POSTAGE	010113	1,000.00
ELEM POSTAGE	010113	1,000.00
<b>003809 PITNEY BOWES - PURCHASE POWER</b>		<b>2,000.00</b>
SUPPLIES - ELEM.	2042792	159.00
<b>008915 RESOURCES FOR EDUCATORS</b>		<b>159.00</b>
PODIUM FOR IPAD 2	0024733	1,600.00
<b>006618 RIVERSIDE TECHNOLOGIES, INC.</b>		<b>1,600.00</b>
CREDIT ON RETURNS	1476549CR	(19.91)
CREDIT ON RETURNS	148846CR	(21.99)
CUSTODIAL - SUPPLIES	1496800	38.28
CUSTODIAL - SUPPLIES	1498280	4.29
CUSTODIAL - SUPPLIES	1502359	8.99
CUSTODIAL - SUPPLIES	1503500	51.79
CUSTODIAL - SUPPLIES	1504157	1.68
CUSTODIAL - SUPPLIES	1504474	19.56
CUSTODIAL - SUPPLIES	1504482	3.19
CUSTODIAL - SUPPLIES	1505147	62.94
CUSTODIAL - SUPPLIES	1505717	9.99
CUSTODIAL - SUPPLIES	1506486	25.74
CUSTODIAL - SUPPLIES	1507475	2.00
<b>000502 RUNNINGS</b>		<b>186.55</b>
INTERNET ACCESS - COLONY HIGH SCHOOL	JAN13-0001	0.00
TELEPHONE	JAN13-0001	83.69
TELEPHONE - ELEM. OFFICE	JAN13-0001	83.70
SEC. PRINCIPAL TELEPHONE	JAN13-0001	83.69
TELEPHONE - FISCAL SERVICES	JAN13-0001	83.69
INTERNETS SERVICES - COLONY	JAN13-0001	53.95
TELEPHONE COLONY	JAN13-0001	32.76
<b>003246 SANTEL COMMUNICATIONS</b>		<b>421.48</b>
7TH & 8TH GBB TIME	122012	14.00
<b>008919 STIRLING, AMBER</b>		<b>14.00</b>
7TH & 8TH GBB TIME	122012	42.00
<b>007915 STIRLING, TANNER</b>		<b>42.00</b>
SUPPLIES - ATHLETIC DIRECTOR	81874	72.71
SUPPLIES - ATHLETIC DIRECTOR	81875	262.50
<b>000368 TRAINING ROOM INC.</b>		<b>335.21</b>
GAS	02370013	23.04
GAS	09420013	16.20
GAS	102-	35.50

**BILLS TO BE PAID IN FOR THE MONTH  
GENERAL FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
GAS	10430013	7.18
GAS	11000013	12.28
GAS	113-	27.11
GAS	115-	27.14
GAS	14450013	22.19
GAS	15000013	25.38
MISC	15000013-	5.29
GAS	171-	0.95
GAS	172-	0.95
GAS	17200013	42.81
GAS	21200013	15.64
GAS	22160013	56.39
GAS	222	22.25
GAS	33--	28.10
GAS	40330013	15.40
GAS	43000013	6.61
GAS	45-	36.01
GAS	47080013	26.29
GAS	67--	43.00
GAS	86-	22.14
GAS	87-	28.64
<b>006315 VOYAGER FLEET SYSTEMS INC</b>		<b>546.49</b>
GARBAGE	JAN13-0001	655.20
<b>000417 WEBER SANITATION SERVICE</b>		<b>655.20</b>
MILEAGE TO COLONIES	110912	17.60
WEBER WEBER, REBECCA		<b>17.60</b>
EB		
SNOW REMOVAL	11296	288.00
SNOW REMOVAL	11378	688.00
<b>000418 WEIDENBACH CONSTRUCTION CO</b>		<b>976.00</b>
	<b>Fund Total:</b>	<b>\$46,015.25</b>

BILLS TO BE PAID IN FOR THE MONTH  
CAPITOL OUTLAY

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
COPIER LEASE	115928JAN-0001	482.60
COPIER LEASE	115928JAN-1	482.60
<b>007655 ELITE BUSINESS SYSTEMS</b>		<b>965.20</b>
TECHNOLOGY ELEMENTARY	JAN2582-0001	288.41
TECHNOLOGY - JR/SR HI	JAN2582-0001	288.42
<b>002304 HARD DRIVE OUTLET</b>		<b>576.83</b>
Hypertherm Powermax 30	06069821	991.00
Dryer/Filter	06069821	125.00
1/4 Pipe Nipple	06069821	5.42
<b>002712 MATHISON'S</b>		<b>1,121.42</b>
	<b>Fund Total:</b>	<b>\$2,663.45</b>

**BILLS TO BE PAID IN FOR THE MONTH  
SPECIAL EDUCATION FUND**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
Speech Therapy Services PERMANN	JAN13-0001	4,875.31
Speech Therapy Services OSTER	JAN13-0001	715.64
<b>001262 AVERA ST BENEDICT HEALTH CENTER</b>		<b>5,590.95</b>
MILEAGE TO PARENTS-PRESCHOOL	DEC12	66.60
MILEAGE TO PARENTS-PRESCHOOL	NOV12	75.48
MILEAGE TO PARENTS-PRESCHOOL	OCT12	88.80
<b>004602 BAUMILLER, BRAD AND DIANE</b>		<b>230.88</b>
SUPPLIES	121312-	60.42
<b>007984 CARD MEMBER SERVICES</b>		<b>60.42</b>
TELEPHONE - ADMINISTRATIVE	JAN13-0001	83.69
<b>003246 SANTEL COMMUNICATIONS</b>		<b>83.69</b>
GAS	00620014	45.60
GAS	01490013	44.58
GAS	02320013	80.12
GAS	05390013	43.69
GAS	15350013	40.40
GAS	35287035	43.46
GAS	45040013	79.33
GAS	47550013	43.10
GAS	48290013	79.34
GAS	49110013	67.88
GAS	52260013	41.10
GAS	57320013	45.98
<b>006315 VOYAGER FLEET SYSTEMS INC</b>		<b>654.58</b>
	<b>Fund Total:</b>	<b>\$6,620.52</b>

**BILLS TO BE PAID IN FOR THE MONTH  
ENTERPRISE FUND - FOOD SERVICE**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
CREDIT ON ACCOUNT	010113	(4.40)
CREDIT ON RETURNS	1258197CM	(160.34)
FOOD PURCHASES-LUNCH	8756728	513.46
VENDING MACHINE	8756728	43.43
FOOD PURCHASES - BREAKFAST	8756728	200.45
VENDING MACHINE	8767648	182.89
FOOD SERVICE SUPPLIES	8767648	76.24
FOOD PURCHASES-LUNCH	8770630	25.23
<b>000008 CASH-WA DISTRIBUTING COMPANY</b>		<b>876.96</b>
FOOD PURCHASES-LUNCH	503	740.15
FOOD PURCHASES-LUNCH	585	793.41
<b>003632 CHILD &amp; ADULT NUTRITION SERVICE</b>		<b>1,533.56</b>
FOOD PURCHASES-LUNCH	5224405	356.05
FOOD PURCHASES-LUNCH	5225473	338.53
CREDIT ON RETURNS	5225475	(13.13)
FOOD PURCHASES-LUNCH	5225526	570.95
FOOD PURCHASES-LUNCH	5225569	326.28
FOOD PURCHASES-LUNCH	5225619	516.26
FOOD PURCHASES-LUNCH	5225671	135.48
FOOD PURCHASES-LUNCH	5225702	400.10
FOOD PURCHASES-LUNCH	5225824	204.96
<b>006125 DEAN FOODS - NORTH CENTRAL</b>		<b>2,835.48</b>
FOOD PURCHASES-LUNCH	31703333854	146.00
FOOD PURCHASES-LUNCH	31703334549	149.20
FOOD PURCHASES-LUNCH	31703335253	86.00
<b>006113 EARTHGRAINS BAKING CO. INC.</b>		<b>381.20</b>
FOOD PURCHASES-LUNCH	19328	78.06
FOOD PURCHASES-LUNCH	19329	11.00
FOOD PURCHASES-LUNCH	19365-	11.84
FOOD PURCHASES-LUNCH	19428	40.06
FOOD PURCHASES-LUNCH	19461	29.09
FOOD PURCHASES-LUNCH	19663	21.95
FOOD SERVICE SUPPLIES	269313	21.38
less tax	269313	(1.21)
FOOD PURCHASES-LUNCH	269589-	30.34
FOOD PURCHASES-LUNCH	271211	21.84
FOOD PURCHASES-LUNCH	271801	6.76
LESS TAX	271801	(0.38)
FOOD PURCHASES-LUNCH	273217	24.70
FOOD PURCHASES-LUNCH	273854	40.06
FOOD PURCHASES-LUNCH	273901-	2.90
<b>000749 PARKSTON FOOD CENTER</b>		<b>338.39</b>
FOOD PURCHASES-LUNCH	202578	974.89
VENDING MACHINE	202578	28.52
FOOD PURCHASES - BREAKFAST	202578	69.18

**BILLS TO BE PAID IN FOR THE MONTH  
ENTERPRISE FUND - FOOD SERVICE**

<u>Description</u>	<u>Invoice</u>	<u>Amount</u>
FOOD PURCHASES-LUNCH	205076	573.56
FOOD PURCHASES-LUNCH	207851	267.21
CREDIT	211994CR	(218.25)
<b>003622 REINHART</b>		<b>1,695.11</b>
FOOD SERVICE SUPPLIES	1504804-	18.79
<b>000502 RUNNINGS</b>		<b>18.79</b>
FOOD PURCHASES-LUNCH	1000912	89.13
FOOD PURCHASES - BREAKFAST	1000912	160.80
FOOD PURCHASES-LUNCH	1001890	134.50
<b>007911 VARIETY FOODS LLC</b>		<b>384.43</b>
	<b>Fund Total:</b>	<b>\$8,063.92</b>

## Unapproved Minutes, December 10th, 2012

President J. Hora called the regular meeting of the Board of Education of Parkston School District #33-3 to order at 6:30 p.m. Present were: J. Hora, M. Heisinger, J. Proehl, R. Heisinger, A. Honke, Supt. S. McIntosh, Bus. Mgr. C. Bruening, Prin. M. DeLange, Prin. J. Kollmann, A. Kinneberg, S. Ehler, T. Hohn, B VanGerpen, K. Schoenfish, N. Lorenz, C. Tiede

Moved by R.Heisinger and seconded by Honke to approve the agenda with the addition of student matter to executive session. All members present voted aye

Moved by Proehl and seconded by R. Heisinger to approve the minutes of the last regular board meeting with time adjustment for executive session. All members present voted aye

Moved by Honke and seconded by Proehl approve the financial statement as presented:

	GEN. FUND	C.O.L.	SPEC. ED.	PENSION FUND	BOND REDEMPTION	SCHOOL LUNCH	ENTERPRISE FUND	TRUST & AGENCY	LONNY HOFFMANSCHELKE	ALVIN MAXWELL	TOM SCHOLARSHIPS
Beg. Monthly Balance	1,530,766.53	207,316.86	103,395.66	254,836.30	84,480.17	-2,293.30	8,499.14	61,847.42	186.11	703.00	617.10
Receipts											
Taxes	287,037.84	186,269.38	111,761.56	27,936.25	91,736.59						
Tuition - Other LEA	7,821.80										
Tuition - Preschool							1,480.00				
Headstart											
Interest	505.27	294.46	7.59	18.46	1.35		0.88	2.01			
Donations											
Admissions	832.54										
Miscellaneous	156.86										
Receipts											
Annual Sales	40.00					20,944.28		17,724.87			
Band Resale	545.00										
Yearbook Ads	175.00										
State Aid	160,481.00		20,878.00								
Tuition Our Home	4,825.18										
Title I	25,680.00										
Title II	5,082.00										
TOTAL RECEIPTS	493,182.49	186,563.84	132,647.15	27,954.71	91,737.94	20,944.28	1,480.88	17,726.88	0.00	0.00	0.00
Total Cash Available	2,023,949.02	393,880.70	236,042.81	282,791.01	176,218.11	18,650.98	9,980.02	79,574.30	186.11	703.00	617.10
Disbursements	325,938.47	10,476.82	56,718.82			32,565.40	495.00	26,203.20			
Ending Balance	1,698,010.55	383,403.88	179,323.99	282,791.01	176,218.11	-13,914.42	9,485.02	53,371.10	186.11	703.00	617.10

All members voted aye

Moved by M Heisinger and seconded by Proehl to approve the following bills.

ELEMENTARY - \$76,205.09; JUNIOR HIGH - \$16,439.32; JR/SR HI - \$39,544.03; TITLE I - \$10,992.70; GUIDANCE - \$4,740.00; EDUCATIONAL MEDIA - \$4,158.91; TECHNOLOGY - \$6,078.75; EXECUTIVE ADMINISTRATION - \$8,736.89; PRINCIPAL SERVICES - \$15,325.98; FISCAL SERVICES - \$5,455.23; OPERATION AND MAINTENANCE - \$8,045.80; MALE ACTIVITIES - \$4,985.05; FEMALE ACTIVITIES - \$1,585.58; COMBINED ACTIVITIES - \$2,988.20; MILD TO MODERATE - \$34,127.36; EARLY CHILDHOOD PROGRAMS - \$1,405.84; NURSING SERVICES - \$2,529.26; FOOD SERVICE - \$11,187.70; OASI - \$18,280.07; RETIREMENT - \$14,952.09; HEALTH INSURANCE - \$47,438.75; DENTAL - DISTRICT SHARE - \$88.40; WORKMEN'S COMPENSATION - \$1,991.08; LTD - DISTRICT SHARE - \$114.01; ANNUITY - DISTRICT SHARE - \$701.67

GENERAL FUND; - AGLAND CO OP - gas - 733.93; - AUTOMATIC BUILDING CONTROLS - Repairs - 78.01; - B-J SCHOOL BUS INC -bussing - 23,056.16; - CRAIG BRUENING - Expenses - 18.48; - CARD MEMBER SERVICES - Expenses - 77.98; - DAKOTA SECURITY SYSTEMS, INC. - Repairs - 81.63; - DEAN FOODS - NORTH CENTRAL - Expenses - 40.23; - DRAMATIC PUBLISHING - Play Books - 40.38; - FLINN SCIENTIFIC INC. - Science Supplies - 54.00; - CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS - Negotiation Fees - 1,823.12; - GRAINGER - custodial supplies - 423.64; - HERMAN'S APPLIANCE - Repairs - 75.83; - HOUGHTON MIFFLIN. - Supplies - 81.44; - IMPREST FUND - October Imprest - 354.21; - J.W. PEPPER & SON INC. - Music - 29.39; - KEVIN KLEINDL - Expenses - 153.00; - MATHESON LINWELD, INC. - Expenses - 10.80; - MCCOOK COOPERATIVE - TRIOTEL - Phone & Internet - 84.01; - SHAYNE MCINTOSH - Expenses - 58.30; - MIKES BAND INSTRUMENT REPAIR - instrument repairs - 192.00; - RACHEL NELSON - Expenses - 162.00; - NORTHWESTERN ENERGY - utilities - 6,971.72; - PARKSTON ADVANCE - publications - 171.57; - PARKSTON COMMERCIAL CLUB - Membership - 200.00; - PARKSTON ELECTRIC - Repairs - 385.52; - PARKSTON FOOD CENTER - food - 91.58; - PARKSTON RURAL AMBULANCE DIST -AMBULANCE FB GAMES - 100.00; - PARKSTON, CITY OF - sewer & water - 346.49; - PITNEY BOWES - PURCHASE POWER - 123.00; - POPLERS MUSIC STORE - Music - 9.45; - RUNNINGS - Supplies - 149.41; - SANTEL COMMUNICATIONS - phone & internet service - 386.80; - SCHOENFISH & CO., INC - Audit - 6,500.00; - SDHSAA - Dues & Fees - 31.00; - STURDEVANTS PRONTO AUTO - Repairs - 21.98; - JENNIFER TSCHETTER - Expenses - 33.00; - ROBBIE VANLAECKEN - Expenses - 12.00; - VOYAGER FLEET SYSTEMS INC - Gas - 639.91; - WAGNER SCHOOL - Entry Fees - 550.00; - WEBER SANITATION SERVICE - Garbage Service - 655.20; - CAPITOL OUTLAY; - APPLE EDUCATION - Expenses - 198.00; - ELITE BUSINESS SYSTEMS - Copy Lease - 965.20; - HARD DRIVE OUTLET - Printer Lease - 366.46; - Ultimate Team Sales - Uniforms - 1,347.75; SPECIAL EDUCATION FUND; - AVERA ST BENEDICT HEALTH CENTER - Nursing Services - 6,349.29; - ESTR PUBLICATIONS - Expenses - 86.00; - SANTEL COMMUNICATIONS - phone & internet service - 75.02; - VOYAGER FLEET SYSTEMS INC - Gas - 677.89; - BOND REDEMPTION FUND; Farmers State Bank - 18,227.50; ENTERPRISE FUND - FOOD SERVICE; - CASH-WA DISTRIBUTING COMPANY - food supplies - 2,776.86; - CHILD & ADULT NUTRITION SERVICE - Food - 1,859.56; - DEAN FOODS - NORTH CENTRAL - Expenses - 2,448.21; - EARTHGRAINS BAKING CO. INC. - BREAD - 371.05; - HERMAN'S APPLIANCE - Repairs - 15.00; - PARKSTON FOOD CENTER - food - 290.16; - REINHART - food supplies - 6,205.80; - RUNNINGS - Supplies - 3.49; - VARIETY FOODS LLC - Food Supplies - 3,114.32; - KEITH WHITMORE - Reimbursement - 114.82;

All members present voted aye.

Correspondence/Visitors

Supt McIntosh gave a presentation to the Legislator's.

Superintendent McIntosh reported on Teacher Evaluation Workgroup results, School Performance Index, State Accreditation, Early Retirement, Standards and Poor Rating

Principal & Athletic Directors Report

DeLange -- Bike Rodeo, Missoula Children's Theatre, Lock down drill, Veteran's Day program, Holiday concert

Kollmann -- Advanced Ed review is April 9 and 10, Seniors will be exempt from semester test if they have an A average.

Discussion was held on the roller skating in the gym

Final Reading was held on the 500 Series Policy Manual

Moved by Honke and seconded by M. Heisinger to approve the 500 Series Policy Manual with corrections. All members present voted aye.

Second Reading of the 600 Series Policy manual was held.

Moved by R. Heisinger and seconded by Honke to approve the Student Teaching Agreement with USD and provide a \$1500.00 Stipend, free breakfast and lunch, and up to 10 days (5 per semester) outside assigned classroom substitution at current rate for non-certified teachers as an incentive for student teachers who choose Parkston. All members present voted aye.

Bus negotiations discussion was held.

Moved by M. Heisinger and seconded by Proehl to set the following dates as 1:00 Release times for Professional Development: January 11<sup>th</sup>, January 25<sup>th</sup>, February 7<sup>th</sup>, March 4<sup>th</sup>. All members present voted aye.

A brief presentation was given to the board on the FY2012 Audit findings.

Moved by M. Heisinger and seconded by Proehl to vote for Neil Putnum for the ASBSD Board of Directors -- Southeastern Region position. All members present voted aye.

Moved by R. Heisinger and seconded by Honke to authorize Board President to sign the Round 2 Safe Routes to Schools Grant Agreement to accept the available funds. All members present voted aye.

1<sup>st</sup> Reading of the 700 Series of the Policy Manual was held.

President J. Hora called a recess at 8:21 pm

President J. Hora called the meeting back into session at 8:24 pm

Moved by M. Heisinger and seconded by Honke to go into Executive Session at 8:25 pm for Personnel, Negotiations, & Student Matter. All member present voted aye.

President J. Hora called the meeting back into session at 9:08 pm.

Moved by Honke and seconded by M. Heisinger to adjourn at 9:09. All members present voted aye

Submitted by

Craig Bruening  
Bus. Mgr.

James Hora  
Chairperson

Published once at the total approximate cost of \$\_\_\_\_\_.