

Parkston School District #33-3
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**Follow-up Report
Parkston School Board Meeting
July8, 2013 6:30 P.M. Elementary Conference Room**

1. Call to Order
2. Establish a quorum
3. Pledge of Allegiance
4. Approve agenda/changes to agenda/consent agenda 1 – There were two changes to the agenda. First, added between “k” and “l” in new business was the addition of “Implement last best offer” and under “l”, Negotiations was struck.
5. Consent Agenda 1
 - i. Approve Minutes
 - ii. Accept financial reports
 - iii. Approve claims

The consent agenda was approved as presented.

6. Correspondence/visitors - none
7. Superintendent report - We will be hosting a meeting regarding CTE. The meeting will be held tomorrow at 1. We also discussed the various capital outlay projects and the progress we have made on them. The playground is nearly complete. The doors and security system and handicap accessible doors have been ordered and we are waiting for them to be installed. We are working on a couple of roofing quotes to fix the leaks in the high school and elementary schools.
8. Principals’ reports
9. Old Business
 - a. Recognize Jim Hora for years served – The board recognized Mr. Hora for his years of service as a board member and as chairman.. Mr. Hora was most humble and thanked the staff for making his job easy.
 - b. Supplemental budget for food service –This was a lengthy conversation. Food service did not have a very good year. As a matter of fact, it lost quite a bit of money. We discussed changes that would need to be made to the program that would not only reduce losses, but also improve quality. We also discussed how we can get parents to pay their delinquent lunch bills. The board will investigate options from not allowing students to eat to hiring a third party administrator to run food service.
10. Adjournment
11. Call to order for Organizational Meeting and New Business
12. Establish a quorum
13. Oath of Office New Members – Barb McKean and Mark Heisinger took the oath of office.
14. Elect Chairperson –Vice Chairperson – Mark Heisinger was elected President and Anita Honke, Vice President.

15. Consider/Approve Consent Agenda 2 Items
 - a. Designate Legal Depository and Official Newspaper - Farmers State Bank and the Parkston Advance
 - b. Establish Board Pay, Per Diem, Mileage Rate - \$75 and mileage at state rate (currently 37 cents)
 - c. Appoint Manager of Local Funds – Business Manager Craig Bruening
 - d. Appoint Manager of Federal Funds – Superintendent Shayne McIntosh
 - e. Designate Legal Counsel for the Parkston School District - Braley Law with retainer of \$2000
 - f. Set Bond for Business Manager - \$50,000
 - g. Designate Business Manager authority to invest funds - Craig Bruening
 - h. Authorize Certain Fund Allowance and Expenditures - \$5000 for impressed fund and change fund 500, petty cash at \$50
 - i. Set Activity Prices - \$3/\$5 for students and adults and \$4/6 double header, Activity pass \$30 student, \$50 adult, and \$30 for 65 and older
 - j. Set Price for Annual - \$30 additional \$10 for late purchase
 - k. Set Election Date – June 3, 2014
 - l. List All Employees and Salaries to be in Compliance With S.D.C.L. 6-1-10
 - m. Approve Reimbursement Rates – attached
 - n. Authorize Use of Signature Stamps – for Chairperson, Vice Chairperson and Business manager and authorize the vice to sign in the absence of the chairperson
 - o. Approve Aver Pace Membership -
 - p. Authorize Superintendent to approve open enrollment applications -
 - q. Designate Pick-up Points for Open Enrolled Students in Municipality –Agland Coop in Ethan and Dimock
 - r. Approve Schoenfish to conduct audit – Not to exceed \$7000

The board approved the consent items as listed.

16. Establish Meeting Dates and Times – The board set the second Monday of each month as the date of the regular board meeting. The time will be 6:30 pm.
17. Committee appointments – Delegate Assembly – Mark Heisinger, Alternate to the Delegate Assembly – Barb McKean, Calendar Committee- Anita Honke, Representative to the board of equalization – Jon Proehl, Repetitive to James Valley Cooperative Board- Rob Heisinger
18. Set School Hot Lunch Prices –Prices were raised 20 cents.
19. Set Drivers Education fee – Price was set at \$200 and pay the instructor \$110 per student.
20. Set Price for Pre-school – The price for preschool was set at \$110 for two full days per week. A sliding fee scale was also approved with the final income guidelines to be the same as the 2013-14 free and reduced income guidelines. For preschool however, the “free” column will be 30% of cost, reduced will be 60% of cost. Thus if a family should qualify for free lunch, they would pay \$33 for a month of preschool. If they qualify for reduced lunch, the cost would be \$66 per month. Head Start families are a bit different since Head Start pays for the first half. Call the business office if you have questions.
21. New Business
 - a. Budget Hearing (Scheduled for 7:00 p.m.) - Mr. Bruening presented a budget that totaled nearly 6 million dollars. Reserves will be needed to fund each fund.
 - b. Approve Homeland Security Grant Application – The board approved a homeland security grant that was written to help offset the cost associated with the installation of the new security measures.
 - c. Approve Contracts – The board approved contracts for Ryan Meyer for assistant wrestling and Karlene Wegehaupt for an aide position.
 - d. Introduce policy/mission statement to review
 - i. Bullying - enclosed
 - ii. Mission Statement - enclosed
 - iii. Evaluation of assistant coaches –enclosed

The board will be reviewing the aforementioned policies/statements. If you have any feedback, please feel free to share it with the board or administration. The board asked that we form a committee to

analyze the Bullying policy. They asked that teachers from both the elementary and high school be included, both counselors, and community members.

- e. Amend School Calendar – We have found a conflict with the school calendar. We scheduled PTC for October 24th. There is an away football game that night that will take parents and teachers away from the building. As a result, we need to find an alternative night. The board did NOT adopt a substitute night, but would like any input. I will contact the ministerial group and inquire as to their feelings about our holding PTC on a Wednesday night.
- f. Accept Donation – The board accepted a donation from MDS, which had an estimated cost of \$100.
- g. Safe Routes to School Amendment – The board approved the safe routes amendment as requested.
- h. Consider professional development contract – Approved a PD plan for the school.
- i. Consider Head Start Agreement – Approved the Head Start Agreement
- j. Declare Items Surplus – Five projectors,
- k. Approve Pick-up Point –The Ethan School District pick up point request was approved.

Implement Last Best Offer – The board took action and moved to implement the provisions of the board’s last best offer, including tentative agreements, for negotiations with the Parkston Education Association different groups.

- l. Executive Session
 - i. Personnel

22. Adjourn