



Parkston School District #33-3  
102C South Chapman Drive  
Parkston, South Dakota 57366-2017  
TELEPHONE: (605) 928-3368  
FAX: (605) 928-7284

SUPERINTENDENT: SHAYNE MCINTOSH  
[Shayne.McIntosh@k12.sd.us](mailto:Shayne.McIntosh@k12.sd.us)  
BUSINESS MANAGER: CRAIG BRUENING  
[Craig.Bruening@k12.sd.us](mailto:Craig.Bruening@k12.sd.us)

SECONDARY PRINCIPAL: JOE KOLLMANN  
[Joe.Kollmann@k12.sd.us](mailto:Joe.Kollmann@k12.sd.us)  
ELEMENTARY PRINCIPAL: ROBERT L. MONSON  
[Rob.Monson@k12.sd.us](mailto:Rob.Monson@k12.sd.us)

**Preliminary July Agenda**  
**Parkston School Board Meeting**  
**July 8, 2013 6:30 P.M. Elementary Conference Room**  
**7:00 Budget Hearing**

The Parkston School Board wants to foster community feedback and input. Thus, anyone who wishes to talk to the board about any topic is encouraged to do so. A place on the agenda is reserved for such conversations, "visitor and correspondence". We ask that you simply contact the Superintendent in advance so that we can make necessary arrangements if required.

1. Call to Order
2. Establish a quorum
3. Pledge of Allegiance
4. Approve agenda/changes to agenda/consent agenda 1
5. Consent Agenda 1
  - i. Approve Minutes
  - ii. Accept financial reports
  - iii. Approve claims
6. Correspondence/visitors
7. Superintendent report
8. Principals' reports
9. Old Business
  - a. Recognize Jim Hora for years served
  - b. Supplemental budget for food service
10. Adjournment
11. Call to order for Organizational Meeting and New Business -
12. Establish a quorum
13. Oath of Office New Members
14. Elect Chairperson - Vice Chairperson
15. Consider/Approve Consent Agenda 2 Items
  - a. Designate Legal Depository and Official Newspaper
  - b. Establish Board Pay, Per Diem, Mileage Rate
  - c. Appoint Manager of Local Funds
  - d. Appoint Manager of Federal Funds
  - e. Designate Legal Counsel for the Parkston School District
  - f. Set Bond for Business Manager
  - g. Designate Business Manager authority to invest funds
  - h. Authorize Certain Fund Allowance and Expenditures
  - i. Set Activity Prices
  - j. Set Price for Annual
  - k. Set Election Date
  - l. List All Employees and Salaries to be in Compliance With S.D.C.L. 6-1-10
  - m. Approve Reimbursement Rates
  - n. Authorize Use of Signature Stamps
  - o. Approve Aver Pace Membership
  - p. Authorize Superintendent to approve open enrollment applications
  - q. Designate Pick-up Points for Open Enrolled Students in Municipality
  - r. Approve Schoenfish to conduct audit
16. Establish Meeting Dates and Times
17. Committee appointments
18. Set School Hot Lunch Prices
19. Set Drivers Education fee
20. Set Price for Pre-school
21. New Business

- a. Budget Hearing (Scheduled for 7:00 p.m.)
- b. Approve Homeland Security Grant Application
- c. Approve Contracts
- d. Introduce policy/mission statement to review
  - i. Bullying
  - ii. Mission Statement
  - iii. Evaluation of assistant coaches
- e. Amend School Calendar
- f. Accept Donation
- g. Safe Routes to School Amendment
- h. Consider professional development contract
- i. Consider Head Start Agreement
- j. Declare Items Surplus
- k. Approve Pick-up Point
- l. Executive Session
  - i. Negotiations
  - ii. Personnel

22. Adjourn

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**7:00 Budget Hearing**

The Parkston School Board wants to foster community feedback and input. Thus, anyone who wishes to talk to the board about any topic is encouraged to do so. A place on the agenda is reserved for such conversations, "visitor and correspondence". We ask that you simply contact the Superintendent in advance so that we can make necessary arrangements if required.

1. Call to Order
2. Establish a quorum
3. Pledge of Allegiance
4. Approve agenda/changes to agenda/consent agenda I

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

5. Consent Agenda I
  - i. Approve Minutes
  - ii. Accept financial reports
  - iii. Approve claims

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

6. Correspondence/visitors

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

7. Superintendent report - Included in the packet

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

8. Principals' reports

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_

9. Old Business

- a. Recognize Jim Hora for years served – We would like to recognize Jim Hora for his service to the school district. Jim has served 12 years on the board, with 7 of those being Chairman.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_

- b. Supplemental budget for food service – Food service closed the year in the red. We will ask the board to run a supplemental budget of \$30,000 to cover this shortfall. We believe the reason for the shortfall was two-fold. First, food costs are up. Second, we served significantly fewer meals, many of which were part of the free and reduced lunch program. We served nearly 7,000 fewer meals with 5,000 of them being free and reduced lunches for which we received no reimbursement. We believe these accounts for nearly \$17,000 of the shortfall in itself. We will ask the board to increase meal prices .20-.25 cents for the coming year. If this does not correct the deficit, we will need to look at other options next spring, which will include reduction in force in food service and/or a third party vendor.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_

10. Adjournment

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_

11. Call to order for Organizational Meeting and New Business

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_

12. Establish a quorum

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_

13. Oath of Office New Members – Barb and Mark will need to take the oath of office as being new members.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_

14. Elect Chairperson –Vice Chairperson

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_\_\_

The following items are all routine business. Should a board member wish to discuss any of these items, they should ask to have them removed from the consent agenda. Follow are our recommendations.

- 15. Consider/Approve Consent Agenda 2 Items
  - a. Designate Legal Depository and Official Newspaper - Farmers State Bank and the Parkston Advance
  - b. Establish Board Pay, Per Diem, Mileage Rate - \$75 and mileage at state rate (currently 37 cents)
  - c. Appoint Manager of Local Funds – Business Manager Craig Bruening
  - d. Appoint Manager of Federal Funds – Superintendent Shayne McIntosh
  - e. Designate Legal Counsel for the Parkston School District - Braley Law with retainer of \$2000
  - f. Set Bond for Business Manager - \$50,000
  - g. Designate Business Manager authority to invest funds - Craig Bruening
  - h. Authorize Certain Fund Allowance and Expenditures - \$5000 for impressed fund and change fund 500, petty cash at \$50
  - i. Set Activity Prices - \$3/\$5 for students and adults and \$4/6 double header, Activity pass \$30 student, \$50 adult, and \$30 for 65 and older
  - j. Set Price for Annual - \$30 additional \$10 for late purchase
  - k. Set Election Date – June 3, 2014
  - l. List All Employees and Salaries to be in Compliance With S.D.C.L. 6-1-10
  - m. Approve Reimbursement Rates – attached
  - n. Authorize Use of Signature Stamps – for Chairperson, Vice Chairperson and Business manager and authorize the vice to sign in the absence of the chairperson
  - o. Approve Aver Pace Membership -
  - p. Authorize Superintendent to approve open enrollment applications -
  - q. Designate Pick-up Points for Open Enrolled Students in Municipality –Agland Coop in Ethan and Dimock
  - r. Approve Schoenfish to conduct audit – Not to exceed \$7000

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_\_\_

- 16. Establish Meeting Dates and Times – Traditionally, this has always been the second Monday of the month. We did not include this on the consent agenda for we felt the board may wish to discuss a starting time. From the administrative perspective, earlier works better. We would prefer 5:30, however we also understand that with their employment, that may not work for board members.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_\_\_

- 17. Committee appointments – Delegate Assembly, Alternate to the Delegate Assembly, Calendar Committee, Representative to the board of equalization, Repetitive to James Valley Cooperative Board

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_\_\_, N \_\_\_\_

- 18. Set School Hot Lunch Prices – This will be a discussion item. See attachment of current prices.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- 19. Set Drivers Education fee – We recommend \$200 and pay the instructor \$110 per student.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- 20. Set Price for Pre-school – Last month we held this discussion and I was directed to develop a sliding scale. I have included an “example”. I would however like to tie this to the free and reduced lunch guidelines so that we always have a consistent point of reference. Currently, we have not received the 2013-14 guidelines, thus, the numbers on the “example” will change to reflect the same amounts. The sample in the packet are the 2012-13 amounts. If acceptable with the board, I would also like to make as a condition of making application for reduced preschool costs, the requirement that the family also apply for free and reduced lunches.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- 21. New Business
  - a. Budget Hearing (Scheduled for 7:00 p.m.)

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- b. Approve Homeland Security Grant Application – Enclosed - Per the Supt report, I have made application to apply for additional funds to cover the change order for the security project.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- c. Approve Contracts – We have a contract for Assistant Wrestling coach to approve for Ryan Meyer.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- d. Introduce policy/mission statement to review
        - i. Bullying - enclosed
        - ii. Mission Statement - enclosed
        - iii. Evaluation of assistant coaches -enclosed

Comments:

\_\_\_\_\_

Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- e. Amend School Calendar – We have found a conflict with the school calendar. We scheduled PTC for October 24<sup>th</sup>. There is an away football game that night that will take parents and teachers away from the building. As a result, we need to find an alternative night. This too is problematic. The options are either a Wednesday night or Friday, November 1.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- f. Accept Donation – We have a donation of materials to accept from MDS. They donated various materials to the school in order for us to rebuild the sign on the football stadium. The donation is estimated in excess of \$100.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- g. Safe Routes to School Amendment – We have an amendment to the safe routes to school grant for additional survey costs. The city asks that we approve the amendment. Enclosed.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- h. Consider professional development contract – We have worked with ESA 3 to assist us in providing professional development for our staff. Enclosed is that contact.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- i. Consider Head Start Agreement – We also need to approve the agreement with head start. It too is enclosed.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- j. Declare Items Surplus – Five projectors, list is included

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

- k. Approve Pick-up Point – We have a request from the Ethan School District to approve a pick-up point in Dimock. We recommend approval.

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_



- i. Executive Session
  - i. Negotiations
  - ii. Personnel

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

22. Adjourn

Comments:

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Action: Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote Y \_\_, N \_\_

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**Supt Report**  
**Parkston School Board Meeting**  
**July 8, 2013 6:30 P.M. Elementary Conference Room**  
**7:00 Budget Hearing**

1. Governor CTE Meeting –I was asked if we would host a Regional CTE meeting that will be presented by the Governor’s office. The meeting will be held at the school from 1-3 on Thursday, June 11<sup>th</sup>.
2. Representative of K Noem office – A representative from Kristi Noem’s office will be in Parkston on June 9<sup>th</sup>.
3. Data analysis course – I just completed a data analysis course through the University of South Dakota. I am hoping it will help me to better analyze and understand the areas where we should focus in looking at our Dakota STEP scores and the various variables that influence those scores.
4. Dakota STEP v. Smarter Balance – There is some confusion currently as to what test our students will be taking this coming year. I am currently under the impression that we will be taking the Smarter Balance test, which will essentially render this year’s Dakota STEP scores useless.
5. Capital Outlay
  - a. Playground – The playground is nearly complete. We have some rock to move yet (most of it was used and I believe we have use for the rest) and it came in on budget. While not a great amount, we have some chips remaining. We will use them to fill in once the playground settles. Should there be any left over at that point, we will look to add some to the area under the swing sets.
  - b. Doors – we are proceeding with this project, the contractor has been contacted and they have placed their order.
  - c. Security change order, grant – Here we found some disturbing news. Enclosed in the packet, you will find a “change order” from the original quote from Dakota Security to add the additional security measures. With the addition of the extra doors and the handicap accessibility paddles, the change

order was necessary. While we knew this would be the case, the cost was a surprise. (9k) Under new business, you will find "Approve Homeland Security Grant Application". This application is in response to this quote. I have written another application that, if successful, would cover these costs. Unfortunately, other than change our position on the installation of the doors/handicap accessibility, we have no option but to proceed with the quote from Dakota Security.

- d. Roofing – We have two roofing projects for which we have sought quotes. I have sent letters to 4 different companies, asking for quotes for repair. I anticipate these to come in shortly. I anticipate the cost for the hs repair to be in the \$12,000 to \$14,000 range and am unsure about the Elementary, though I do feel it will be less expensive.



Understand. Solve. Support.

# CHANGE ORDER

NUMBER 24434 06/28/2013

SITE Parkston School Access  
102A S. Chapman Dr.  
Parkston, SD 57366

<u>Qty</u>	<u>Part #</u>	<u>Part Description</u>
1.00	4968	Power Supply; 12/24VDC; 2.5 A; w/E
1.00	9855	Reader Interface Module; Dual; 12V
1.00	5272	Power Supply; 12/24 VDC; 6amp, 8 o
2.00	4643	Power Cord w/ Right Angle
3.00	641	Battery; 12V; 7.0AH
2.00	5273	Reader; XceedID; Mini-Mullion; 125K
4.00	1086	Contact; Recessed, 1" Brown
4.00	3352	SDC Bronze Maglocks
4.00	14497	Filler Plate; 1/2 x 1 1/4 x 11
2.00	199	Motion; REX; High Performance; Gra
2.00	11730	Button; Pneumatic Exit Button; Narro
0.80	14495	Wire; 4 Leg; Access Control; Green
4.00	4900	Raceway; 1 3/4"; 6 ft; White
1.00	4901	Raceway; 1 3/4"; Flat Elbow; White;
1.00	5560	Raceway; 1 3/4"; End Cap; White; 1
1.00	4903	Raceway; 1 3/4"; Inside Corner; Whi
1.00	4902	Raceway; 1 3/4"; Coupler; White; 10
1.00	4904	Raceway; 1 3/4"; Outside Corner; W
1.00	1467	Raceway Cover; 4" x 4" x 6'
1.00	1471	Raceway; 4" x 4" x 6'; Slotted
2.00	106	Relay; 12/24 VDC; 5 AMP; 120 VAC
1.00	25	Security Pack; DSS Logo
1.00	26	Job Supply Kit; Alarm, Access, CCTV
1.00	876	Shipping & Handling Installation

## Acceptance of Change Order.

ACCEPTANCE OF CHANGES: The prices, scope of work, specifications and support services as presented within the scope of this proposal are satisfactory and are hereby agreed to and accepted. By signing below you acknowledge that you have read and agree to the solve & support terms and conditions posted at [www.dakotasecurity.com/terms](http://www.dakotasecurity.com/terms). Dakota Security Systems, Inc. is authorized to perform the work as specified and payment terms are agreed upon and accepted. Final authorization of the agreement is based on the acceptance and full execution of this proposal by a duly authorized representative, officer of corporation or individual. (as applicable). Prices valid for thirty days from date above.

X

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date of Acceptance

Phone: 800-365-5625

Email: [support@dakotasecurity.com](mailto:support@dakotasecurity.com)

Fax: 605-271-7001

**Change Order**  
*Continued...*

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<u>Qty</u>	<u>Part #</u>	<u>Part Description</u>
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<b>Total:</b>	<b><u>\$9,077.16</u></b>
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**Change Notes:**

Dakota Security to install access control on the interior doors of 2 vestibule entrances.

Dakota Security will interface the access control with the ADA opener equipment that will be supplied and installed by others.

Reimbursement Rates	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014
Mileage	\$0.44	\$0.44	\$0.44	\$0.44	\$0.55	\$0.55	\$0.55
Meals - Breakfast	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Meals - Lunch	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00
Meals - Supper	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
Saturday School Supervisor	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
FB 7th & 8th Officials	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00
FB 9th & 10th Officials	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
FB 7th - 10th Chain Gang	\$6.00	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
FB 7th - 10th Timer	\$6.00	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
FB Announcer & Timer & Music Operator	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
BB 7th & 8th Timer & Scorers	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
BB 9th & JV Timer & Scorers	\$9.00	\$9.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
BB - Varsity	\$20.00	\$30.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
BB - "C" Game Timer & Scorer	\$6.00	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
BB Officials - JV	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
BB Officials - 7th & 8th	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00
BB "C" Games	\$11.00	\$11.00					
BB - 9th	\$11.00	\$11.00					
BB 7th & 8th Tourney	\$13.00	\$13.00					
BB "B" Tourney	\$12.00	\$12.00					
BB - JV	\$12.00	\$12.00					
VB - JV Officials	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
VB - 7th & 8th Officials	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00
VB Timer & Books	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
VB Linesman	\$15.00	\$15.00					
VB Tourney Timer & Scorer	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
VB Line Judge	\$6.00	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
VB JV & 7th & 8th Timer & Scorer	\$8.00	\$8.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
VB JV & 7th & 8th Line Judge	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
VB Libro Tracker			\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
WR Timer & Scorer Dual	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
WR Quads & Tri	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
WR Tourney Scorer & Timer	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00
Camp Instructors & Summer School Teachers	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Our Home Summer School Instructors	EC	EC	EC	EC	EC	EC	EC
Lunch Duty	\$5.00	\$5.00	\$5.00	\$7.50	\$7.50	\$7.50	\$7.50
Food Service Substitute	\$7.00	\$7.00	\$7.25	\$7.25	\$8.60	\$8.79	\$8.79
Teacher Substitutes	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00
Teacher Substitutes w/Certificate						\$10.00	\$10.00
Long Term Substitutes	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00
Election Workers	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50
Accompanist for Local Band Contest		\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Graphics Board Operator - All Sports				\$10.00	\$10.00	\$10.00	\$10.00
Substitute Principal					\$150.00	\$150.00	\$150.00
Breakfast k-12			\$ 1.40	\$ 1.50	\$ 1.60	\$1.70	\$1.90
Breakfast Adult			\$ 2.00	\$ 2.10	\$ 2.20	\$2.30	\$2.50
Lunch PK- 6			\$ 2.05	\$ 2.15	\$ 2.25	\$2.35	\$2.55
Lunch 7-12			\$ 2.25	\$ 2.35	\$ 2.45	\$2.55	\$2.75
Staff Lunch			\$ 3.30	\$ 3.40	\$ 3.50	\$3.60	\$3.80
Adult Lunch			\$ 4.55	\$ 5.00	\$ 5.00	\$5.00	\$5.00
Additional entrée			\$ 1.25	\$ 1.25	\$ 1.25	\$1.25	\$1.25
Milk			\$ 0.35	\$ 0.40	\$ 0.40	\$0.40	\$0.40
Breakfast Reduced			\$ 0.30	\$ 0.30	\$ 0.30	\$0.30	\$0.30
Lunch Reduced			\$ 0.40	\$ 0.40	\$ 0.40	\$0.40	\$0.40
Salad Bar			0	\$ 3.00	\$ 3.00	\$3.10	\$3.30
Preschool			\$ 45.00	\$ 50.00	\$ 50.00	\$50.00	
Drivers Education			\$ 150.00	\$ 175.00	\$ 175.00	\$200.00	
Board Pay			75	75	75	\$75.00	
Board mileage			0.44	0.44	0.55	\$0.55	

Household Size	Annually	Annually	Monthly	Monthly	Every 2 weeks	Every 2 weeks	Twice a month	Twice a month	Weekly	Weekly
	30%	60%	30%	60%	30%	60%	30%	60%	30%	60%
1	\$14,521	\$20,665	\$1,211	\$1,723	\$559	\$795	\$606	\$862	\$280	\$398
2	\$19,669	\$27,991	\$1,640	\$2,333	\$757	\$1,077	\$820	\$1,167	\$379	\$539
3	\$24,817	\$35,317	\$2,069	\$2,944	\$955	\$1,359	\$1,035	\$1,472	\$478	\$680
4	\$29,965	\$42,643	\$2,498	\$3,554	\$1,153	\$1,641	\$1,249	\$1,777	\$577	\$821
5	\$35,113	\$49,969	\$2,927	\$4,165	\$1,351	\$1,922	\$1,464	\$2,083	\$676	\$961
6	\$40,261	\$57,295	\$3,356	\$4,775	\$1,549	\$2,204	\$1,678	\$2,388	\$775	\$1,102
7	\$45,409	\$64,621	\$3,785	\$5,386	\$1,747	\$2,486	\$1,893	\$2,693	\$874	\$1,243
8	\$50,557	\$71,947	\$4,214	\$5,996	\$1,945	\$2,768	\$2,107	\$2,998	\$973	\$1,384
For each additional family member, add	\$5,148	\$7,326	\$429	\$611	\$198	\$282	\$215	\$306	\$99	\$141

Parkston School District Preschool Income Eligibility Guidelines

(Effective from July 1, 2012 through June 30, 2013) Above are the income scales to be used to determine applicant's eligibility for reduced priced preschool.

Please note that the above guidelines are for the 2012-13 school year. Once the updated free and reduced lunch guidelines are released to the school, the board will be asked to adopt those rates as the guidelines for preschool tuition reduction. We anticipate those guidelines to be released near the end of July.

As a condition of application for reduced price preschool, the applicant must also make application for free/reduced meals.

**NOTE TO LOCAL AGENCY OFFICIALS:**

When making a determination, the frequency of the current income is compared to the respective income eligibility guidelines above (weekly income is compared to the weekly scale above). Past practice has been to convert all income to a monthly amount with established conversion factors. However, use of these conversion factors has resulted in some perceived inconsistencies in the relationship between converted amounts and the weekly, bi-weekly (every 2 weeks), bi-monthly (twice a month), and monthly income limits shown in the above guidelines. **To avoid these problems, the following procedures are recommended:**

If a household has only one income source, or if all sources are the same frequency, do not use conversion factors. Compare the income or the sum of the incomes to the published IEG for appropriate frequency and household size to make the eligibility determination.

If a household reports income sources at more than one frequency, the preferred method is to annualize all income by multiplying weekly income by 52, income received every 2 weeks by 26, income received twice a month by 24, and income received monthly by 12.

**Do not round the values resulting from each conversion.**

Add the sources of income together and compare to the scale above.

Instructions for farm/self-employed people are included in parent letter and the guidance for completing the application.

The agency should verify any questionable applications.





SOUTH DAKOTA  
DEPARTMENT  
OF PUBLIC SAFETY

prevention ~ protection ~ enforcement

HOMELAND SECURITY

Homeland Security Use Only	
Grant _____	Year _____
Region/Agency _____	
Award Amount _____	
Fund Type _____	
Approved by: _____	

HOMELAND SECURITY APPLICATION							
Revised June 2013							
Applicant Name	Shayne McIntosh, Superintendent					Date	7.1.13
Agency	Parkston School District			Agency DUNS Number			
Address	102c South Chapman Drive						
City	Parkston	County	Hutchinson	State	SD	ZIP	57366
Phone	605.928.3368	E-mail	Shayne.McIntosh@k12.sd.us				
<p>1. Applications that are illegible or incomplete will not be considered for funding.</p> <p>2. Select one homeland security investment listed below for your project.</p> <p>3. Describe how your project will prevent, protect against, mitigate, respond to, or recover from threats and hazards including terrorist attacks, natural disasters, cyber-attacks, chemical spills and other manmade hazards (use as much space as needed).</p> <p>4. Complete the itemized budget section.</p> <p>5. Sign the application.</p> <p>6. Local agencies (counties, tribes, schools) submit applications to your Regional Coordinator. State agencies submit applications to the SD Office of Homeland Security.</p> <p>For more information on the application process, please contact your Regional Coordinator, list available at this link: <a href="http://dps.sd.gov/homeland_security/homeland_security_grants.aspx">http://dps.sd.gov/homeland_security/homeland_security_grants.aspx</a> or call the SD Office of Homeland Security at 605 773-3450.</p>							
Homeland Security Investments							
<p><b>A. Cybersecurity.</b> This investment ensures the security of critical information by providing protection against damage, unauthorized use, or the exploitation of electronic communication systems and services.  <b>Examples:</b> personnel, equipment, or software that protects critical infrastructure electronic communication systems; cybersecurity training and exercises</p> <p>HOW DOES YOUR PROJECT SUPPORT THIS INVESTMENT? PROVIDE A COMPLETE DESCRIPTION OF YOUR PROJECT (who, what, when, where, why)</p>							

**B. Interdiction and Disruption.** This investment enables law enforcement to intercept terrorism threats and conduct counterterrorism operations.  
**Examples:** law enforcement equipment such as MDTs, ruggedized computers, and in-car video cameras; surveillance and security equipment to protect critical infrastructure accessible to law enforcement; law enforcement training and exercises with Homeland Security nexus

HOW DOES YOUR PROJECT SUPPORT THIS INVESTMENT? PROVIDE A COMPLETE DESCRIPTION OF YOUR PROJECT (who, what, when, where, why)

**C. Operational Communications.** This investment supports the SD Public Safety Communication Council statewide plan. State Radio compatible equipment, training, and exercises assure that public safety agencies can exchange critical information when needed.  
**Examples:** digital State Radio compatible radios; narrowbanding, radio signal amplifiers; repeaters; interoperable communication training and exercises

HOW DOES YOUR PROJECT SUPPORT THIS INVESTMENT? PROVIDE A COMPLETE DESCRIPTION OF YOUR PROJECT (who, what, when, where, why)

**D. Operational Coordination.** This investment includes establishing NIMS compliant command, control, and coordination structures to meet basic human needs, stabilize incidents, and transition to recovery.  
**Examples:** ICS Training; EMI professional development training; emergency operations center or mobile command equipment; incident command structure training and exercises

HOW DOES YOUR PROJECT SUPPORT THIS INVESTMENT? PROVIDE A COMPLETE DESCRIPTION OF YOUR PROJECT (who, what, when, where, why)

**E. Planning.** This investment includes strategic planning, preparedness reports, as well as resource management including credentialing individuals and team typing.  
**Examples:** Homeland Security meeting and conference expenses; equipment and software for typing; credentialing and managing resources; counterterrorism records management systems

HOW DOES YOUR PROJECT SUPPORT THIS INVESTMENT? PROVIDE A COMPLETE DESCRIPTION OF YOUR PROJECT (who, what, when, where, why)

**F. Public Information and Warning.** This investment includes delivering timely and accurate information about potential hazards to the whole community.  
**Examples:** warning sirens; telephonic warning systems; training and exercises to test PI&W systems

HOW DOES YOUR PROJECT SUPPORT THIS INVESTMENT? PROVIDE A COMPLETE DESCRIPTION OF YOUR PROJECT (who, what, when, where, why)

**G. Risk Management.** This investment protects critical infrastructure by providing threat assessments, ACAMS assessments, security equipment and training, and Citizen Corps Program activities.  
**Examples:** risk and vulnerability training and assessments; generators for public shelters and critical infrastructure; security equipment; Citizen Corps Program expenses.

HOW DOES YOUR PROJECT SUPPORT THIS INVESTMENT? PROVIDE A COMPLETE DESCRIPTION OF YOUR PROJECT (who, what, when, where, why)

As we have moved forward with the installation of a video intercom system that will provided controlled access to the school, we have found the need to make several changes. Our grant application is for these security changes and for no other purposes. Primarily, we would like to add additional magnetic locks to our system to provide additional security, controlled access and a more comprehensive access plan to the building.

While we have planned and proceeded with the installation of the video intercom system, we recognized the need to make some changes to our existing access control system. While our proposal DOES NOT include costs for any of these changes, it does request funds to help cover the security costs that will need to be made.

Primarily, the school board recognized that now would be the time to make any other access changes that may need to be made. As a result, they have made the decision to make changes that will provide better handicap accessibility as well as the security improvements. The board is adding an additional set of doors along with some other modification, such as the addition of the necessary equipment to make these doors handicap accessible. Again, I would like to stress that our request DOES NOT include any of the costs for this portion of the project. What it does include however, is a request for funding to better secure these doors. While integrating this access control plan into our existing video intercom plans, we have found the need to add additional security features. This is the basis of our request.

The additional security features include the addition of magnetic locks at the two primary entry locations which are monitored by a video intercom system. I have included as an attachment, a map that shows the location of the school funded handicap accessibility changes and it also shows the location for the requested security additions. Lastly, I have also included a quote for these changes. As you will see, this proposal includes the addition of four magnetic locks and two additional reader interface modules that will allow after-hours access by the staff.

**H. Screening, Search, and Detection.** This investment supports emergency responders including fire departments, veterinarians, laboratories, and medical providers who detect and respond to hazardous materials.

**Examples:** fire and rescue equipment, training, and exercises; CBRNE detection and protection equipment and training; agriculture and livestock detection and protection equipment, training, and exercises

HOW DOES YOUR PROJECT SUPPORT THIS INVESTMENT? PROVIDE A COMPLETE DESCRIPTION OF YOUR PROJECT (who, what, when, where, why)

**Itemized Budget**

Select funding category:  Law Enforcement or  Discretionary

List items requested for the project. Attaching quotes will provide support for your project. For each item state the specific item, model number if applicable, the per unit price, how many you need, and provide a total.

For example, if you're requesting radios:

**Motorola Radio, XTL-5000, 06CP-01-MOBL, \$3,000 per unit x 5 units = \$15,000**

Item	Model Number	*If equipment, AEL Number	Price Per Unit	Number of Units	Total
<b>Grand Total</b>					

**Signature**

I certify that my answers are true and complete to the best of my knowledge.

By signing this application, applicant agrees to applicable federal grant requirements.

State Homeland Security Program grant funds will be reimbursed to the agency awarded funding.

**Applicant's Signature**

**Date**

**Printed Name**

\*AEL Number (Authorized Equipment Number): all equipment must be allowable under the grant program. Please see <https://www.rkb.us> to look up AEL numbers for equipment.



Understand. Solve. Support.

# CHANGE ORDER

NUMBER 24434 06/28/2013

SITE Parkston School Access  
102A S. Chapman Dr.  
Parkston, SD 57366

Qty	Part #	Part Description
1.00	4968	Power Supply; 12/24VDC; 2.5 A; w/E
1.00	9855	Reader Interface Module; Dual; 12V
1.00	5272	Power Supply; 12/24 VDC; 6amp, 8 o
2.00	4643	Power Cord w/ Right Angle
3.00	641	Battery; 12V; 7.0AH
2.00	5273	Reader; XceedID; Mini-Mullion; 125K
4.00	1086	Contact; Recessed, 1" Brown
4.00	3352	SDC Bronze Maglocks
4.00	14497	Filler Plate; 1/2 x 1 1/4 x 11
2.00	199	Motion; REX; High Performance; Gra
2.00	11730	Button; Pneumatic Exit Button; Narro
0.80	14495	Wire; 4 Leg; Access Control; Green
4.00	4900	Raceway; 1 3/4"; 6 ft; White
1.00	4901	Raceway; 1 3/4"; Flat Elbow; White;
1.00	5560	Raceway; 1 3/4"; End Cap; White; 1
1.00	4903	Raceway; 1 3/4"; Inside Corner; Whi
1.00	4902	Raceway; 1 3/4"; Coupler; White; 10
1.00	4904	Raceway; 1 3/4"; Outside Corner; W
1.00	1467	Raceway Cover; 4" x 4" x 6'
1.00	1471	Raceway; 4" x 4" x 6'; Slotted
2.00	106	Relay; 12/24 VDC; 5 AMP; 120 VAC
1.00	25	Security Pack; DSS Logo
1.00	26	Job Supply Kit; Alarm, Access, CCTV
1.00	876	Shipping & Handling Installation

## Acceptance of Change Order.

ACCEPTANCE OF CHANGES: The prices, scope of work, specifications and support services as presented within the scope of this proposal are satisfactory and are hereby agreed to and accepted. By signing below you acknowledge that you have read and agree to the solve & support terms and conditions posted at [www.dakotasecurity.com/terms](http://www.dakotasecurity.com/terms). Dakota Security Systems, Inc. is authorized to perform the work as specified and payment terms are agreed upon and accepted. Final authorization of the agreement is based on the acceptance and full execution of this proposal by a duly authorized representative, officer of corporation or individual. (as applicable). Prices valid for thirty days from date above.

X

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date of Acceptance

Phone: 800-365-5625

Email: [support@dakotasecurity.com](mailto:support@dakotasecurity.com)

Fax: 605-271-7001

# Change Order

*Continued...*

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<u>Qty</u>	<u>Part #</u>	<u>Part Description</u>
------------	---------------	-------------------------

<b>Total:</b>	<b><u>\$9,077.16</u></b>
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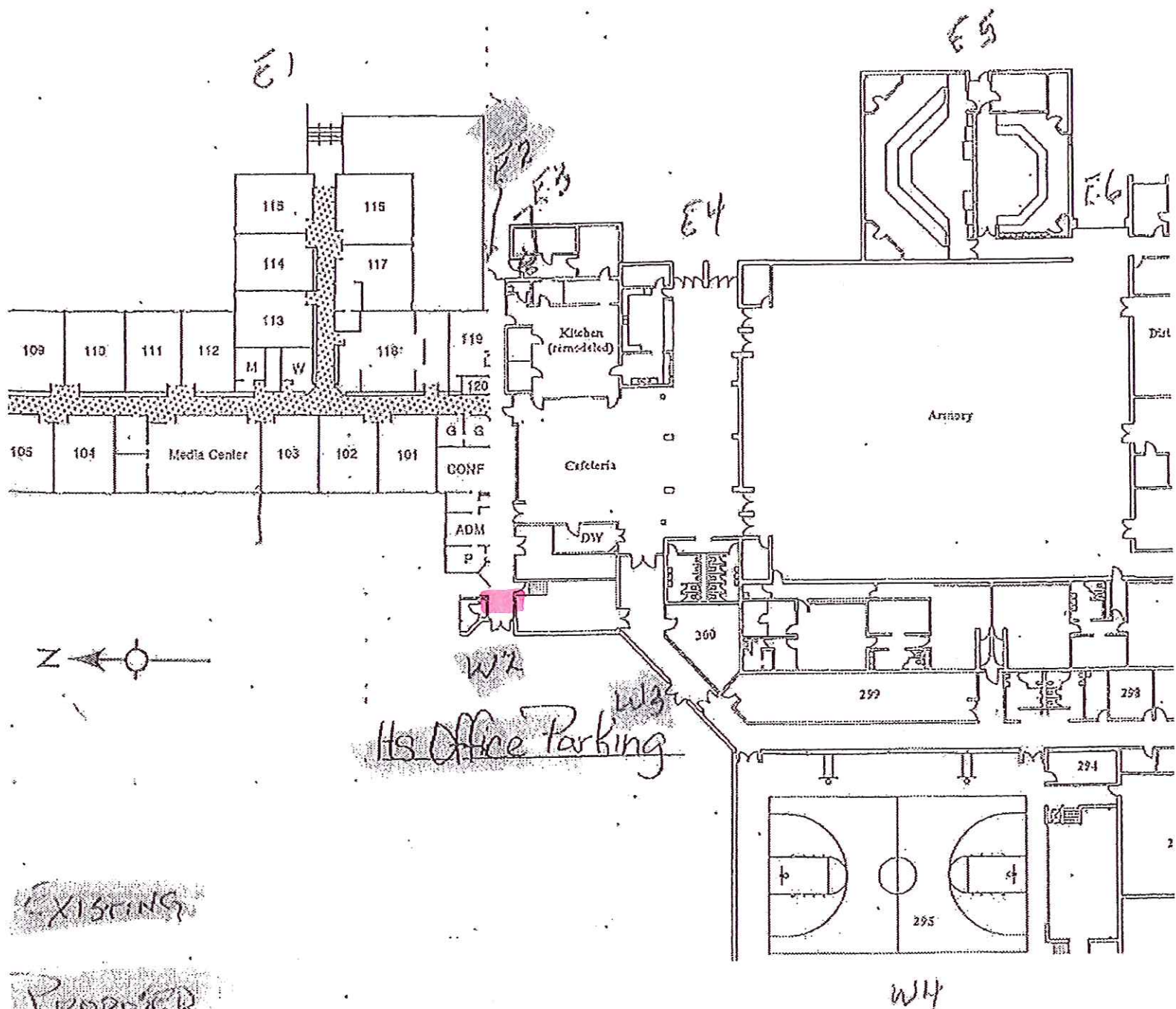
**Change Notes:**

Dakota Security to install access control on the interior doors of 2 vestibule entrances.

Dakota Security will interface the access control with the ADA opener equipment that will be supplied and installed by others.







EXISTING

PROPOSED

**INSTALL MAG LOCKS + READER.**

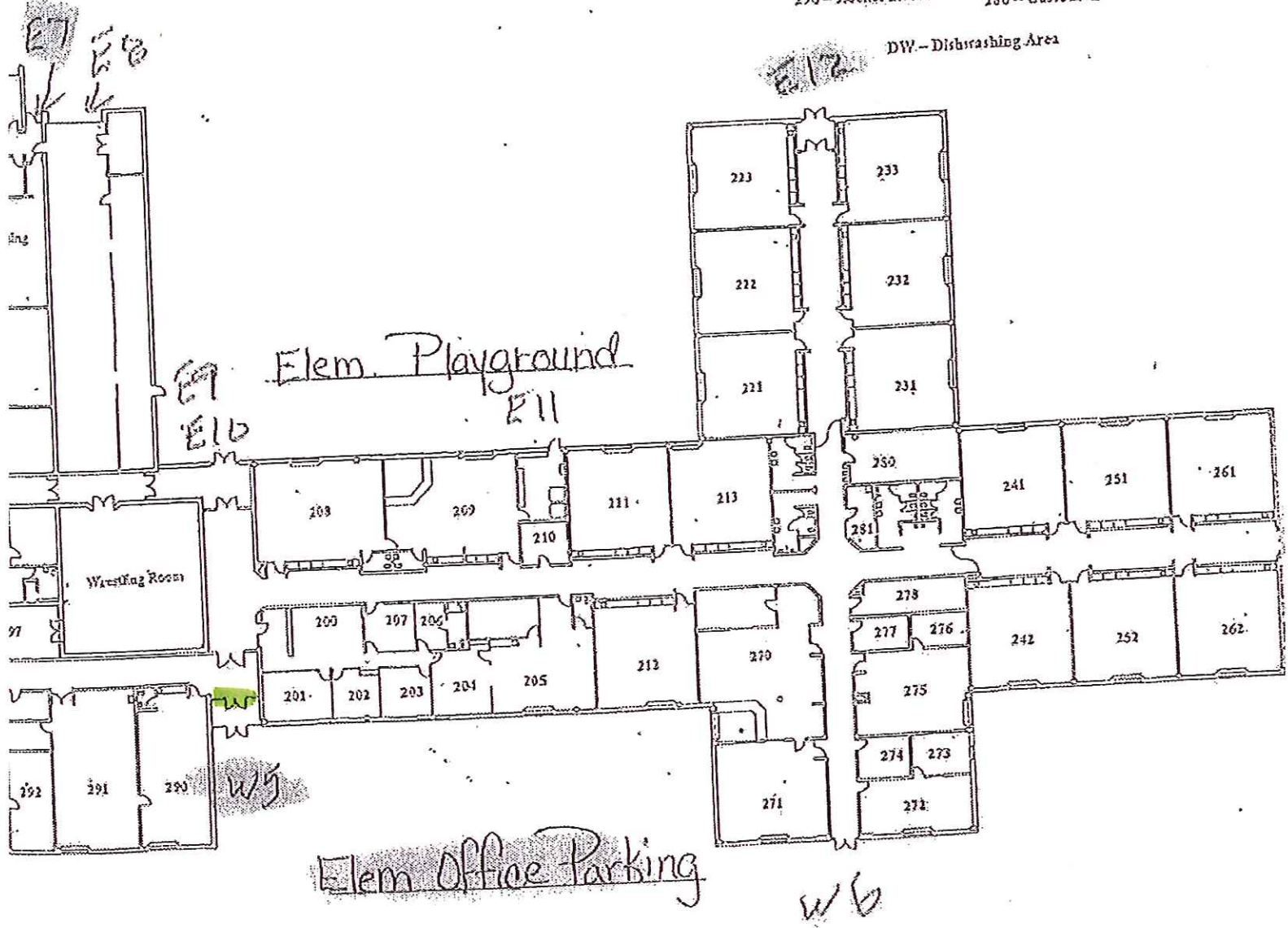
This is where the School will pay for annual install another set of doors + handicapped Accessible Control.

SITE AREA ..... 57,500 square feet  
 BUILDING AREA ..... 23  
 CLASSROOMS ..... 34,300,000.00  
 BUILDING COST ..... (includes architect fees)  
 CONSTRUCTION ..... April 1, 2000 to August 1, 2001

**CONTRACTORS**

**GENERAL:** Honomichi Design, Inc., Wagner, SD  
**ELECTRICAL:** Schulz Electric, Parkston, SD  
**MECHANICAL:** Paulson Sheet Metal, Mitchell, SD  
**PLUMBING:** Mitchell Plumbing, Mitchell, SD  
**FOOD SERVICE:** Buller Fixture Company, Omaha, NE  
**ARCHITECT:** Glean Mannes, Yankton, SD

- 213 - First Grade
- 221 - Second Grade
- 222 - Second Grade
- 223 - Second Grade
- 231 - Third Grade
- 232 - Third Grade
- 233 - Third Grade
- 241 - Fourth Grade
- 242 - Fourth Grade
- 251 - Fifth Grade
- 252 - Fifth Grade
- 261 - Sixth Grade
- 262 - Sixth Grade
- 300 - Supply Room
- 299 - Weight Room
- 298 - Locker Room
- 200 - Elementary Office
- 207 - Principal's Office
- 206 - Nurse's Room
- 201 - 203 Administration Offices
- 205 - Teacher's Workroom
- 210 - Storage
- 270 - Library
- 271 - Computer Lab
- 272 - Title I
- 273 - Reading Recovery
- 274 - Guidance
- 275 - Resource
- 276 - Resource Office
- 277 - Speech
- 278 - Storage
- 280 - Custodian



May Locks + Reader

### Student Discipline-Bully Prevention

Persistent bullying can severely inhibit a student's ability to learn effectively or a member of the staff's ability to do their job. The negative effects of bullying can have an impact on a person for their entire life. We are committed to providing a caring, friendly and safe environment for all of our students so they can learn in a relaxed and secure atmosphere. Bullying of any kind is unacceptable. If bullying does occur, all pupils should be able to tell and know that incidents will be dealt with promptly and effectively.

Bullying is repeated and intentional harmful behavior initiated by one or more students and directed toward another student. Bullying exists when a student with more social and or physical power deliberately dominates and harasses another who has less power. Bullying is unjustified and typically repeated. Bullying differs from conflict. Two or more students can have a disagreement or a conflict. Bullying involves a power imbalance element where a bully targets a student who has difficulty defending him or herself.

#### The forms of bullying:

- Physical-involves harmful actions against another person's body
- Verbal-involves speaking to a person or about a person in an unkind or hurtful way
- Emotional-involves behaviors that upset, exclude, or embarrass a person
- Sexual-involves singling out a person because of gender and demonstrates unwarranted or unwelcome sexual advances
- Racial-involves rejection or isolation of a person because of ethnicity

The school board expects students to conduct themselves in a manner in keeping with their levels of development, maturity, and demonstrated capabilities with proper regard for the rights and welfare of other students and staff.

The school board believes that standards for student behavior must be set cooperatively through interaction among the students, parents and guardians, staff and community members of the school district, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for district and community property on the part of students, staff, and community members.

The school board requires its school administrators to develop and implement procedures that ensure both the appropriate consequences and remedial responses to a student or staff member who commits one or more acts of harassment or bullying.

The school board requires the principal and/or the principal's designee at each school to be responsible for receiving complaints alleging violation of this policy. All school employees, students, parents, visitors or any other member of the community are required to report alleged violations to the school principal. The school principal and/or principal's designee are to be responsible for determining whether an alleged act constitutes a violation of this policy. In so doing, the principal and or principal's designee shall conduct a prompt, thorough, and complete investigation of each alleged incident.

The building principals shall develop an annual process for discussing the school district policy on bully prevention with student and staff. The school district will incorporate information regarding this policy in each school handbook.

## **MISSION STATEMENT – DISTRICT #33-3**

**Preface: To empower all to succeed in a changing world.**

Our commission to students is to develop the intellectual, physical, emotional health, the ethical values, vocational competence, the appreciation for family and civic roles, and appreciation of the democratic processes to the best of their capabilities. We are committed to develop a feeling of positive worth in young people, which will allow them to maintain a zeal for continuous learning and self-improvement. Our aim being to provide quality education and recognizing a quality staff is the key to quality education. We are dedicated to the development of skills and full human potential of all staff members. We want the home and the schools to work closely together to strengthen the educational process.

## **PHILOSOPHY OF EDUCATION**

The Board of Education of the Parkston School District #33-3 believes that each individual should be accepted into the educational program as he/she is, that he/she shall be provided with a stimulating environment and opportunities for learning and to become life-long learners.

### **WE BELIEVE**

- All students can learn, achieve and succeed when given the correct level and time for learning
- Every student has the right and responsibility to learn basic and life skills
- Education, being a valuable asset, is a responsibility shared by the student, school, home and community
- Parental and community participation is vital to student success
- A quality school system enhances the quality of the community
- That successful learning occurs when adults, peers and students all have high expectations for success
- Changes can create the opportunity to improve

**PARKSTON SCHOOL DISTRICT**

**ASSISTANT ADVISOR/COACH/DIRECTOR EVALUATION**

Name of Coach/Director \_\_\_\_\_ Sport Activity \_\_\_\_\_

Date: \_\_\_\_\_

1 – Excellent 2 – Satisfactory 3 – Needs Improvement 4 – Unsatisfactory 5- Not Applicable

**PERSONAL CHARACTERISTICS AND PERFORMANCE**

- \_\_\_\_\_ Is punctual and demonstrates organizational skills
- \_\_\_\_\_ Has good overall knowledge and understanding of the sport/activity
- \_\_\_\_\_ Has individual and team discipline and control
- \_\_\_\_\_ Provides for individual as well as group instruction
- \_\_\_\_\_ Is innovative, using new and proven methods of coaching/directing
- \_\_\_\_\_ Teaches fundamentals and has the ability to teach the sport
- \_\_\_\_\_ Shows self- control in conduct toward participants, officials and fans
- \_\_\_\_\_ Is prepared for practices so maximum instructions is utilized
- \_\_\_\_\_ Is responsible in supervision of practice areas, bus and locker rooms

**RELATED COACHING/ADVISOR RESPONSIBILITIES**

- \_\_\_\_\_ Keeps athletic director/building principal informed of unusual events
- \_\_\_\_\_ Cooperates with administration in regards to submitting participation lists, bus lists, parent permission slips, physical slips, etc.
- \_\_\_\_\_ Is responsible for the prevention and care of injuries
- \_\_\_\_\_ Establishes rapport with coaching staff, students/athletes and parents
- \_\_\_\_\_ Exhibits loyalty to the head coach/advisor
- \_\_\_\_\_ Is responsible for the care of equipment, inventory, and return of such

\_\_\_\_\_ Has the ability to keep the athletes motivated

**PROFESSIONAL AND PERSONAL GROWTH**

\_\_\_\_\_ Attends clinics and seminars to stay abreast of current issues

\_\_\_\_\_ Holds membership in professional organizations

\_\_\_\_\_ Communicates well with officials, students, administrators, as well as members  
of the community

\_\_\_\_\_ Makes decisions that are in compliance with established school policies

**\*\*ASSISTANT COACH/ADVISOR:** \_\_\_\_\_

**HEAD COACH/ADVISOR:** \_\_\_\_\_

**ATHLETIC DIRECTOR:** \_\_\_\_\_

**\*\*Signature only indicates that I have read the evaluation.**



# Parkston School District

# 2013-2014

## Academic Year Calendar

## Notes

July 13						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 13						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 13						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 13						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 13						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26				30

January 14						
Su	M	Tu	W	Th	F	Sa
						4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 14						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27		

March 14						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 14						
Su	M	Tu	W	Th	F	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 14						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 14						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 14						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

August 14						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- August 19-First Day (No Students)
- Sept. 2-No school/Labor Day
- Sept 13 - Dismiss 1:00 Staff Development
- Oct. 18-Last Day of 1st quarter
- Oct 18 - Dismiss 1:00 Staff Development
- Oct. 24-P/T Conferences
- Oct. 25-No school/P/T Comp Day
- Nov 15 -Dismiss 1:00 Staff Development
- Nov. 27/28/29-No school/Thanksgiving
- Dec 13 - Dismiss 1:00 Staff Development
- Dec. 20-Last Day of 2nd quarter
- Jan. 6-1st day of 3rd quarter
- Jan 17 - Dismiss 1:00 Staff Development
- Jan. 20-No school/MLK Day
- Feb 14 Dismiss 1:00 Staff Development
- Feb. 28-No school/WVR
- Mar 11 - End 3rd quarter
- Mar. 14-No School (GBB)
- Mar. 18-P/T Conferences ???
- Mar. 21-No school/ comp day
- April 11 - Dismiss 1:00 Staff Dev
- April 18-No school/Good Friday
- April 21-No school/Easter Monday
- May 15-End of 4th quarter
- No School
- End of Quarter
- P/T Conferences
- 1st quarter 44 Days
- 2nd quarter 42 Days
- 3rd quarter 45
- 4th quarter 44
- 1st semester 86
- 2nd semester 89

Shayne  
This amendment is for additional funding needed for survey of West Main sidewalk.

Please approve @ next board meeting.

Have Board Pres + Bus. Manager sign all 3 copies.

Attach copy of minutes to each agreement + return to me.

Thanks,  
Brenda Hether  
F10

Marilyn Patterson  
Interim SRTS Coordinator/Transportation Analyst

Department of Transportation  
Project Development  
Phone: 57501-2586 605/773-3268

Reminder,  
Attach copy  
of Board  
minutes.  
JH

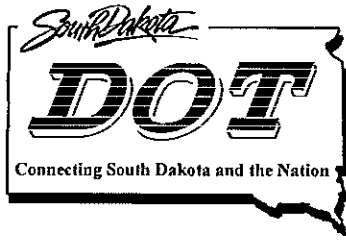
Project P SRTS

minutes to School District #3, increasing the cost of the design commission/board approval and the documents for the SRTS Agreement. Please include a copy of the commission minutes giving the content as Exhibit A. Once the City has signed, the minutes should be attached to each of the originals on School District for signatures. The school Board minutes giving the board chairman

After you have signed the agreement, please return the fully executed original will be returned to

call at 605-773-6642.





## Department of Transportation

### Office of Project Development

700 E Broadway Avenue

Pierre, South Dakota 57501-2586 605/773-3268

FAX: 605/773-6608

June 20, 2013

Greg Reichenbreg, Chief of Police  
City of Parkston  
PO Box 490  
Parkston, SD 57366

Re: Parkston Safe Routes to School – Project P SRTS(31) PCN 03X3

Dear Greg:

Attached is the Amendment for the Safe Routes to School (SRTS) Agreement for Round Four (2) Project P SRTS(31) PCN 03X3, increasing the cost of the design portion of the project. Please obtain your city commission/board approval and the required signatures on the **three** original documents for the SRTS Agreement. Please note that **number 3** requires you to include a copy of the commission minutes giving the Mayor authority for signature of the agreement as **Exhibit A**. Once the City has signed the agreements and a copy of the minutes has been attached to each of the originals please forward the agreements to the Parkston School District for signatures. The school will also need to attach a copy of the School Board minutes giving the board chairman permission to sign.

Once the Mayor and School Board President have signed the agreement, please return the **three** signed originals to the DOT. One fully executed original will be returned to both the City and School for your files.

If you have any questions, please give me a call at 605-773-6642.

Respectfully,

A handwritten signature in cursive script that reads "Marilyn Patterson".

Marilyn Patterson  
Interim SRTS Coordinator/Transportation Analyst

AMENDMENT NUMBER 1 TO AGREEMENT NUMBER 714709

**BACKGROUND:**

- A. On December 19, 2012, the State of South Dakota, acting by and through its Department of Transportation, referred to in this Amendment as the "STATE"; the City of Parkston, South Dakota, referred to in this Amendment as the "CITY"; and Parkston School District No. 33-3 of Hutchinson County, South Dakota, referred to in this Amendment as the "SCHOOL DISTRICT," entered into a Safe Routes To School agreement, which agreement, referred to in this Amendment as the "AGREEMENT," was signed by representatives of each party and assigned agreement number 714709 by the STATE; and,
- B. Having previously amended the AGREEMENT, the STATE, the CITY, and the SCHOOL DISTRICT now wish to further amend the AGREEMENT.

**THE STATE, THE CITY, AND THE SCHOOL DISTRICT AGREE AS FOLLOWS:**

- 1. BACKGROUND paragraph 3 of the AGREEMENT is amended to read as follows:

BACKGROUND

- 3. The Project is eligible for Federal Highway Funding in the following amounts: One Hundred Twenty-seven Thousand, Nine Hundred Eighty Dollars (\$127,980.00) in infrastructure funding, Thirty-four Thousand, Seven Hundred Fifty-eight Dollars and Sixty-seven Cents (\$34,758.67) for Design Engineering, and Three Thousand, Eight Hundred Twenty-five Dollars (\$3,825.00) in non-infrastructure funding;
- 2. Except as specifically modified by this Amendment, all other terms and conditions of the AGREEMENT, including the prior amendment, will remain in full force and effect.
- 3. The CITY has designated its Mayor as the CITY'S authorized representative and has empowered the Mayor with the authority to sign this Amendment on behalf of the CITY. A copy of the CITY'S Commission minutes or resolution authorizing the execution of this Amendment by the CITY'S authorized representative is attached to this Amendment as **Exhibit A**.
- 4. The SCHOOL DISTRICT has designated its School Board President as the SCHOOL DISTRICT'S authorized representative and has empowered the School Board President with the authority to sign this Amendment on behalf of SCHOOL DISTRICT. A copy of the SCHOOL DISTRICT'S School Board meeting minutes or resolution authorizing the execution of this Amendment by the SCHOOL DISTRICT'S authorized representative is attached to this Amendment as **Exhibit B**.

The CITY, the SCHOOL DISTRICT, and the STATE, by signing this Amendment, each evidence authority to enter into this Amendment through formal action of their respective governing bodies.

**City of Parkston, South Dakota**

By: \_\_\_\_\_

Its: Mayor

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Auditor/Clerk

(City Seal)

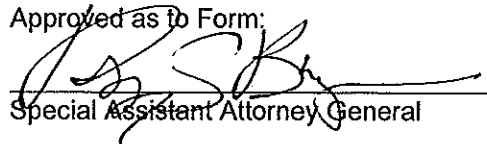
**State of South Dakota  
Department of Transportation**

By: \_\_\_\_\_

Its: Project Development Engineer

Date: \_\_\_\_\_

Approved as to Form:

  
\_\_\_\_\_  
Special Assistant Attorney General

**Parkston School District No. 33-3  
of Hutchinson County, South Dakota**

By: \_\_\_\_\_

Its: School Board President

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Business Manager



Mid-Central Educational Cooperative  
612 S Main Street  
PO Box 228  
Platte SD 57369  
(605) 337-2636 phone  
(605) 337-2271 fax  
dan.guericke@k12.sd.us

---

TO: Superintendent  
DATE: June 25, 2013  
RE: Service Contract

Please find enclosed two contracts for your signature. The contracts are for services to be provided by Region 3 ESA, which is housed within the Mid Central Educational Cooperative in Platte, SD.

Please review and sign both copies if everything is to your satisfaction. If you find something that you would like to have changed please call and we will get the changes made and new contracts out to you as soon as possible. Please be sure to send both copies of the contracts back as we will have them signed at our next board meeting and return an original to you.

Thank you for allowing Region 3 ESA to serve your staff and students.

**Mid-Central Education Cooperative**  
**PO Box 228**  
**Platte, SD 57369**  
**Service Agreement**  
**#ESA2014-003**

Region 3 ESA  
Mid Central Ed Cooperative  
PO Box 228, 612 S. Main Street  
Platte, SD 57369

Parkston School District  
102C S. Chapman Drive  
Parkston, SD 57366

(Hereinafter referred to as Provider)

(Hereinafter referred to as Agency)

The Provider hereby enters into an Agreement for Consultant Services with the Agency.

Dates for Services will be August 1, 2013 through May 30, 2014.

I. The Provider:

A. The Provider's Federal Identification Number is 46-0365249

B. The Provider agrees to provide the services as follows:

- 8 days of providing two consultants for eight early dismissals at \$1000 per day including.

II. The Agency:

The Agency will make payment on the services upon an invoice received from the provider for the school year 2013-2014 not to exceed \$8,000.00 plus travel.

III. Amendment Provision:

This contract contains the entire agreement between the parties, and is subject to and will be constructed under the laws of the State of South Dakota, and may be amended only in writing signed by both parties.

In witness hereto the parties signify their agreement by signature affixed below:

\_\_\_\_\_  
Provider Signature Date  
Daniel Guericke, Director  
Mid Central Cooperative  
PO Box 228  
Platte, SD 57369

\_\_\_\_\_  
Agency Signature Date  
Superintendent  
Parkston School District  
102C S. Chapman Drive  
Parkston, SD 57366



# SOUTH CENTRAL CHILD DEVELOPMENT, Inc.

401 Walnut Avenue SW • Wagner, SD 57380 • (605) 384-3683 • Fax (605) 384-5696

**EXECUTIVE DIRECTOR**  
RICHARD THALER

**CHAIRPERSON**  
SANDRA VANDENHOEK

May 31, 2013

Mr. Shayne McIntosh, Superintendent  
102C South Chapman Drive  
Parkston, SD 57366

**Re: 2013-2014 Combination Classroom and Food Service Agreement**

Dear Mr. McIntosh:

Enclosed are two (2) copies of the 2013-2014 Classroom Partnership Agreement inclusive of furnishing food service for the district's consideration. Once approved please return (1) one signed copy of each agreement. It would again be more convenient for all if the school were to continue to include the Head Start meals in its CANS agreement application and receive the reimbursement directly from the State School Lunch Program.

Please notify us when Rebecca's current teacher certificate showing the Birth to Preschool endorsement will be available.

If you should have any questions or if you feel we need to meet prior to the start of the school year, please let me know.

In closing we would like to again thank the district for its continued support of and partnership with the local Head Start Program.

Sincerely,

Richard Thaler  
Executive Director

RT/dm

Enclosures

Cc: Parkston Site Agreement  
Correspondence

**COMBINATION HEAD START OPTION  
CLASSROOM PARTNERSHIP AGREEMENT  
SOUTH CENTRAL CHILD DEVELOPMENT, INC.  
RENEWAL**

This agreement is made and entered into on August 1, 2013 between:

. South Central Child Development, Inc.  
Head Start Program  
401 Walnut St SW, Wagner SD 57380  
(605) 384-3683-Fax (605) 384-5696

AND

The Parkston School District 33-3  
102C S Chapman Drive  
Parkston, SD 57366  
(605) 928-3368

The agency listed above, and herein referred to as the provider agency agrees to provide Head Start classroom services at the following location:

Parkston School District – Preschool  
102C S Chapman Drive  
Parkston, SD 57366

1. **AGREEMENT PERIOD:**

The effective date of the Agreement is **August 19, 2013** through **May 23, 2014**. Termination of the contract is addressed in item 3. (Nine (9) months of service)

2. **SERVICE POPULATION:**

The Provider Agency agrees to provide services meeting Head Start Performance Standards {1304, 1305, 1306, 1308 found online at [eclkc.ohs.act.hhs.gov](http://eclkc.ohs.act.hhs.gov)} for a minimum number of eleven (11) children and a maximum number of thirteen (13) children determined to be eligible according to the Head Start Eligibility Criteria. Eligibility determinations will be made by the Head Start Program staff.

3. **TERMINATION OF CONTRACT:**

The Provider Agency understands and agrees that this agreement may be terminated by South Central Child Development or the Parkston School District for cause or convenience with a minimum notice of thirty (30) calendar days. The Provider Agency's agreement with the Head Start Program is contingent upon the agency's performance and compliance with the Head Start Performance Standards and other applicable regulations while under agreement to South Central Child Development, Inc.

4. **FAMILY AND PROGRAM CONFIDENTIALITY:**

The Provider Agency and Head Start Agency agree to adopt consistent confidentiality policies. Disclosure of any information concerning any Head Start Family for any purpose not directly related to the delivery of Head Start services is prohibited, except upon written consent of the parent or guardian.

The Provider Agency understands that the Head Start Program is required to report to the Department of Social Services any incidents of alleged, suspected child abuse or neglect.

5. **INDEMNITY AND LIABILITY INSURANCE:**

Neither party assumes any responsibility to the other for the consequences of any act or omission of any person, firm, or corporation not a party to this agreement. The Provider Agency and South Central Child Development, Inc. Agree to protect, indemnify, and hold harmless the elected, and appointed officials, employees, agents and staff from any and all claims, liabilities, damages, expenses of Rights Of Action directly or indirectly attributable to the Provider's activities and/or use of the facility in connection with this agreement, except for sole negligence of either party. The Provider Agency agrees to carry liability insurance coverage and furnish a certificate of coverage to South Central Child Development, Inc. at the onset of this agreement.

6. **EMERGENCIES/CHANGES IN AGENCY SERVICES:**

The Provider Agency agrees to notify the Head Start Program within twenty-four (24) hrs if any facility or staff emergencies require closure or a change of service delivery.

7. **HOURS-DAYS OF OPERATION:**

The hours of services provided by the Provider Agency will be defined as 3 1/2 to 4 hrs per day of service provided to each enrolled child, two (2) days per week, thirty-two (32) weeks per school year. (64 days minimum)

8. **COMPENSATION:**

The Provider Agency agrees to guarantee up to thirteen (13) slots for enrolled Head Start children. Additional slots may be made available provided that an addendum is made to this agreement. The Provider Agency agrees to accept \$650.00 per month for nine (9) months from South Central Child Development, Inc./Head Start for the tuition/enhanced Head Start services associated with the provision of the Head Start classroom/pre school services to enrolled Head Start Children. This shall be inclusive of assigned staff, space, limited supplies, and food service. Assigned staff time required for attendance of Head Start in-services and travel will be billed separately by the Provider Agency at the hourly rate of pay for that staff person.

The Provider Agency will submit invoices/claims for Head Start reimbursement on the last day of the month. The Head Start Agency will pay the Provider claims within fourteen (14) days of receipt of claim. Payment will be delayed if required paperwork is not submitted. Falsification of records or reports by either party will be cause for immediate termination of this agreement.

Either party reserves the right to re-negotiate the number of slots to be served based on the identified needs of Head Start families annually.

9. **CLASS SIZE, STAFFING AND STAFF QUALIFICATIONS:**

Classroom operations serving Head Start enrolled children will meet appropriate Head Start average classroom sizes for single or double sessions as specified in Part 1306.32 of the Head Start Performance Standards.

Staff patterns and qualifications of staff providing services to Head Start enrolled children will meet or exceed the patterns and qualifications specified in the Head Start Performance Standards 1306.20 - .21, 1304.52 and the qualifications specified in the Head Start Act and Any subsequent amendments to the Act regarding the qualifications of classroom teachers and teacher assistants (paras). Classroom teachers must possess a baccalaureate or advanced degree in Early Childhood Education or related field with preschool teaching experience. (A related field of study would mean coursework equivalent to a major relating to Early Childhood Education and/or child development and/or Birth to Preschool endorsement on a valid S. Dak. teacher certificate.) Experience would mean completion of supervised student teaching and experience as a preschool teacher in a licensed program or employment as a public school preschool teacher.



The district will ensure that all personnel delivering Head Start services will have: pre-employment background checks (fingerprint & child abuse and neglect); current child/toddler first aide/cpr; wellness and Tb screening; and state teacher, para and bus driver certification (if providing transportation) records are maintained and available to SCCD, Inc. and its funding authority.

10. **REQUIRED TRAININGS AND MEETINGS:**

The Provider Agency agrees to ensure the attendance of assigned staff at all meetings identified by the Head Start Agency (such as: Creative Curriculum Training).

Head Start is required to provide training that conforms to the Head Start Regulations. Provider Agency staff may attend any scheduled Head Start training.

11. **COMPLIANCE WITH HEAD START PERFORMANCE STANDARDS:**

The provider agency agrees to comply with all applicable Head Start Performance Standards [1304, 1305, 1306, and 1308 found online at [eclkc.ohs.acf.hhs.gov](http://eclkc.ohs.acf.hhs.gov)] and other early childhood developmentally appropriate best practices provided by South Central Child Development, Inc. This shall be inclusive of recording, documenting, and providing Teaching Strategies observations or other agreed upon research based curriculum/observation tool(s) [ref: South Dakota Early Learning Guidelines], which are used to measure child outcomes, documentation of volunteer in-kind hours, documentation of local parent committee meetings and documentation of parent conferences and home visits.

12. **QUALITY ASSURANCE AND SELF ASSESSMENT:**

The Provider Agency agrees to participate with or permit South Central Child Development Head Start Staff to conduct on-site assessments for the purpose of ensuring that documentation and quality services are in compliance with Head Start Performance Standards and other applicable regulations.

13. **NUTRITION AND MEAL SERVICE:**

The Provider Agency agrees to enroll in the Child and Adult Nutrition Service Food Program and to serve meals and snacks that meet CACFP requirements. The Provider Agency agrees to work with the Head Start Nutrition Coordinator or Area Manager to ensure that the meals are served family style in compliances with Head Start regulations. All assigned classroom staff eat with the children promoting child focused mealtime conversation with the cost of SCCD, Inc. Head Start staff meals to be billed to South Central Child Development, Inc.

14. **EQUIPMENT/MATERIAL/SUPPLIES:**

The Provider Agency agrees to be responsible for all equipment, toys, and learning and play materials provided by the Head Start Program. Non-consumable inventory owned by Head Start will be returned to Head Start at the termination of the agreement.

15. **CHANGES OR MODIFICATIONS AND AGREEMENT AMENDMENTS:**

This agreement may be amended or renewed by the mutual agreement of both parties. This document supersedes any and all other arrangements, oral or written, between the Provider Agency and the Head Start Agency.

The Head Start Agency may initiate unilateral changes in the services to be performed, or in the funding level when such changes are necessitated by revisions in federal Head Start Regulations or Funding.

Changes in the agreement terms by either party will be requested in writing thirty- (30)-days prior to the effective date of change and incorporated into the agreement by written amendment.

Signatures:

\_\_\_\_\_  
Authorized Representative  
Parkston School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative  
South Central Child Development, Inc.

\_\_\_\_\_  
Date

## Mcintosh, Shayne

---

**From:** Kinneberg, Tony  
**Sent:** Wednesday, July 03, 2013 10:27 AM  
**To:** Mcintosh, Shayne; Bruening, Craig  
**Subject:** Declared surplus

We have a few items that need to be declared surplus.

These are old projectors no longer work.

Nec Data Projector 05001429C

InFocus LP 260 6WG 1309295

InFocus LP 260 6WG1411220

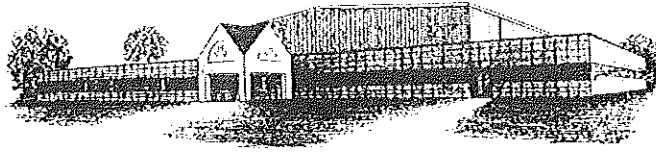
InFocus LP 280 AAANL5004 K

InFocus LP 280 AAAN25005C

# *Ethan School District 17-1*

www.ethan.k12.sd.us

320 S. SECOND STREET  
PO BOX 169  
ETHAN, SD 57334



PHONE 605-227-4211  
605-227-4235  
FAX 605-227-4236

June 26, 2013

Shayne McIntosh and the Parkston Board of Education,

Pursuant to SDCL 13-28-45 , the Ethan Board of Education and I request that your board grant our request to identify the David Brouwer residence as the pick-up point in Dimock for the Ethan School District for the 2013-2014 school year.

Thank you for your consideration.



Terry Eckstaine  
Superintendent, Ethan School District